



### Construction Services Division

1400 N. Boulevard  
Tampa, FL 33607  
Phone: (813) 274-3100  
Fax: (813) 259-1712  
www.tampagov.net/permits

## Site Top Problems Checklist

**The following represents the twenty (20) most common items for disapproval made during Site Plan Review:**

- Site plan does not match property legal description per tax folio #
- Disabled parking and signage details (FDOT standards) (Commercial)
- Driveway Details
- Sidewalk Specifications
- Curb ramp details
- Solid waste disposal (Commercial)
- A/C Unit Locations
- Existing and proposed use of structures
- Existing use of adjacent properties
- Existing and proposed square footage of buildings
- Building structure height
- Parking calculations (Commercial)
- Offsite tree locations, sizes, and species
- Tree barricade details and locations
- Root pruning locations
- Erosion and sediment control locations and types
- Irrigation and Landscape Specifications
- Perimeter offsite runoff (collection, conveyance)
- Improper Elevation datum (should reference NAVD)
- Finished floor elevation relative to CL of street
- Proper stormwater retention provisions
- Project description and project plans are in conflict
- Restaurant use capacity load calculations are not accurate

The degree of detail required on submitted plans varies depending on the complexity, area and size. This checklist is deemed to be the minimum necessary for an adequate evaluation to be made. More detail and/or information may be required. For more information, please contact the construction Service Division at 813-274-3100.