



## Duct Replacement

(Residential Only)

### Offline Field Report Checklist

Required Images and Document(s) – Please upload the specified document(s) to the Accela record and photograph the following images using the VuSpex App:

- Front elevation of the home.
- Zoomed out view of the work area and general duct routing.
- Duct supports.
- Register boxes, if applicable.
- Duct connections, including splices.
- Duct seal closure system(s) utilized.
- Air filter placement and access.
- Manufacturer labels on new ductwork.
- Starter collar(s) along with their mechanical attachments to the ductwork, if applicable.
- New plenums or modifications to existing plenums, if applicable

\*\*Once the photos listed have been submitted via the VuSpex app, the desired inspection is automatically scheduled for the following business day.