Offline Field Report Checklist

Plumbing Fixture Replacement

(Same location; Like for like replacement)

Required Images and Document(s) – Please upload the specified document(s) to the Accela record and photograph the following images using the VuSpex App:

- ☐ Front elevation of home.
- ☐ Work areas/spaces where work is occurring.
- ☐ Original fixture(s), being replaced.
- ☐ New fixture(s), installed.
- ☐ Piping connection(s) to fixture.
- ☐ Required clearances, displayed with tape measure – when applicable.
- ☐ Fixture(s) sealed to wall, floor, etc.
- ☐ Backflow preventer, if one is installed
    - ☐ Certification tag/document
    - ☐ Thermal expansion device or image of compliant water heating

**Once the photos listed have been submitted via the VuSpex app, the desired inspection is automatically scheduled for the following business day.