



## Construction Services Division

1400 N. Boulevard  
Tampa, FL 33607  
Phone: (813) 274-3100  
Fax: (813) 259-1712

[www.tampa.gov/permits](http://www.tampa.gov/permits)

# Reclaimed Water Checklist Verification of Completion

## FOR RESIDENTIAL/COMMERCIAL INSPECTIONS

1. Check the reclaim water service meter to ensure that is turned off.
2. Check the disconnection of existing irrigation system, if present, from potable (drinking) water supply or well supply. Physical disconnection with pipe ends capped and separated by a minimum of 3 feet must be made. Remove existing pressure vacuum breaker (PVB) or air vacuum breaker (AVB) valve, if present, and replace PVB or AVB valve with same diameter pipe size ball valve, to eliminate any potential for back flow.
3. If cam lock hose connections are installed, they shall be below grade and inside an accessible valve or meter box with cover that is Pantone Purple. Access to above grade faucets shall be prohibited.
4. Check for back flow prevention device and for properly installed pressure relief valve located on potable (drinking) water supply meter.
5. Operate all irrigation zones (if present) and cam lock reclaimed water hose connection (if present) to ensure potable (drinking) water supply is disconnected from reclaimed water system. No water should flow from the irrigation system or, if present, the cam lock reclaimed water hose connection.
6. Turn on (or open) all potable (drinking) water hose bibbs, pool showers, wash downs and pool fill lines. Water should flow from all of these devices.
7. Turn off potable (drinking) water supply at the meter.
8. Check potable hose bibbs, pool showers, wash downs, pool fill lines and all potable (drinking) water distribution piping on the premises and within the structure(s). All water should stop flowing in a few minutes once the lines depressurize. Leave potable (drinking) water supply turned off.
9. Turn on the reclaimed water at the meter. Check potable (drinking) water hose bibbs, pool showers, wash downs, pool fill lines and all potable (drinking) water distribution piping on the premises and within the structure(s). No water should be flowing from these devices.
10. Operate all irrigation zones (if present) with reclaimed water turned on to ensure proper operation and to ensure that pooling of water, street spray, edible item over-spray, etc. is not occurring. Be sure to adjust spray heads as necessary. Operate cam lock reclaimed water hose connection(s) (if present) to ensure proper operation.
11. Operate and check all potable (drinking) water hose bibbs, pool showers, wash downs and pool fill lines during each irrigation zone cycle or during cam lock reclaimed water hose connection operation. Water should only flow from the irrigation system or cam lock reclaimed water hose connection. No water should be flowing from any other fixtures or appurtenances on the premises.
12. Check for automatic rainfall shutoff device. The device is required on new in-ground irrigation systems.
13. Turn on potable (drinking) water supply at the meter.



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- 14. Turn off potable (drinking) water hose bibbs, pool showers, wash downs, pool fill lines and all potable (drinking) water distribution piping and fixtures on premises and within the structure(s). Be sure to release any air from the system.
- 15. Correct any faulty items.
- 16. Give and retain a copy of report to owner/representative
- 17. When checklist has been completed leave the potable (drinking) water supply turned on.
- 18. Upon completion of this check list, upload the reclaim water checklist and affidavit of completion into the Accela Documents for record associated with the permit.
- 19. Upon completion of the cross-connection checklist and inspection, request a final plumbing inspection.

**I hereby certify that I understand and have completed the above information.**

**JOB SITE INFORMATION**

Job Site Address \_\_\_\_\_

Permit No. \_\_\_\_\_

Date: \_\_\_\_\_

Company Name \_\_\_\_\_

Company Telephone No. \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Applicant's Signature \_\_\_\_\_



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**Reclaimed Water  
Cross-Connection  
Inspection**

**PLEASE READ CAREFULLY!**

**MUST BE COMPLETED BY CONTRACTOR OR OWNER**

**Owner/Property Information**

Permit No. \_\_\_\_\_ Type \_\_\_\_\_

Owner/Business Name \_\_\_\_\_

Service Address \_\_\_\_\_

Telephone No. \_\_\_\_\_

**Potable Meter Information**

Meter No. \_\_\_\_\_ Size \_\_\_\_\_

Backflow Device:  Yes  No Type \_\_\_\_\_ Size \_\_\_\_\_

Pressure Relief Valve Correctly Installed:  Yes  No

**Reclaimed Water Appurtenance and Meter Information**

**NOTE: (Installed or Exposed Reclaimed Water Piping must be color coded Pantone Purple 522C or painted to match).**

Meter No. \_\_\_\_\_ Size \_\_\_\_\_