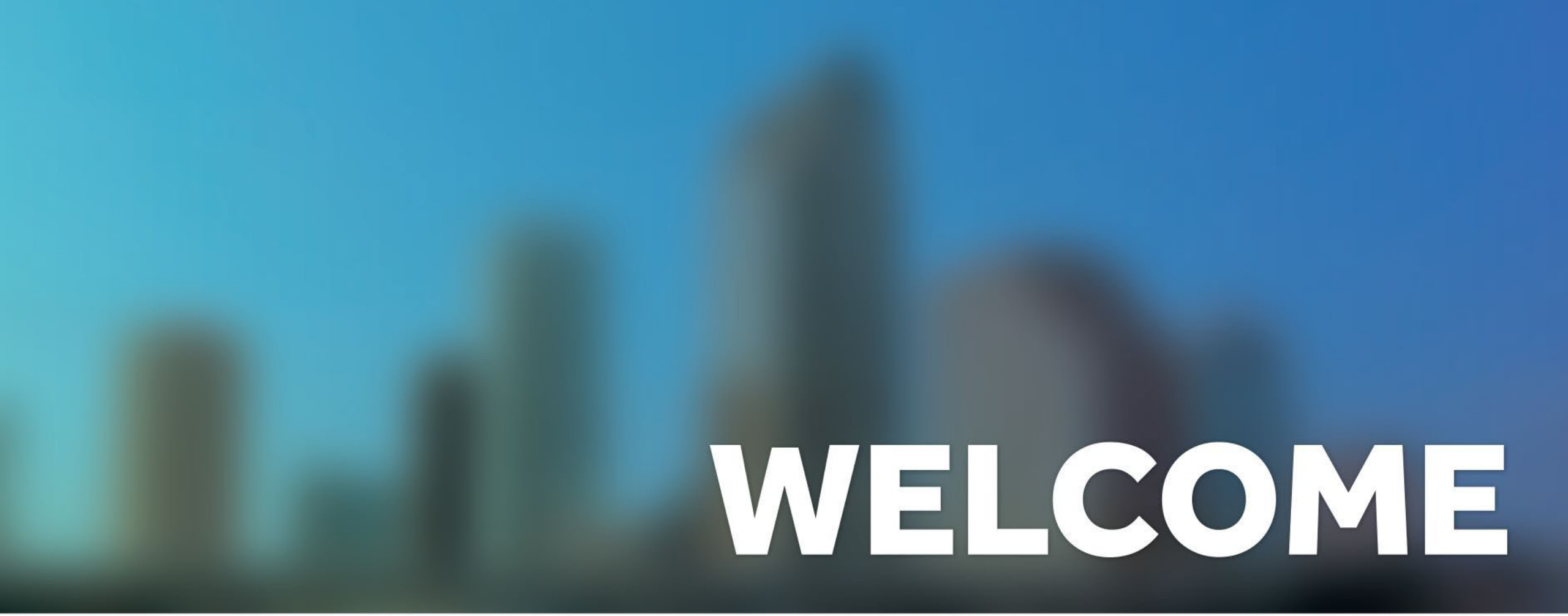


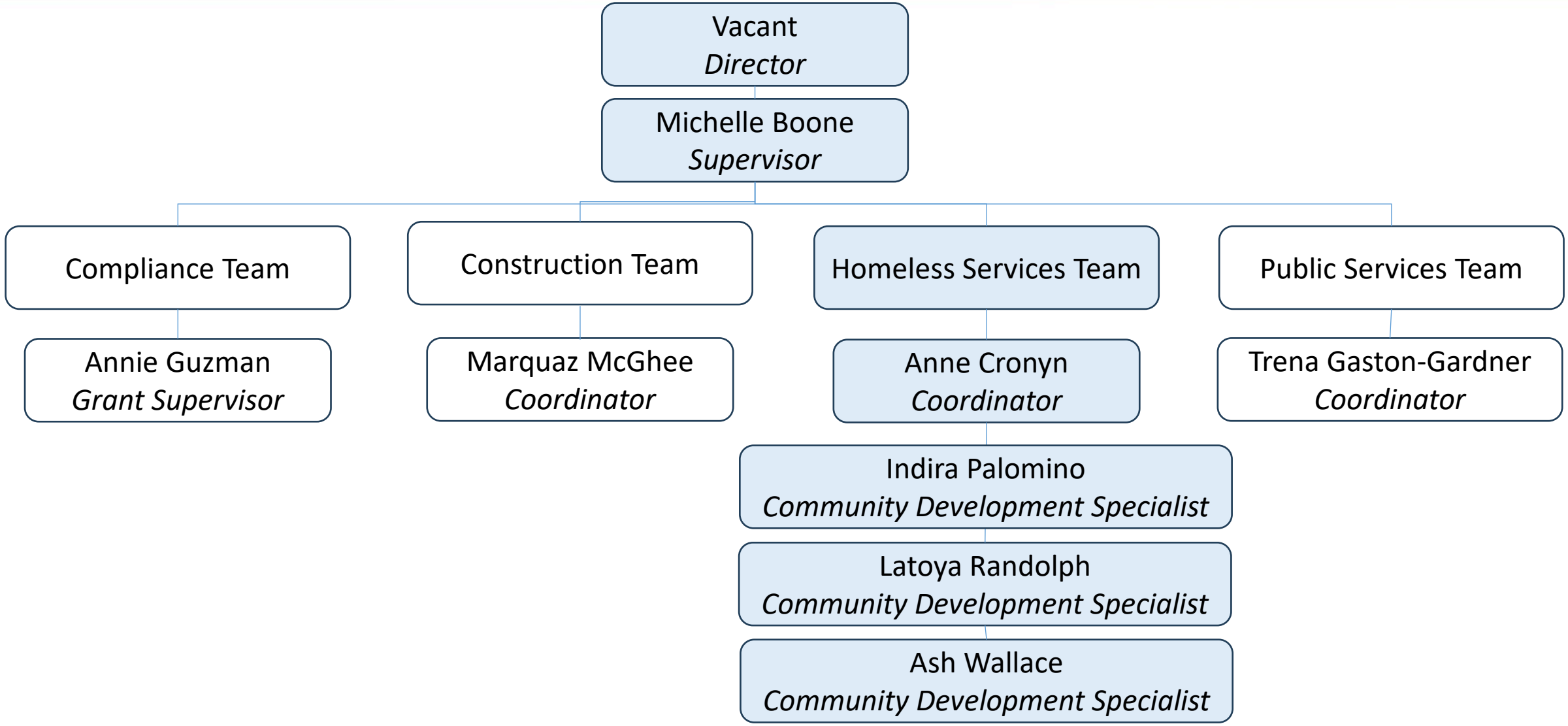
Universal Request for Application (RFA)
Technical Assistance

