

1334-10

Office of Criminal Justice Grants
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, Florida 32308

Recovery Act Edward Byrne Memorial JAG Program

GRANT ADJUSTMENT NOTICE

SUBGRANTEE: City of Tampa

TITLE OF PROJECT: TAMPA POLICE DEPARTMENT JOB RETENTION

GRANT NUMBER: 2010-ARRC-HILL-8-W7-327 ADJUSTMENT NUMBER: 3

NATURE OF ADJUSTMENT: GrtPerExt

TO SUBGRANTEE:

Pursuant to your request of 08/31/2010 the following change, amendment, or adjustment in the above grant project is approved subject to such conditions or limitations as may be set forth below:

<u>Clayton H. Wilder</u>	<u>9-8-10</u>
Authorized Official	Date
Clayton H. Wilder	
Administrator	

The grant period is extended through September 30, 2011.

RECEIVED
SEP 13 2010
MAYOR'S OFFICE

NOTE: Retain this Grant Adjustment Notice as part of official project records.



CITY OF TAMPA

Pam Iorio, Mayor

Tampa Police Department

Jane Castor
Chief of Police

August 31, 2010

Mr. Clayton H. Wilder, Administrator
Office of Criminal Justice Grants
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, FL 32308

RE: 2010-ARRC-HILL-8-W7-327


Dear Mr. Wilder:

The Florida Department of Law Enforcement's (FDLE) Justice Assistance Grant (JAG) American Recovery and Reinvestment Act Program funds were approved for use in Fiscal Year 2010. On June 14, 2010, you authorized a change in scope for use of the funds for job retention.

It was our intent at that time to utilize the current funds to retain positions for the remainder of the current fiscal year and for most the next fiscal year, which begins on October 1, 2010. I am requesting a no cost one-year extension to the current grant in order to fund these positions through most of the next fiscal year. The appropriate change request has been made in SIMON.

Please let me know as soon as possible if you will approve this time extension request. As always, thank you for your continued assistance in these matters.

Sincerely,


Jane Castor
Chief of Police

411 N. Franklin Street • Tampa, Florida 33602 • (813) 276-3200


www.tampagov.net



Application for Funding Assistance

Florida Department of Law Enforcement
American Recovery Act - JAG Countywide

Section 2: Project Overview

General Project Information

Project Title: TAMPA POLICE DEPARTMENT JOB RETENTION
Subgrant Recipient: City of Tampa
Implementing Agency: City of Tampa Police Department
Project Start Date: 10/1/2009 **End Date:** 9/30/2011

Problem Identification

Under the State and federal JAG guidelines, a unit of local government is required to serve as the local coordinating office and historically Hillsborough County has designated Criminal Justice to serve in this capacity. Hillsborough County is comprised of unincorporated areas and three municipalities encompassing a total area of 1,072 square miles. Unincorporated Hillsborough encompasses 84%, the largest, geographic area of 909 square miles. According to the Hillsborough County City-County Planning Commission the latest population statistics estimates that 67% of the population (1,177,060 people) resides in the County with 334,550 residing within Tampa's city limits, 23,480 residing within Temple Terrace's city limits, and 33,910 residing with Plant City's limits.

The City of Tampa's mission is to provide effective, quality service at a reasonable cost with courtesy, integrity, and accountability in a manner which protects and enhances the quality of life of our diverse population. Briefly stated the City's vision is to promote the safety, health, and general welfare of the City and its citizens. As a result, there is a continuous coordinating effort among the city, law enforcement, service providers, community-based organizations and officials to reduce crime.

The City of Tampa has a significant budget challenge in Fiscal Year (FY) 2011. The City of Tampa is facing a significant deficit as a result of the current recession. The City of Tampa Police Department is expected to reduce the overall staff by 27 positions from the current budget for FY 2011.

Most of the targeted positions are operational. The City of Tampa Police Department has achieved a 50% reduction in UCR Part 1 Crime over the past seven years. This was accomplished through the launch of a new policing philosophy. This philosophy comprised of four guiding components that target four of the most manageable crimes. The plan launched a dramatic change in police culture from the traditional, reactive mode to a new, proactive approach. The administration restructured the organization to ensure this new philosophy became integrated into every aspect of the department.

In order to hold officers and supervisors accountable for crime, the administration took steps to ensure that everyone had all the tools necessary to combat crime. It began by dividing the city into three smaller, more manageable districts. Then, as part of the reorganization process, specialized resources were moved out of central police headquarters and redistributed to the districts. Assigning these officers and employees to the districts allowed each to become its own autonomous police station. The decentralization of resources also placed officers in close proximity to the citizens they served. This allowed the formation of intimate working relationships and a first hand knowledge of the issues in the assigned geographic areas of responsibility.

