



Offline Field Report Checklist

Water Heater Replacement

(Excluding relocations and conversions)

Required Images and Document(s) – Please upload the specified document(s) to the Accela record and photograph the following images using the VuSpex App:

- Front elevation of the home.
- Zoom out photo of water heater location
- T&P Valve
- Data Plate
- Relief drain line
- Measurement of discharge area
- Pan and pan drain line (where required)
- Hot and cold water connections
- Impact protection (bollard or wheel stop), if applicable to location
- Clearances as required (tape measure)
- Stand (where required)
- Insulation of hot water outlet
- Vacuum relief valve (required for bottom feed units)
- Electrical connection and wire size

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- Electrical disconnecting means
- Electrical breaker and panel schedule
- Thermal expansion device or a compliant water heating appliance, if a backflow device is installed

**Once the photos listed have been submitted via the VuSpex app, the desired inspection is automatically scheduled for the following business day.