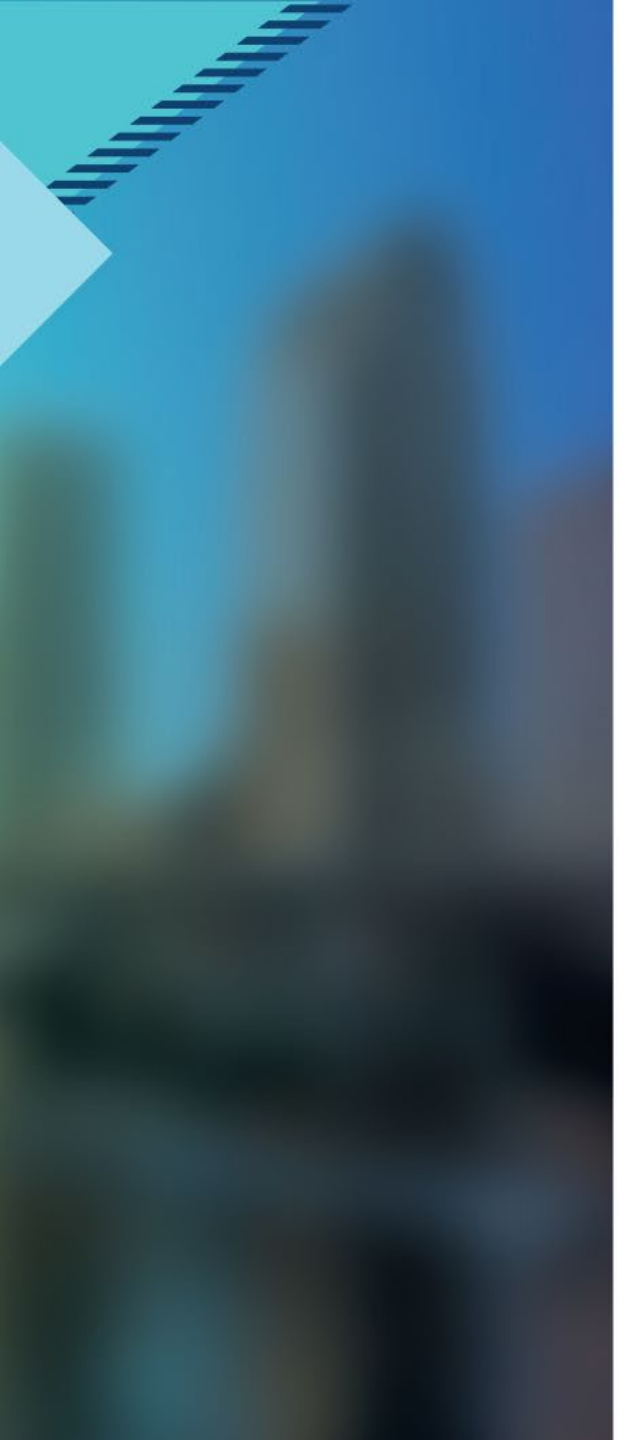
City of Tampa Florida

Agenda

- Housing & Community Development Department
- Application and Award Process
- Available Funding & Key Requirements
  - HOME
  - HOPWA
  - SHIP
- Submission Process
- Application Review
- RFA Process Timeline
- Question & Answer

Housing & Community Development Department





Application and Award Process

RFA Release

RFA Workshops

Application Submittal and Review

Award Notification

Draft Action Plan

Public Comment Period

Action Plan Adoption

Technical Assistance Workshops for Awarded Projects

Award Agreements Approved by City Council

HOME TBRA

Funding Source

The HOME Investment Partnerships Program (HOME) provides grants to fund a wide range of activities including Tenant-Based Rental Assistance (TBRA). TBRA assists individuals or families with rental assistance to obtain permanent housing.

Funding Available

The total funding available for HOME is approximately:

$600,000 per year (3 year agreement)

Key Requirements

- To receive TBRA, participants must -
  - Be experiencing homelessness
  - At or below 80% AMI
- The rental unit must -
  - Be located within City of Tampa limits
  - Pass an HQS/NSPIRE inspection
- Rental assistance provided -
  - May not to exceed 2 years
  - Based on household income

HOPWA

HOPWA

The Housing Opportunities for Persons With AIDS **(HOPWA)** Program is the only Federal program dedicated to the housing needs of people living with HIV/AIDS. Under the HOPWA Program, HUD makes grants to local communities, States, and nonprofit organizations for projects that benefit low-income persons living with HIV/AIDS and their families.

Funding Available

Approx.$3,672,109

HOPWA allocation by County:

- **Hillsborough - $ 2,093,102.13**
- **Pinellas - $ 1,138,353.79**
- **Pasco - $ 330,489.81**
- **Hernando - $ 110,163.27**

Eligible Activities

- Tenant-Based Rental Assistance (TBRA)
  - Provide rental and utility assistance
- Short Term Rent, Mortgage & Utilities (STRMU)
  - Past due rent, mortgage, and utilities
- Permanent Facility-Based Housing (P-FBH)
  - Facility Operations
- Short Term-Transitional Facility-Based Housing (ST-FBH)
  - Facility Operations

Eligible Activities

- Supportive Services (SS)
  - Food, transportation, case management, drug and alcohol abuse treatment, and mental health services
- Permanent Housing Placement (PHP)
  - Security deposits, first & last month's rent, renters insurance, and administration fees
- Resource Identification (RI)
  - Provide housing resources, build relationships with landlords, link housing with HIV medical care and support services, among other services.