990-10

**Office of Criminal Justice Grants
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, Florida 32308**

Recovery Act Edward Byrne Memorial JAG Program

GRANT ADJUSTMENT NOTICE

SUBGRANTEE: City of Tampa

TITLE OF PROJECT: TAMPA POLICE DEPARTMENT JOB RETENTION

GRANT NUMBER: 2010-ARRC-HILL-8-W7-327 ADJUSTMENT NUMBER: 2

NATURE OF ADJUSTMENT: Rev/Problem
ID/ProSum./PerInf/Bud/Narr/SecQuestions

TO SUBGRANTEE:

Pursuant to your request of 06/01/2010 the following change, amendment, or adjustment in the above grant project is approved subject to such conditions or limitations as may be set forth below:

Clayton H. Wilder 6-14-10
Authorized Official Date
Clayton H. Wilder
Administrator

The following revised budget is approved:

Budget Category	Current Approved Budget	Difference	New Approved Budget
Salaries and Benefits	\$0.00	\$390,500.00	\$390,500.00
Contractual Services	\$0.00	\$0.00	\$0.00
Expenses	\$0.00	\$0.00	\$0.00
Operating Capital	\$390,500.00	(\$390,500.00)	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
Total Project Costs	\$390,500.00	\$0.00	\$390,500.00
	Federal	Match	Total Funds
New Approved Budget	\$390,500.00	\$0.00	\$390,500.00

NOTE: Retain this Grant Adjustment Notice as part of official project records.

RECEIVED

JUN 21 2010

MAYOR'S OFFICE

Adjustment Number 2
2010-ARRC-HILL-8-W7-327
Page Two

The revised Problem Identification, Project Summary, Performance Information, Budget, Budget Narrative and Section Questions are approved.

NOTE: Retain this Grant Adjustment Notice as part of official project records.



CITY OF TAMPA

Pam Iorio, Mayor

Tampa Police Department

Jane Castor
Chief of Police

May 11, 2010

Mr. Clayton H. Wilder, Administrator
Office of Criminal Justice Grants
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, FL 32308

RE: 2010-ARRC-HILL-8-W7-327

Dear Mr. Wilder:

The Florida Department of Law Enforcement's (FDLE) Justice Assistance Grant (JAG) American Recovery and Reinvestment Act Program funds were approved for use in Fiscal Year 2010 for the following projects at the Tampa Police Department:

Title of Project

Federal Funds

Ticket Printer Systems
Crash Reporting Software
Automatic License Plate Recognition System

\$390,500

On April 16, 2010, I sent a letter to you requesting a grant adjustment to change the Automatic License Plate Recognition System project to an in-car video system project. Since then there have been some significant changes in the forecasted revenues for the City of Tampa.

The City of Tampa had a significant budget challenge in Fiscal Year (FY) 2010. The City of Tampa is facing a larger deficit in FY 2011 as a result of the current recession. For FY 2010, the City of Tampa Police Department utilized our direct Justice Assistance Grant (JAG) under the American Recovery and Reinvestment Act (ARRA), to fund 29 non-sworn positions that would have otherwise have been lost due to budget cuts. These 29 positions consisted of eleven Investigative Assistants, ten Community Service Officers, and eight Public Safety Officers. We used \$1.5 million of our ARRA JAG to fund these positions through September 30, 2010.

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TampaGov
www.tampagov.net

We originally designated the State ARRA JAG (\$390,500) for technology, since we believed the fiscal state of the City of Tampa would recover by FY 2011. None of this funding has been spent. In addition, we believed there would be more grants available for job retention. Since the City of Tampa is facing a larger deficit in FY 2011 and there appears to be no grants available for job retention I am requesting your approval to change the purpose area of our State ARRA JAG from the technology related projects to job retention. I would also request a no cost one-year extension to the grant so that I can utilize these funds for some of the 29 positions during FY 2011. I have identified some additional funding sources to try to make up the difference for retaining most of these positions.

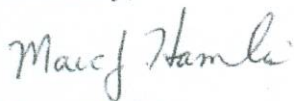
The targeted positions are operational. The loss of these operational positions will require a re-deployment of sworn officers to fill the duties and responsibilities that were performed by these civilian personnel. The City of Tampa Police Department has achieved a 56% reduction in UCR Part 1 Crime over the past seven years. This was accomplished through the launch of a new policing philosophy. This philosophy comprised of four guiding components that target four of the most manageable crimes. The plan launched a dramatic change in police culture from the traditional, reactive mode to a new, proactive approach. The administration restructured the organization to ensure this new philosophy became integrated into every aspect of the department.

A combination of good old-fashioned police work and new, innovative operations have contributed to the significant crime reduction. Community oriented policing has been a cornerstone of the department's success over the last seven years. Officers in the neighborhoods with a proactive approach to solving problems and preventing crimes have truly been a large contributor to the crime reduction efforts.

The requested change to the grant funding for the retention of these civilian positions that are to be eliminated would prevent the redeployment of sworn officers to fill these positions. This in turn would prevent a reduction in the level of service to the community and should allow for further crime reduction.

Please let me know as soon as possible if you will approve this change in scope and time extension request so that we can make the necessary grant adjustment notice request in FDLE's SIMON system.

Sincerely,

A handwritten signature in cursive script that reads "Marc Hamlin".

