



Development & Growth Management

FAST PASS RESIDENTIAL POOLS

Virtual Submittal Requirements List

Residential pool for a single family or two family dwelling.

To facilitate the virtual appointment, it is required that the [Residential Miscellaneous Application](#) type be initiated online prior to the appointment and all required documents uploaded to the record.

Documentation required:

Site Plan

- Location and Dimensions.** Plan indicating location and dimensions of proposed pool, all property lines, onsite structures, and power lines.
- Site Elevations.** Existing and proposed assumed site elevations on a 25' grid and 10' past the adjacent property lines. (Assumed site elevations are acceptable).
- Survey.** If proposed pool includes over 1,000 square foot of deck, a signed and sealed topographical survey with elevations on a 25' grid and 10' past the property lines is required.
- Trees.** Identify all trees within 20' of proposed work (including species and diameter of each). Specimen trees 24" DBH (diameter breast height) require a minimum of 15' foot protective distance and Grand Trees 32" DBH or larger require a minimum of 20 foot from the construction.
- Easements.** All COT easements and private easements must be shown.
- Cross Section.** Cross section from property line to property line through the pool detailing proposed and existing elevations in relationship to finished floor elevation of the house/lanai.

Important

- If the proposed pool is on a property where a new residential dwelling is under construction or has been issued a c/o within 2 years, the site plan must be based on the approved plan for the SFR to ensure compliance with COT stormwater Technical Manual sections III A. and III C.
- Projects with encroachments into the listed tree protective distances must have the plan certified by an approved arborist under the COT self-certified arborist program.
- If a release of Easement is necessary, it must be approved by the Right of Way and Mapping division or private entity prior to submittal for a same day review.

Structural Plans

- Signed and sealed structural plans to the current Florida Building Code, digital signature standards, and relevant laws, ordinances, rules and regulations stated in FBC section 454.2.** Engineered pool structural plans may be placed on file through a separate process. Once approved they may be used for same day applications.
- Plumbing.** Completed piping, water supply and plumbing calculations. May use APSP-15 information sheet.

- Completed [Owner-Builder Acknowledgement form](#)** (if applicable)