Key Requirements

- Must follow 24CFR Part 574
- Eligible participants -
  - Households must have at least one person medically diagnosed with HIV/AIDS
  - Income must be less than 80% of the area median income
- No more than 7% of HOPWA Grant funds may be utilized for administrative costs
- More detailed information on the HOPWA program can be found at U.S. Department of Housing and Urban Development website at the following address: www.hudexchange.info

SHIP Rental Assistance

SHIP

The City of Tampa receives State Housing Initiative Program (SHIP) Funds from the Florida Housing Finance Corporation for use by the City of Tampa for affordable housing opportunities.

SHIP funding provides funds to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multifamily housing. The program was designed to serve very low, low and moderate income families.

Funding Available

The total funding available for SHIP is approximately:

$385,000 per year (3 year agreement)

Eligible Activities

Funds may be provided to assist with security/utility deposits, rental subsidy, and eviction prevention assistance to Very low, low, and moderate income households experiencing homelessness or at risk of homelessness within the City of Tampa.

Security/Utility Deposit

Provide assistance for eligible households with an AMI up to 80%. Eligible utility deposits include only provider-mandated deposits for water, sewer, electricity, and gas.

Rental Subsidy Assistance

Provide rental subsidy for up to 12 months, or through end of the lease term, to eligible households with an AMI not exceeding 50% who are experiencing homelessness or include at least one adult household member identified as a person with special needs, as defined in the Florida Statute 420.004 (13).

Eviction Prevention Assistance

Provide emergency rental assistance to prevent eviction, covering up to 6 months of rental arrears for eligible households with an AMI up to 80%. Must demonstrate the ability to maintain rental payments for the remainder of the lease term.

Key Requirements

- **Security/Utility Deposit**
  - Must demonstrate inability to pay*
  - Inspection by or on behalf of the City*
  - Tenant lease must be for at least one year.*
  - Applicants shall complete a housing sustainability assessment with a COT housing staff member.*
  - Applicants shall complete rental counseling with a HUD approved agency after receiving funds.*
  - Rent may not exceed 120% AMI SHIP rent limits or HUD FMR Limits.
  - *Max Assistance - $7,500*

Eviction Prevention

- Applicant must demonstrate the ability to pay rent for balance of lease period.
- Must have a past due balance
- Max Assistance - $15,000

Rental Subsidy

- Up to 50% AMI households only
- Rent may not exceed 120% AMI Ship rent limits or HUD FMR Limits.
- Max Assistance - $20,000

*Apply to Security/Utility Deposit, Eviction Prevention, & Rental Subsidy Activities

Submission Process

Submission Process

- All applications are due by 4:00PM (EST), Thursday, April 30, 2026
- All applications must be submitted in Neighborly
  - https://portal.neighborlysoftware.com/TAMPAFL/Participant
  - Registration is required to access the link

RFA Questions

- All questions after this workshop **MUST** be submitted in writing by April 13th at 11:59 (EST) to hcdinfo@tampagov.net
- Responses will be returned by close of business April 15th
- Clarification questions, based on the April 15th responses must be submitted by April 17th at 11:59am (EST) to hcdinfo@tampagov.net
- Responses to clarification questions will be returned by close of business April 20th