Marc Hamlin
Acting Chief of Police

Application for Funding Assistance

Florida Department of Law Enforcement
American Recovery Act - JAG Countywide

Section 2: Project Overview

General Project Information

Project Title: TAMPA POLICE DEPARTMENT JOB RETENTION
Subgrant Recipient: City of Tampa
Implementing Agency: City of Tampa Police Department
Project Start Date: 10/1/2009 **End Date:** 9/30/2010

Problem Identification

Under the State and federal JAG guidelines, a unit of local government is required to serve as the local coordinating office and historically Hillsborough County has designated Criminal Justice to serve in this capacity. Hillsborough County is comprised of unincorporated areas and three municipalities encompassing a total area of 1,072 square miles. Unincorporated Hillsborough encompasses 84%, the largest, geographic area of 909 square miles. According to the Hillsborough County City-County Planning Commission the latest population statistics estimates that 67% of the population (1,177,060 people) resides in the County with 334,550 residing within Tampa's city limits, 23,480 residing within Temple Terrace's city limits, and 33,910 residing with Plant City's limits.

The City of Tampa's mission is to provide effective, quality service at a reasonable cost with courtesy, integrity, and accountability in a manner which protects and enhances the quality of life of our diverse population. Briefly stated the City's vision is to promote the safety, health, and general welfare of the City and its citizens. As a result, there is a continuous coordinating effort among the city, law enforcement, service providers, community-based organizations and officials to reduce crime.

The City of Tampa has a significant budget challenge in Fiscal Year (FY) 2011. The City of Tampa is facing a significant deficit as a result of the current recession.

The City of Tampa Police Department is expected to reduce the overall staff by 27 positions from the current budget for FY 2011.

Most of the targeted positions are operational. The City of Tampa Police Department has achieved a 50% reduction in UCR Part 1 Crime over the past seven years. This was accomplished through the launch of a new policing philosophy. This philosophy comprised of four guiding components that target four of the most manageable crimes. The plan launched a dramatic change in police culture from the traditional, reactive mode to a new, proactive approach. The administration restructured the organization to ensure this new philosophy became integrated into every aspect of the department.

In order to hold officers and supervisors accountable for crime, the administration took steps to ensure that everyone had all the tools necessary to combat crime. It began by dividing the city into three smaller, more manageable districts. Then, as part of the reorganization process, specialized resources were moved out of central police headquarters and redistributed to the districts. Assigning these officers and employees to the districts allowed each to become its own autonomous police station. The decentralization of resources also placed officers in close proximity to the citizens they served. This allowed the formation of intimate working relationships and a first hand knowledge of the issues in the assigned geographic areas of responsibility.

Application for Funding Assistance

Florida Department of Law Enforcement
American Recovery Act - JAG Countywide

Section 2: Project Overview

A combination of good old-fashioned police work and new, innovative operations have contributed to the significant crime reduction. Community oriented policing has been a cornerstone of the department's success over the last seven years. Officers in the neighborhoods with a proactive approach to solving problems and preventing crimes have truly been a large contributor to the crime reduction efforts.

Currently there are 29 operational positions that are funded by the 2009 direct Justice Assistance Grant (JAG) under the American Recovery and Reinvestment Act (ARRA). The requested grant funding of six of these positions would prevent the loss of these needed positions. The retention of these positions in turn would prevent the need to take sworn officers from the operational areas to fill the voids that the loss of these positions would create. This would prevent a reduction in the level of service to the community and should allow for further crime reduction.

Project Summary

The project objective is to maintain near the current level of crime reduction capabilities delivered to the citizens of the City of Tampa. To accomplish that we need funding to retain positions that currently support the operations of the sworn officers and investigative areas of the department.

The six positions that are part of this grant application are Investigative Assistants. The cost to fund these positions, including benefits, is \$390,500.

We request through this application a grant adjustment in the amount of \$390,500 in order to retain the 6 operational positions, which would otherwise be lost due to lack of funding.

The retention of the identified positions will allow the City of Tampa Police Department to continue with the effective crime reduction program that has developed over the past seven years. We anticipate similar crime reduction, if this grant is approved and these positions are retained. The effectiveness of the program will be demonstrated by the continued downward trend in crime. In addition, the effectiveness will be measured by the number of civilian positions that are retained.

The City of Tampa will continue to seek more efficient and effective ways of conducting business in order to save funding for the sustainment of these positions after the grant funding has ended. The recovery of the economy will play a big part in the City's ability to retain these positions at the end of the grant funding.

Application for Funding Assistance

Florida Department of Law Enforcement
American Recovery Act - JAG Countywide

Section 2: Project Overview

Section Questions:

Question: Does the Subgrantee receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: Yes

Question: Does the Implementing Agency receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: Yes

Application for Funding Assistance

Florida Department of Law Enforcement
American Recovery Act - JAG Countywide

Section 3: Performance

General Performance Info:

Performance Reporting Frequency: Quarterly

Federal Purpose Area: 001 - Law Enforcement Programs

State Purpose Area: D - Personnel - Employ Personnel

Activity Description

Activity: Personnel

Target Group: Personnel

Geographic Area: City

Location Type: Citywide

Objectives and Measures

Objective: 22.D.SI - Number of new FTEs funded with JAG funds

Measure: Part 1

Total number of existing personnel to be paid by all OTHER (not JAG or Recovery JAG funding) during the grant period.

Goal: 1213

Measure: Part 3

Number of personnel to be retained with funding from this grant.

