



Private Provider

Registration Checklist

Updated 6/9/2023

GENERAL INFORMATION

Use this form to register as a Private Provider with the City of Tampa.

- Private Providers must be registered with the City of Tampa prior to commencing work.
- Private Providers are responsible for keeping registration records current.

REGISTRATION DOCUMENTS MUST INCLUDE THE FOLLOWING:

- Private Provider Registration Form
- Duly Authorized Representative (DAR) Employment Affidavit
- Copy of Professional License(s) for each DAR personnel regulated by F.S. 481 (Architects), F.S. 471 (Engineers), and F.S. 486, Part XII (Building Code Administrators and Inspectors).
 - Screen print from the Department of Business and Professional Regulation (DBPR) website is acceptable.
- Copy of Occupational License
- Certificates of Insurance for Workers' Compensation and General Liability as required per F.S. 440.02(8) and F.S. 553.791(16), respectively.

INSTRUCTIONS

- Combine all required registration documents into a single PDF file.
- Email completed registration PDF to CSDHelp@tampagov.net.