*Cone of Silence began April 1, 2026

Application Review

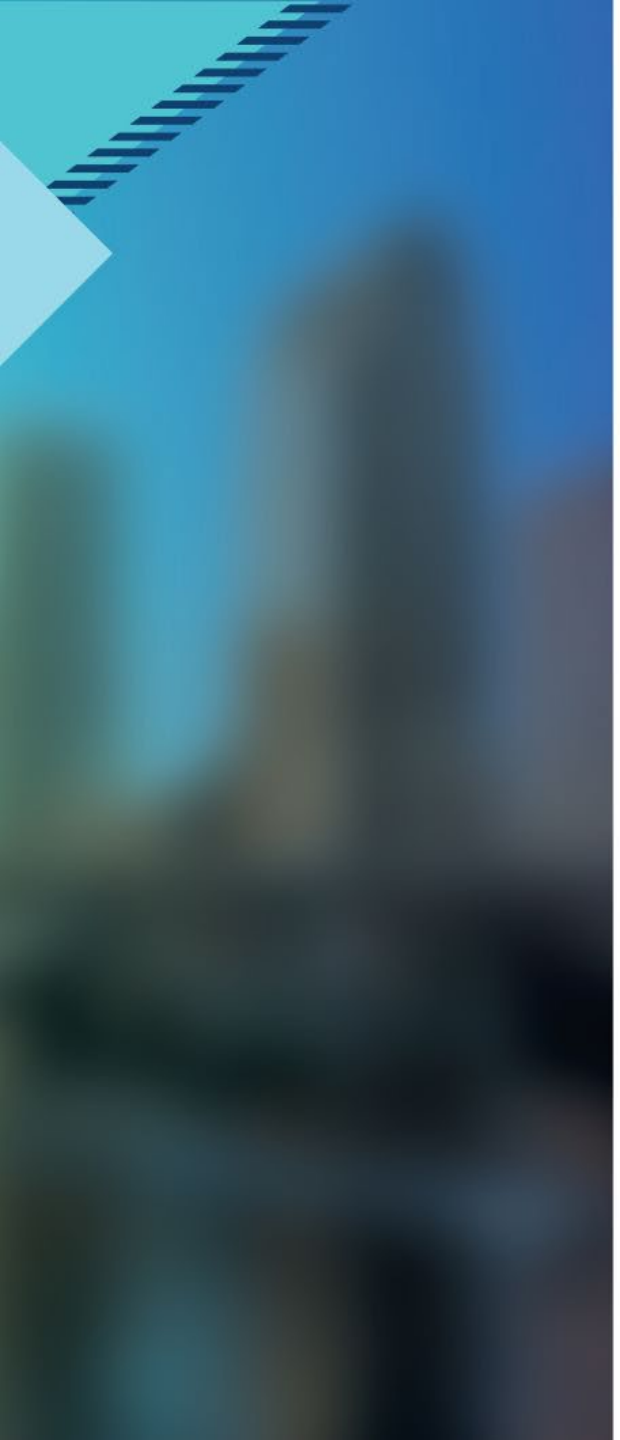
Role of Reviewers

- **City Staff** will verify support documentation and use recommendations from the Reviewers to help make a final decision. This information will be used to further develop the Annual Action Plan.
- The **Reviewers** are being asked to evaluate the proposals submitted and assist the City by making a recommendation of who to fund and at what dollar figure.

Allocating Points

Impact	Guidance
High	Response is exceptionally strong with essentially no weaknesses
Medium	Response has some strengths but also some moderate weaknesses
Low	Response has few strengths and numerous major weaknesses

RFA Process Timeline



Timeline for RFA Process

PROGRAM AND APPLICATION PROCESS	TENTATIVE Dates*
• RFA Release	**April 1, 2026**
• Technical Assistance Workshop	**April 7 & 9, 2026**
• Workshop questions Due	**April 13, 2026**
• RFA Submission Deadlines (All programs)	**April 30, 2026**
• Proposal Review and Recommendations	**May 19, 2026**
• First Public Hearing- FY2027 Action Plan	**June 25, 2026**
• Draft Action Plan and Second Public Hearing	**July 23, 2026**
• Council Approval of Action Plan	**July 30, 2026**
• Final Plan Deadline to HUD	**August 14, 2026**
• Fiscal Year 2027 begins. Contract period from October 1, 2026 to September 30, 2027	**October 1, 2026**

** Dates are subject to change*

Please Note -

- City of Tampa will not reimburse costs incurred in applying for funding. Beginning projects before funds are officially released will result in project ineligibility and no reimbursement from the City of Tampa.

If there are questions that cannot be answered during this meeting, the questions will be recorded and answered through an addendum issued by HCD