Goal: 6

Objective: 53.D.SI - Type of retained personnel paid with JAG funds

Measure: Part 1

Number of retained law enforcement personnel to be paid with JAG funds

Goal: 6

State Purpose Area: REC - Recovery Act Measures

Activity Description

Activity: Recovery Act

Target Group: Recovery Act

Geographic Area: Citywide

Location Type: Police Department

Application for Funding Assistance

Florida Department of Law Enforcement
American Recovery Act - JAG Countywide

Section 3: Performance

Objectives and Measures

Objective: RC - Number of jobs created or saved (by type) due to Recovery Act funding

Measure: Part 1

Number of jobs to be prevented from being eliminated with Recovery Act funding

Goal: 6

Measure: Part 2

Number of jobs that were eliminated within the last 12 months that will be reinstated with Recovery Act funding

Goal: 0

Measure: Part 3

Number of jobs to be created with Recovery Act funding

Goal: 0

Measure: Part 4

For the complete grant period, how many hours will be charged to the grant? For example, if a position will work 40 hours per week, and the grant period is 52 weeks, 2,080 hours will be charged to the grant.

Goal: 12480

Measure: Part 5

For the complete grant period, how many hours would be included in a full time schedule at your agency? For example, if your agency considers 40 hours per week to be a full time schedule, and the grant period is 52 weeks, a full time schedule would equal 2,080 hours.

Goal: 2080

Application for Funding Assistance

Florida Department of Law Enforcement
American Recovery Act - JAG Countywide

Section 3: Performance

Section Questions:

Question: If "other" was selected for the geographic area, please describe.

Answer: n/a

Question: If "other" was selected for location type, please describe.

Answer: n/a

Question: What is the physical address of your primary performance location? This is a physical location, not a mailing address. If your physical location is confidential, enter the address of the next highest level of your organization. Enter only one address.

Answer: AgencyName: Tampa Police Department
Address1: 411 N. Franklin Street
Address2:
City: Tampa
State: FL
Zip: 33602-4832
CongressionalDist: 11

Application for Funding Assistance

Florida Department of Law Enforcement
American Recovery Act - JAG Countywide

Section 4: Financial

General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Monthly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 591101138

Budget:

Budget Category	Federal	Match	Total
Salaries and Benefits	\$390,500.00	\$0.00	\$390,500.00
Contractual Services	\$0.00	\$0.00	\$0.00
Expenses	\$0.00	\$0.00	\$0.00
Operating Capital Outlay	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$390,500.00	\$0.00	\$390,500.00
Percentage	100.0	0.0	100.0

Project Generated Income:

Will the project earn project generated income (PGI) ? No

Application for Funding Assistance

Florida Department of Law Enforcement
American Recovery Act - JAG Countywide

Section 4: Financial (cont.)

Budget Narrative:

Budget Narrative:

A. Personnel

The City of Tampa Police Department requests funding for retention of six (6) support personnel. The base salary for the positions are as follow.

Investigative Assistant - \$49,413
Investigative Assistant - \$49,413
Investigative Assistant - \$49,413
Investigative Assistant - \$49,413
Investigative Assistant - \$49,413
Investigative Assistant - \$48,313

B. Fringe Benefits

The fringe benefits for the proposed personnel retention is based on the following for each position under this grant application.

Position Other

Pay Pension FICA Health

Ins. Worker Comp Ltd

Unem Liability Total

Inv. Asst.	\$1,500	\$4,173	\$3,566	\$4,961	\$1,288	\$253	\$852	\$16,593
Inv. Asst.	\$1,500	\$4,173	\$3,566	\$4,961	\$1,228	\$268	\$852	\$16,608
Inv. Asst.	\$1,250	\$4,173	\$3,547	\$4,961	\$1,288	\$253	\$852	\$16,324
Inv. Asst.	\$1,250	\$4,173	\$3,547	\$4,961	\$1,288	\$253	\$852	\$16,324
Inv. Asst.	\$1,208	\$4,173	\$3,544	\$5,633	\$1,288	\$253	\$852	\$16,951
Inv. Asst.	\$1,000	\$440	\$3,544	\$4,961	\$1,271	\$275	\$831	\$12,322

C. Travel

N/A

D. Equipment

N/A

E. Supplies

N/A

F. Construction

N/A

G. Consultants/Contracts

N/A

Application for Funding Assistance

Florida Department of Law Enforcement
American Recovery Act - JAG Countywide

Budget Narrative (Continued):

H. Other

N/A

I. Indirect Costs

N/A

Application for Funding Assistance

Florida Department of Law Enforcement
American Recovery Act - JAG Countywide

Section 4: Financial

Section Questions:

Question: If salaries and benefits are included in the budget as actual costs for staff in the implementing agency, is there a net personnel increase, or a continued net personnel increase from the previous Byrne program?

Answer: No

Question: If benefits are to be included, are they reflected in the budget narrative?

Answer: Yes

Question: If indirect cost is included in the budget, indicate the basis for the plan (e.g. percent of salaries and benefits), and provide documentation of the appropriate approval of this plan.

Answer: n/a

Question: If the budget includes services based on unit costs, provide a definition and cost for each service as part of the budget narrative for contractual services. Include the basis for the unit costs and how recently the basis was established or updated.

