



City of Tampa
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ADDENDUM 2
Via E-Mail
DATE: April 2, 2025

Contract: 25-D-00002 Design Assistance Services and Development Consultation for CRA Commercial Pre-Development Grants

Submitters on the above referenced project are hereby notified that the following addendum is made to the RFQ. Any submissions shall conform to this notice.

Item 1: The following responses to inquiries are provided:

Question 1: Can you confirm if incremental (monthly or by deliverable task) invoicing is allowed by this Grant Program?

Response 1: Please note that this section in the program guidelines is in the process of being updated for purposes of clarity. The revised language will read: "Level I provides for the Community Redevelopment Agency (CRA) to issue payment directly to the professional firm upon receipt of a finding of project completion. Level II provides for the CRA to issue payment directly to the professional firm in no more than one monthly payment upon receipt of invoices."

Question 2: According to Section 1.02 of the General Scope of Services the total budget is \$10 Million and that there is a total of approximately fifty (50) projects. Given that the maximum fee for each project according to Section 1.05 is \$150,000 (for a total of \$7.5 Million; 50 x \$150,000) how is the difference of \$2.5 Million to be used or allocated.

Response 2: In short, the total budget of \$10 Million is a projection by the Community Redevelopment Agency (CRA) based on forecasted revenue and Grant Policy guidance and is not a fixed amount. The number projects noted as fifty (50) is also a conservative projection based on expected interest and feasible workload. Again, there is no minimum or maximum number of projects guaranteed through the use of this grant and actual figures shall be dependent on private property owner interest/eligibility and actual annual revenue in the respective CRA areas.

All other provisions of this RFQ not in conflict with this Addendum shall remain in full force and effect. Questions are to be e-mailed to ContractAdministration@tampagov.net.

Jim Greiner

Jim Greiner, P.E., Contract Management Supervisor