



City of Tampa
Jane Castor, Mayor

Contract Administration
Richard Mutterback, Director
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Tampa, FL 33602
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ADDENDUM 1

Via E-Mail

DATE: September 5, 2025

Contract: 25-D-00042 Water Resources Master Plan

Submitters on the above referenced project are hereby notified that the following addendum is made to the RFQ. Any submissions shall conform to this notice.

Item 1 - City of Tampa Ordinance No. 2017-28, Chapter 26.5. Equal Business Opportunity Program, Article III. Women & Minority Business Enterprise: Sections 26.5-191, 26.5-195, 26.5-196, 26.5-197, 26.5-201, 26.5-203, 26.5-204, and 26.5-205 are suspended until further notice to ensure compliance with federal law. The City will provide updates as further developments occur.

Item 2 - Replace DMI forms with the attached.

Item 3 - Pre-Submission Conference Sign-in Sheet is attached.

Item 4 - Water Resources MP Pre-submission presentation is attached.

Item 5 - Link to the SWFWMD Hydrobiological Assessment of the Minimum Flows for the Lower Hillsborough River for the Third Five-Year Assessment Period (DRAFT):
<https://www.swfwmd.state.fl.us/sites/default/files/documents-and-reports/reports/LHRRS%20-%20Draft%20-%20WMD%200821205.pdf>.

All other provisions of this RFQ not in conflict with this Addendum shall remain in full force and effect. Questions are to be e-mailed to ContractAdministration@tampagov.net.

Jim Greiner

Jim Greiner, P.E., Contract Management Supervisor



Instructions for completing The Sub- (Contractor's/Consultants/ Suppliers) Solicited Form
(DMI 10 Form)

This form must be submitted with all bids or proposals. **All** subcontractors (regardless of ownership or size) solicited and subcontractors from whom unsolicited quotations were received must be included in this form. The instructions that follow correspond to the headings on the form required to be completed. **Note:** Ability or desire to perform all work shall not exempt the prime from Good Faith Efforts to achieve participation.

Contract No. This is the number assigned by the City of Tampa for the proposal.

- **Contract Name.** This is the name of the contract assigned by the City of Tampa for the bid or proposal.
- **Contractor Name.** The name of your business and/or doing business as (dba), if applicable.
- **Address.** The physical address of your business.
- **Federal ID. FIN.** A number assigned to your business for tax reporting purposes.
- **Phone.** Telephone number to contact the business.
- **Fax.** Fax number for business.
- **Email.** Provide email address for electronic correspondence.
- **No Firms were contacted or solicited for this contract.** Checking the box indicates that a pre-determined Subcontract Goal or Participation Plan Requirement was not set by the city, resulting in your business not using subcontractors and will self-perform all work. If, during the performance of the contract, you employ subcontractors, the City must pre-approve subcontractors. Use of the "Sub-(Contractors/Consultants/Suppliers) Payments" form (DMI 30 Form) must be submitted with every pay application and invoice. **Note:** Certified SLBE firms bidding as Primes are not exempt from outreach and solicitation of subcontractors.
- **No Firms were contacted because.** Provide a brief explanation of why no firms were contacted or solicited.
- **See attached documents.** Check the box if, after you have completed the DMI Form in its entirety, you need more space to list additional firms and/or if you have supplemental information/documentation relating to the form. All DMI data not submitted on the DMI 10 Form must be in the same format and include all the requested data from the DMI 10 Form.

The following instructions are for the information of all subcontractors solicited.

- **"S" = SLBE.** Enter "S" for firms Certified by the City as Small Local Business Enterprises; **"O" = non-certified others.**
- **Federal ID. FIN.** A number assigned to a business for tax reporting purposes. This information is critical in the proper identification and payment of the contractor/subcontractor.
- **Company Name, Address, Phone & Fax.** Provide company information for verification of payments.
- **Trade, Services, or Materials** indicate the trade, service, or materials provided by the subcontractor. NIGP codes, aka "National Institute of Governmental Purchasing," are listed in the top section of the document.
- **Contact Method L=letter, F=fax, E=Email, P=Phone.** Indicate with a letter the method(s) of soliciting for bids.
- **Quote or Resp. (response) Rec'd (received) Y/N.** Indicate "Y" Yes if you received a quotation or if you received a response to your solicitation. Indicate "N" No if you received no response to your solicitation from the subcontractor. Must keep records: log, ledger, documentation, etc. that can validate/verify.

If additional information is required or you have questions, please contact the Equal Business Opportunity Program - Office of Equal Business Opportunity at (813) 274-5522



Instructions for completing The Sub- (Contractor's/Consultants/ Suppliers) to be Utilized Form
(DMI 20 Form)

This form must be submitted with all bids or proposals. All subcontractors (regardless of ownership or size) projected to be utilized must be included in this form.