Answer: N/A

Question: Indicate the Operating Capital Outlay threshold established by the subgrantee or implementing agency, if it is the sheriff's office.

Answer: \$1000



CITY OF TAMPA

Pam Iorio, Mayor

Revenue & Finance Department

Bonnie M. Wise, Director

May 28, 2010

Mr. Clayton H. Wilder, Administrator
Office of Criminal Justice Grants
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, FL 32308

RE: 2010-ARRC-HILL-8-W7-327

Dear Mr. Wilder:

The Florida Department of Law Enforcement's (FDLE) Justice Assistance Grant (JAG) American Recovery and Reinvestment Act Program funds were approved for use in Fiscal Year 2010 for the following projects at the Tampa Police Department:

<u>Title of Project</u>	<u>Federal Funds</u>
Ticket Printer Systems	\$390,500
Crash Report Software	
In-Car Video Systems (GAN-1)	

The City of Tampa faced a significant budget challenge in Fiscal Year (FY) 2010. During FY 2010 the City of Tampa had a \$51 million deficit. As a result, we were forced to layoff 139 positions citywide. The City of Tampa Police Department accounted for 41 of those positions. The City of Tampa Police Department identified 29 positions that were designated to be cut, as mission critical. The direct Justice Assistance Grant (JAG) under the American Recovery and Reinvestment Act (ARRA) was utilized to fund these 29 non-sworn positions.

These 29 positions consisted of eleven Investigative Assistants, ten Community Service Officers, and eight Public Safety Officers. We allocated \$1.5 million of our ARRA JAG (\$1,708,038 total) to fund these positions through September 30, 2010.

We originally designated the State ARRA JAG (\$390,500) for technology, since we believed the fiscal state of the City of Tampa would recover by FY 2011. None of this funding has been spent. In addition, we believed there would be more grants available for job retention for FY 2011.

Mr. Clayton H. Wilder
May 28, 2010
Page 2

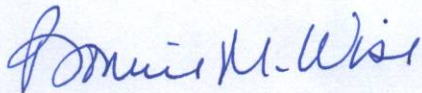
The City of Tampa is facing another deficit in FY 2011 and there appears to be no new grants available for job retention. The deficit for FY 2011 is expected to be approximately \$40 million, due in part to projected taxable value reductions of up to 12.5%, and it is anticipated that an additional 139 positions will be lost citywide to offset some of this deficit.

The City of Tampa Police Department is requesting your approval to change the purpose area of our State ARRA JAG from the technology related projects to job retention. We would utilize the State ARRA JAG to fund six of the Investigative Assistant positions. We may require a no cost extension if it appears that all of these funds will not be expended prior to September 30, 2010.

The Investigative Assistant position performs a very vital function in regards to latent criminal investigations. The loss of these positions would require the need to take a sworn officer out of patrol to perform the function of this position. This could potentially have an adverse effect on the police department's crime reduction efforts.

We are in the process of applying for our direct 2010 JAG (\$333,571), which we intend to use to fund some of these additional 23 positions for FY 2011.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bonnie M. Wise".

Bonnie Wise
Chief Financial Officer

Cc: Captain Paul Driscoll, Tampa Police Department



Florida Department of
Law Enforcement

Gerald M. Bailey
Commissioner

Office of Criminal Justice Grants
Post Office Box 1489
Tallahassee, Florida 32302-1489
(850) 617-1250
www.fdle.state.fl.us

Charlie Crist, Governor
Bill McCollum, Attorney General
Alex Sink, Chief Financial Officer
Charles H. Bronson, Commissioner of Agriculture

7/2-09

April 15, 2009

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APR 20 2009

MAYOR'S OFFICE

The Honorable Ken Hagan
Chairman, Hillsborough County
Board of Commissioners
Post Office Box 1110
Tampa, Florida 33602

Re: Edward Byrne Memorial Justice Assistance Grant (JAG) Program – American
Recovery and Reinvestment Act of 2009 – State Solicitation

Dear Chairman Hagan:

The Florida Department of Law Enforcement (FDLE) anticipates an award from the United States Department of Justice as part of the American Recovery and Reinvestment Act of 2009. FDLE will distribute these funds in accordance with the JAG Countywide distribution provisions of Chapter 11D-9, Florida Administrative Code. These funds are in addition to the standard 2009 JAG Countywide allocation that, when known, will be announced in a separate letter.

FDLE has set aside \$2,668,290 for use by all units of government within Hillsborough County. The enclosed Program Announcement provides an overview of these funds which can be used by local units of government to support a broad range of activities to prevent and control crime and to improve the criminal justice system. **Please note that the Program Announcement also includes some important program requirements specific to Recovery Act funds.**

As a condition of participation in this program, the units of government in each county must reach a consensus concerning the expenditure of these funds. This consensus must include the projects to be implemented as well as the agency responsible for such implementation.

Developing such consensus will require someone to exercise leadership and assume a coordinating role in the development of applications for these funds. FDLE recommends that the Board of County Commissioners assume this responsibility.

In the event the county declines to serve in this capacity, the Department will request the governing body of each municipality in the county, in descending order of population, to serve as the coordinating unit of government.

