



## Construction Services Division

1400 N. Boulevard  
Tampa, FL 33607  
Phone: (813) 274-3100  
Fax: (813) 259-1712  
www.tampagov.net/permits

# Electrical Permit Requirements

### Requirements

#### When Required:

Electrical permits are required for all types of construction, additions, alterations, remodeling, and repairs, requiring electrical work, except maintenance and minor electrical work performed by a maintenance supervisor, regularly employed by an owner, occupant, or tenant of any commercial building, provided the employer has registered in writing with the Electrical Bureau the name of the maintenance supervisor and the building or buildings where the work shall be performed.

Special Purpose Inspection Permits. Special Purpose Inspections are required to obtain partial final release, or certificate of partial occupancy on commercial buildings.

### Permit Information

#### PERMIT CAN BE ISSUED TO:

1. Qualifying owner of a one or two family detached residential dwelling intended for own occupancy - must present photo ID, and proof of ownership (recorded deed or tax receipt) at Permit Center. Owner may be required to take a written examination. The owner, under this section, is the only person allowed to do the work.
2. Licensed electrical contractor or Authorized Agent(s) for all commercial and residential projects - must present photo ID at Permit Center.
3. Qualifying owner of a commercial building whose total construction cost is less than \$75,000.00 (including not offered for sale or lease).

### Submission Requirements

#### SUBMISSION REQUIREMENTS:

1. Complete the Application Form.

2. Submit the following plans:

Two (2) sets of electrical plans, including but not limited to: Name of person responsible for preparing plans, ate, symbol legend, size and length of wiring enclosures - including dimensions of pull and junction boxes, number/size/type of all conductors to be installed in wiring enclosures, location of every proposed outlet -- including switches, the location/voltage/horsepower kilowatt or current rating of every motor, generator, transformer, or fixed appliance, the details of the panel board, switchboard and distribution centers showing type and arrangement of switches, over current devices and general control equipment, the location of the fire alarm system and exit lighting, the load calculation sheet including voltage drop consideration, riser diagrams, panels, circuits, size and type, insulation, lightning arrestor, main ground, main breaker, lighting fixtures, circuitry, receptacles, interrupting capacities of circuit protectors and available fault current. and panel schedules, showing wattage or amperage, number of active branch circuits and number of spare circuits for future use.

**Note:** Any construction project greater than 5,000 square feet in area and designed for public assembly or any electrical system requiring an aggregate service capacity greater than 400 amperes (240 volts), or valuation of the electrical work greater than \$5,000 shall be prepared by and bear the impress seal of a professional engineer registered in the State of Florida.

**Note:** In many cases, electrical plans are approved as part of the plans review process and the electrical contractor need only apply for the permit.

**Note:** All inspections must be requested and passed or a reinspection fee will be applied.

4. When upgrading more than one meter, or when adding a meter, in an existing building located in a residential zone, obtain approval of the City of Tampa Zoning Office. (Need legal description & folio number).

5. Pay Electrical Permit Fee, and if applicable, Plan Review Fee