- **Contract No.** This is the number assigned by the City of Tampa for the proposal.
- **Contract Name.** This is the name of the contract assigned by the City of Tampa for the bid or proposal.
- **Contractor Name.** The name of your business and/or doing business as (dba) if applicable.
- **Address.** The physical address of your business.
- **Federal ID.** FIN. A number assigned to your business for tax reporting purposes.
- **Phone.** Telephone number to contact the business.
- **Fax.** Fax number for business.
- **Email.** Provide email address for electronic correspondence.
- **No Subcontracting/consulting (of any kind) will be performed on this contract.** Checking the box indicates your business will not use subcontractors when no Subcontract Goal or Participation Plan Requirement was set by the city but will self-perform all work. When subcontractors are utilized during the performance of the contract, the "Sub-(Contractors/Consultants/Suppliers) Payments" form (DMI 30 Form) must be submitted with every pay application and invoice. Note: Certified **SLBE firms** bidding as Primes **are not exempt** from outreach and solicitation of subcontractors, including completion and submission of Form-10 and Form-20.
- **No Firms listed To-Be-Utilized.** Check box: provide a brief explanation why no firms were retained when a goal or participation plan requirement was set on the contract. **Note: Mandatory compliance with Good Faith Effort outreach (GFECP) requirements applies (DMI 50 Form), and supporting documentation must accompany the bid.**
- **See attached documents.** Check the box if, after completing the DMI Form in its entirety, you need more space to list additional firms and/or if you have supplemental information/documentation relating to the scope/value/percent utilization of subcontractors. Reproduce copies of DMI-20 and attach. All data not submitted on duplicate forms must be in the same format and content as specified in these instructions.

The following instructions are for the information of all subcontractors To Be Utilized.

- **Federal ID.** FIN. A number assigned to a business for tax reporting purposes. This information is critical in the proper identification of the subcontractor.
- **"S" = SLBE,** enter "S" for firms Certified by the City as Small Local Business Enterprises; **"O" = non-certified others.**
- **Company Name, Address, Phone & Fax.** Provide company information for verification of payments.
- **Trade, Services, or Materials (NIGP code if known).** Indicate the trade, service, or material provided by the subcontractor. Abbreviated list of NIGP is available at <http://www.tampagov.net/DMI> "Information Resources".
- **Amount of Quote, Letters of Intent** (required for SLBEs).
- **Percent of Work/Contract.** Indicate the percentage of the total contract price the subcontract(s) represent. For CCNA only (i.e., Consultant A/E Services), you must indicate subcontracts as a percentage of the total scope/contract.
- **Total Subcontract/Supplier Utilization.** – Provide the total dollar amount of all subcontractors/suppliers projected to be used for the contract. (Dollar amounts may be optional in CCNA depending on solicitation format).
- **Total SLBE Utilization.** Provide the total dollar amount for all projected SLBE subcontractors/Suppliers used for this contract. (Dollar amounts may be optional in CCNA proposals depending on the solicitation format).
- **Percent SLBE Utilization.** Total amount allocated to SLBEs divided by the total bid/proposal amount.

If additional information is required or you have questions, please contact the Equal Business Opportunity Program - Office of Equal Business Opportunity at (813) 274-5522.

	Name	Organization	E-Mail
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WELCOME

Water Resources Master Plan
Request for Qualifications Pre-submission Conference
September 2, 2025