The Honorable Ken Hagan
April 15, 2009
Page Two

The enclosed Certificate of Participation form requests the identification of an individual coordinator. We will send this individual further information regarding the application process in FDLE's on-line grant management system. Please complete the enclosed Certificate of Participation and return it within 30 days from the date of this correspondence to: ✓

Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, Florida 32308
Attention: Clayton H. Wilder, Administrator

We look forward to working with you. If you have any questions or if we can provide you with any assistance regarding the JAG Program, please contact me at (850) 617-1250.

Sincerely,


Clayton H. Wilder
Administrator

CHW/JP/lg

Enclosures

cc: Mayors in Hillsborough County
Law Enforcement Agencies in Hillsborough County
Project Directors in Hillsborough County

PROGRAM ANNOUNCEMENT

Edward Byrne Memorial Justice Assistance Grant (JAG) Program American Recovery and Reinvestment Act of 2009

The State of Florida, Department of Law Enforcement (FDLE), anticipates an award from the United States Department of Justice for \$81,537,096 in Justice Assistance Grant (JAG) funds as part of the American Recovery and Reinvestment Act of 2009. A total of \$51,996,642 will be passed through, as required, to local units of government. This announcement is to notify eligible applicants of program requirements.

Eligible Applicants

Units of local government are eligible to receive subgrants from FDLE. "Units of local government" means any city, county, town, township, borough, parish, village, or other general-purpose political subdivision of a State and includes Native American Tribes that perform law enforcement functions as determined by the Secretary of the Interior.

Program Strategy and Purposes

JAG blends the previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) Programs to provide agencies with the flexibility to prioritize and to support a broad range of activities to prevent and control crime based on their own local needs and conditions. JAG funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice.

Local units of government receiving JAG funding have the flexibility to implement projects in any of the seven federally approved purpose areas, listed below. As directed by the Office of Justice Programs, you are encouraged to choose projects that can be started and completed expeditiously and in a manner that maximizes job creation and economic benefits. Applicants should anticipate that awards under the Recovery Act will be one-time awards and should propose project activities and deliverables that can be accomplished without additional JAG funding.

- 1) Law enforcement programs
- 2) Prosecution and court programs
- 3) Prevention and education programs
- 4) Corrections and community corrections programs
- 5) Drug treatment programs
- 6) Planning, evaluation, and technology improvement programs
- 7) Crime victim and witness Programs

Any law enforcement or justice initiative previously eligible for funding under Byrne or LLEBG is eligible for JAG funding.

Coordination Efforts

Each county is allocated a sum of money for use by all local governments within the county. This amount is determined through a funding algorithm established in the administrative rule.

Chapter 11D-9.005, Florida Administrative Code, requires that units of government in each county reach consensus concerning the expenditure of these funds, including the projects to be implemented and the agency responsible for such implementation.

Maximum coordination is required to meet this program requirement, and the Department requests the county board of commissioners to serve as the coordinating unit for all local governments within the county. The Chairman, Board of County Commissioners, in each county so notified is requested to return to the Department a statement of certification indicating the county's willingness to serve. This certification must be returned within 30 days from the date of receipt of notification. In the event the county declines to serve in this capacity, the Department will request the governing body of each municipality in the county, in descending order of population, to serve as the coordinating unit of government.

Each county or coordinating unit of government is encouraged to form a criminal justice coordinating/planning group to identify and implement criminal justice priorities for the county, to plan strategies to address those priorities, to identify areas of greatest need, and to review all possible sources of revenue to make sure that funds go to the programs or issues that need them most.

Furthermore, FDLE requires that units of government in each county reach consensus concerning the expenditure of the JAG funds, including the projects to be implemented and the agency responsible for such implementation. Each county must document this consensus by submitting letters from at least 51 percent of the units of government which also represents at least 51 percent of the population located in said county.

Match Requirements

There is no match requirement under the guidelines of the JAG program.

Recovery Act Reporting Requirements

The Recovery Act requires that FDLE submit performance and financial reports to the Office of Justice Programs. Subrecipients will be required to certify that they will provide any information required for FDLE to comply with the act. Project Expenditure Reports will be due monthly within 15 days of the end of the reporting period. Performance reports will be due quarterly within 15 days of the end of the reporting period. It is imperative that you submit your reports on time. Receipt of funds will be contingent on meeting the Recovery Act reporting requirements.

Additional Recovery Act Requirements

The Recovery Act includes extensive, specific requirements for grant funding. For additional information about the specific requirements referenced below, please refer to <http://www.ojp.usdoj.gov/recovery/solicitationrequirements.htm>.

Central Contractor Registration (CCR) is required. All subgrantees must maintain current registrations in the Central Contractor Registration (CCR) database. Information about registration procedures can be accessed at www.ccr.gov.

Certification regarding Infrastructure Investments. Section 1511 of the Recovery Act includes specific requirements for funds that will be used for infrastructure investments. Subgrantees requesting funds for infrastructure investment projects will be required to submit an additional certification to satisfy the requirements of section 151.

Buy American. All subgrantees that propose to use grant funds to construct, alter, maintain, or repair a public building or public work should be aware that the Recovery Act (in section 1605)

contains a "Buy American" provision that applies to iron, steel, and manufactured goods, subject to certain exceptions.

