



Development Coordination Division

**VOLUNTARY EXTENSION OF TIME**

**FOR PROPERTIES WITHIN THE CITY OF TAMPA FOR NO SALES OF ALCOHOLIC BEVERAGES**

Per Section 27-318 If a property has not been posted, a property owner may apply to the zoning administrator for a voluntary extension of time not to exceed one hundred eighty (180) consecutive days upon the initial approval of the extension. The owner must provide evidence that supports an intent not to abandon the sales of alcoholic beverages as part of the application.

If approved, the site will not be posted within the one hundred eighty (180) day extension period; however, if the circumstances change within this period, the property may be subject to either expiration or posting of notice unless resumption of sales is proved.

The extension may be renewed for no more than one hundred eighty (180) consecutive days upon resubmittal and submission of additional evidence supporting the extension request.

If the sale of alcoholic beverages has resumed, the written notification and associated documentation as described below must be filed with the zoning administrator. The following documentation, if applicable to the subject property, shall be submitted as evidence that the sale of alcoholic beverages has resumed:

1. A notarized "Resumption of Sales" form (available online) including the date alcoholic beverages sales resumed, and,
2. The most current invoices, delivery receipts, and payments to a distributor of alcoholic beverages; and,
3. The most current records of state sales tax payments; and,

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4. The most current records of electric usage, consumption, and payment of same for the property or establishment; and
5. The most current records of water usage, consumption, and payment of same for the property or establishment; and
6. Photographs of the property or establishment that demonstrate compliance with property maintenance and structural standards in Chapter 19; and
7. Copy of a valid and current alcoholic beverage sales license from the State of Florida; and
8. Copy of valid and current city business tax receipt; and,
9. Copy of valid and current occupational license.

The documentation, collectively, must at a minimum demonstrate on going sales activity, the possession of a valid state and local license, and continual operation and maintenance of the property. The zoning administrator shall review and evaluate the documentation provided and determine whether the sales of alcoholic beverages have resumed in accordance with this chapter. The zoning administrator shall advise the property owner and the holder of the alcoholic beverage license in writing of his/her determination.

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**Statement requesting Voluntary Extension of Time:**

I, (Applicant Name)

do hereby affirm that the sales/service of alcoholic beverages were discontinued on date

at property address

And I am the (Check all that apply):

- property owner
- alcoholic beverage license holder
- designated agent (must include owner authorization in notarized statement below)

and have provided evidence not limited to:

- Active building permits or application for variance or zoning approval; or,
- Active listing or contract for lease/sale of property and/or business for similar use; or,
- Active litigation involving the property and/or business.

Upon the expiration of the one hundred eighty (180) day voluntary extension of time, the property owner or the holder of the alcoholic beverage license, prior to the expiration of this extension may file an additional Voluntary Administrative Extension of Time request OR provide evidence of resumption of sales of alcoholic beverages.

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By signing acknowledge that I have read, understand and provided the proper and complete information as required in this statement and shall make payment of the fee at the time of the submittal of this request:

STATE of FLORIDA

COUNTY of

Sworn to (or affirmed) and subscribed before me by means of physical present or online notarization,

this

day of

by

Printed Name (**Owner**) Signature

Signature and Stamp of Notary Public

Personally known or produced identification

Type of identification:

STATE of FLORIDA

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COUNTY of

Sworn to (or affirmed) and subscribed before me by means of physical present or online notarization,

this

day of

by

Printed Name (**Agent**)      Signature

Signature and Stamp of Notary Public

Personally known or produced identification

Type of identification:

To be completed by Development Coordination staff: The one hundred eighty (180) day voluntary extension for discontinuance of alcoholic beverage sales is hereby granted and will expire on date

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