Wage Rate Requirements. The Recovery Act contains a provision on wage rate requirements that concerns projects funded or assisted by Recovery Act funds that employ laborers and mechanics. See section 1606 of the Recovery Act.

Contracts. The Recovery Act places special emphasis on the use of fixed-price contracts awarded through competitive procedures. Subgrantees must comply with any requirements established by OJP.

Limit on Funds. The Recovery Act specifically provides that funds may not be used for any casino or other gambling establishment, aquarium, zoo, golf course, or swimming pool.

Separate Tracking and Reporting of Recovery Act Funds and Outcomes. Recovery Act funds may be used in conjunction with other funding as necessary to complete projects, but all funds must be tracked, accounted for, and reported on separately from all other funds. Recipients must also be prepared to track and report on the specific outcomes and benefits attributable to use of Recovery Act funds. The accounting systems of all subgrantees must ensure that Recovery Act funds are not commingled with funds from any other source.

Reporting Fraud, Waste, Error, and Abuse. The Recovery Act provides certain protections against reprisals for employees of non-Federal employers who disclose information reasonably believed to be evidence of gross management, gross waste, substantial and specific danger to public health or safety, abuse of authority, or violations of law related to contracts or grants using Recovery Act funds. For additional information, refer to section 1553 of the Recovery Act.

Application Requirements and Deadlines

Once the Certificate of Participation form designating the coordinator for your county is received, the Office of Criminal Justice Grants will send this individual further information regarding the application process.

Applicants must apply on-line using FDLE's grant management system. In addition to the on-line submission, applicants must print out the completed application and submit **two (2) hard copies** (both with *original signatures*) no later than **5:00 P.M., Friday, June 12, 2009**. **A separate application must be submitted for each proposed project.** Applications should be mailed or hand delivered to the following:

Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, Florida 32308
Attention: Clayton H. Wilder, Administrator

Applications must be accompanied by letters of approval representing agreement among at least 51 percent of all units of local government representing at least 51 percent of the county population as to the allocation of dollars to each project in the county.

Questions regarding this Program Announcement should be directed to Clayton H. Wilder, Florida Department of Law Enforcement, at (850) 617-1250.



CITY OF TAMPA

Pam Iorio, Mayor

POLICE DEPARTMENT

Stephen Hogue
Chief of Police

April 7, 2009

Ms. Darlene Lewis
Hillsborough County Criminal Justice Department
County Center - 24th Floor
601 E. Kennedy Boulevard
Tampa, FL 33602

RE: Application for Grant Funds - Recovery Act, FY 09 Edward Byrne
Memorial Justice Assistance Grant.

Dear Ms. Lewis:

The Tampa Police Department is requesting funding through the Recovery Act: FY 09 Edward Byrne Memorial Justice Assistance Grant for the purchase and installation of in-car printer technology for patrol vehicles. The In-Car Ticket Printer grant request is one of three grant requests being made by the Tampa Police Department under the Recovery Act: FY 09 Edward Byrne Memorial Justice Assistance Grant and is our highest priority grant funding request.

Initiative: In-Car Ticket Printers

Amount: \$250,000

Contact Person: Robert Guidara, Assistant Chief of Police

Phone: 813-276-3798

Fax: 813-276-3776

Email: robert.guidara@ci.tampa.fl.us

Mailing Address: 411 N. Franklin Street, Tampa, FL 33602

PROGRAM NARRATIVE:

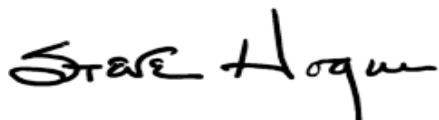
The Tampa Police Department is requesting grant funding for the purchase and installation of mobile, in-car ticket printers for each of its patrol vehicles. The mobile ticket printer technology would enable officers to complete a traffic stop and issue a citation in a significantly reduced amount of time. With the considerable time savings gained during traffic stops, patrol officers would have more time available for proactive patrol and more time available to answer calls for service. An additional benefit of using mobile ticket printer technology includes a more legible traffic citation which leads to more accuracy, clarity and understanding of the infraction statute cited which in turn leads to less confusion on the part of the violator and the court system. All of the benefits made possible by the mobile ticket printer technology help to enhance police/community relations, increase access to due process for the violator and place fewer burdens on the court system.

With funding received through this grant award the Tampa Police Department will purchase mobile printer technology from Hewlett Packard. The HP OfficeJet H470 unit can print citations on standard 8½ X 11" office copy paper and each unit, including warranty and peripherals, cost \$500.00 each. The total cost to outfit 500 patrol vehicles is approximately \$250,000. (See attached Budget Narrative section for greater details).

I certify that this organization will not seek County revenue funds for sustainability.

PRINTED NAME AND TITLE OF AUTHORIZED OFFICIAL:

Stephen Hogue, Chief of Police

OFFICIAL'S SIGNATURE:A handwritten signature in black ink that reads "Steve Hogue". The signature is written in a cursive, slightly stylized font. The first name "Steve" is written in a more compact, rounded script, while "Hogue" is written in a more open, flowing script. The signature is positioned above a horizontal line.

Stephen Hogue, Chief of Police



CITY OF TAMPA

Pam Iorio, Mayor

POLICE DEPARTMENT

Stephen Hogue
Chief of Police

April 7, 2009

Ms. Darlene Lewis
Hillsborough County Criminal Justice Department
County Center - 24th Floor
601 E. Kennedy Boulevard
Tampa, FL 33602

RE: Application for Grant Funds - Recovery Act, FY 09 Edward Byrne
Memorial Justice Assistance Grant.

Dear Ms. Lewis:

The Tampa Police Department is requesting funding through the Recovery Act: FY 09 Edward Byrne Memorial Justice Assistance Grant for the purchase of traffic crash reporting software for use by patrol officers. This Traffic Crash Reporting Software grant request is one of three grant requests being made by the Tampa Police Department under the Recovery Act: FY 09 Edward Byrne Memorial Justice Assistance Grant and is our second highest priority grant funding request.

Initiative: Crash Reporting Software

Amount: \$38,500

Contact Person: Robert Guidara, Assistant Chief of Police

Phone: 813-276-3798

Fax: 813-276-3776

Email: robert.guidara@ci.tampa.fl.us

Mailing Address: 411 N. Franklin Street, Tampa, FL 33602

PROGRAM NARRATIVE:

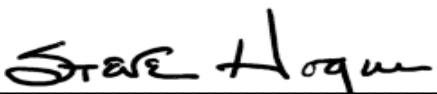
The Tampa Police Department is requesting grant funding to purchase crash reporting software for use in the Mobile Digital Terminals of patrol vehicles. The use of crash reporting software would enable officers to complete traffic crash investigations in a much shorter period of time. Traffic crash investigations remain one of the highest volume calls for police service within Hillsborough County and with the considerable time savings gained with using the in-car crash reporting software, officers would be allowed to resume patrols and respond to other calls for service much sooner. Additionally, the use of the crash reporting software would result in more accurate depictions of crash diagrams, thereby reducing confusion amongst involved drivers, insurance representatives and the courts.

With funding received through this grant award, the Tampa Police Department will purchase the Crash Zone™ or similar crash reporting software program. The total cost to outfit 500 patrol vehicles is approximately \$38,500 (See attached Budget Narrative section for greater details).

I certify that this organization will not seek County revenue funds for sustainability.

PRINTED NAME AND TITLE OF AUTHORIZED OFFICIAL:

Stephen Hogue, Chief of Police

OFFICIAL'S SIGNATURE:
Stephen Hogue, Chief of Police



CITY OF TAMPA

Pam Iorio, Mayor

POLICE DEPARTMENT

Stephen Hogue
Chief of Police

April 7, 2009

Ms. Darlene Lewis
Hillsborough County Criminal Justice Department
County Center - 24th Floor
601 E. Kennedy Boulevard
Tampa, FL 33602

RE: Application for Grant Funds - Recovery Act, FY 09 Edward Byrne
Memorial Justice Assistance Grant.

Dear Ms. Lewis:

The Tampa Police Department is requesting funding through the Recovery Act: FY 09 Edward Byrne Memorial Justice Assistance Grant for the purchase of Automatic License Plate Recognition Systems for use by patrol officers. This Automatic License Plate Recognition System grant request is one of three grant requests being made by the Tampa Police Department under the Recovery Act: FY 09 Edward Byrne Memorial Justice Assistance Grant and is our third highest priority grant funding request.

Initiative: Automatic License Plate Recognition System

Amount: \$102,000

Contact Person: Robert Guidara, Assistant Chief of Police

Phone: 813-276-3798

Fax: 813-276-3776

Email: robert.guidara@ci.tampa.fl.us

Mailing Address: 411 N. Franklin Street, Tampa, FL 33602

PROGRAM NARRATIVE:

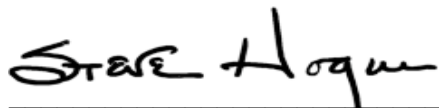
The Tampa Police Department is requesting grant funding to purchase a total of four Automatic License Plate Recognition Systems for installation in police vehicles. The use of Automatic License Plate Recognition Systems would enable a much higher volume of vehicle license plates checked against stolen vehicle, missing/endangered persons, fugitives, and terrorists watch lists. The systems also provide for a much higher degree of accuracy, minimizing the human error factor inherent in reading vehicle license plates with the naked eye.

With funding received through this grant award, the Tampa Police Department will purchase four (4) complete systems of the PlateScan™ or similar systems. One Automatic License Plate System will be deployed in each of the department's four districts. The complete system contains all hardware and software to capture images of vehicle license plates, access the National Crime Information Center (NCIC) and/or local databases, identify wanted vehicles, and store data for later reporting. The total cost to outfit four patrol vehicles with the necessary hardware, software, installation labor and warranty, is approximately \$25,500 per unit. (See attached Budget Narrative section for more details).

I certify that this organization will not seek County revenue funds for sustainability.

PRINTED NAME AND TITLE OF AUTHORIZED OFFICIAL:

Stephen Hogue, Chief of Police

OFFICIAL'S SIGNATURE:

Stephen Hogue, Chief of Police