*Sustainability
and Resiliency*

PIPES

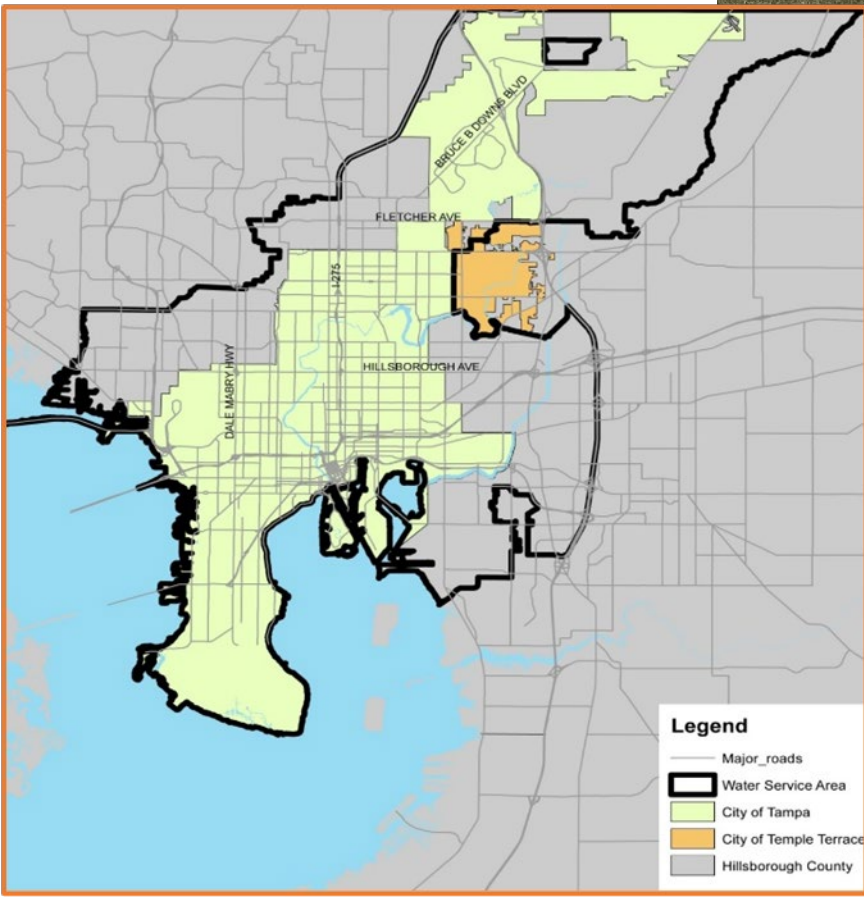
PROGRESSIVE INFRASTRUCTURE PLANNING
TO ENSURE SUSTAINABILITY



*"We're not just delivering water, we're investing in **Tampa's future**. Through **forward-thinking** and **open communication**, we're committed to doing what's right for **our community**."*

Rory Jones, P.E.
Water Department Director

City of Tampa Water Department Background



- Nearly 100 years of providing clean, reliable, and high-quality drinking water
- Serves 739,000+ people across 220 sq. miles
- Service areas: Tampa, unincorporated Hillsborough County, Temple Terrace
- David L. Tippin Water Treatment Facility



City of Tampa Water Resources Master Plan

- 20-year planning horizon - foundational guide for 5-year updates
- Develop innovative and integrated water resources management solutions that are reliable, sustainable and resilient
- Adaptive framework – monitor progress & adjust with new data
- Environmental and regulatory requirements
- Climate change – more frequent and intensifying extreme weather conditions
- Capital improvement projects
- Programs & policies



Existing Primary Water Supply Source

Hillsborough River Reservoir

SWFWMD Water Use Permit 20002062.006

- 82 MGD average, 120 MGD max day withdrawal
- Aquifer Storage & Recovery (ASR) system: Stores 1.2B gallons; up to 10 MGD withdrawal

Permit Renewal Key Points

- Continue existing withdrawal authorization: 82 MGD / 120 MGD max
- Maintain minimum flows & monitoring requirements
- 40-year permit duration:
 - Supports financial planning (PIPES program)
 - Recognizes Reservoir as Alternative Water Supply
 - Ensures long-term regional water security





Existing Supplemental Water Supply Sources

Tampa Bypass Canal (TBC) – Permit 20006675.006

- 20 MGD annual average; 40 MGD peak month (Harney Pump Station)

Tampa Bay Water (TBW) interconnections

- Morris Bridge Repump Station: up to 40 MGD
- Southeastern emergency interconnect (temporary)

Lower Hillsborough River Minimum Flows

40D-8.041(1) FAC

Based on extending a salinity range less than 5 ppt from the Hillsborough River Dam toward Sulphur Springs

- 20 cfs freshwater equivalent; July 1 through March 31
- 24 cfs freshwater equivalent; April 1 through June 30

Minimum flows are operationally 23 and 27 cfs, based on recovery source-water salinity

Minimum flows are adjusted down when upstream flows at Zephyrhills are <58 cfs

Recovery strategy projects that have been implemented:

- Sulphur Springs Pump Station (18 cfs)
- Blue Sink (3.1 cfs)
- TBC contributions (11 cfs)



Draft 3rd Five-Year Assessment

Hillsborough River Recovery Strategy

- Extended the low-salinity habitat from the base of the dam toward Sulphur Springs.
- Improved LHR water quality conditions, particularly salinity and DO levels.
- Enhanced habitat for freshwater and low-salinity adapted organisms.
- Supported diverse and abundant biological communities.

“The assessment confirms that the phased implementation approach of the recovery strategy has been appropriate, with each additional water recovery source contributing to the overall success of the program. **However, the long-term sustainability of Sulphur Springs as a recovery source remains a concern.**”

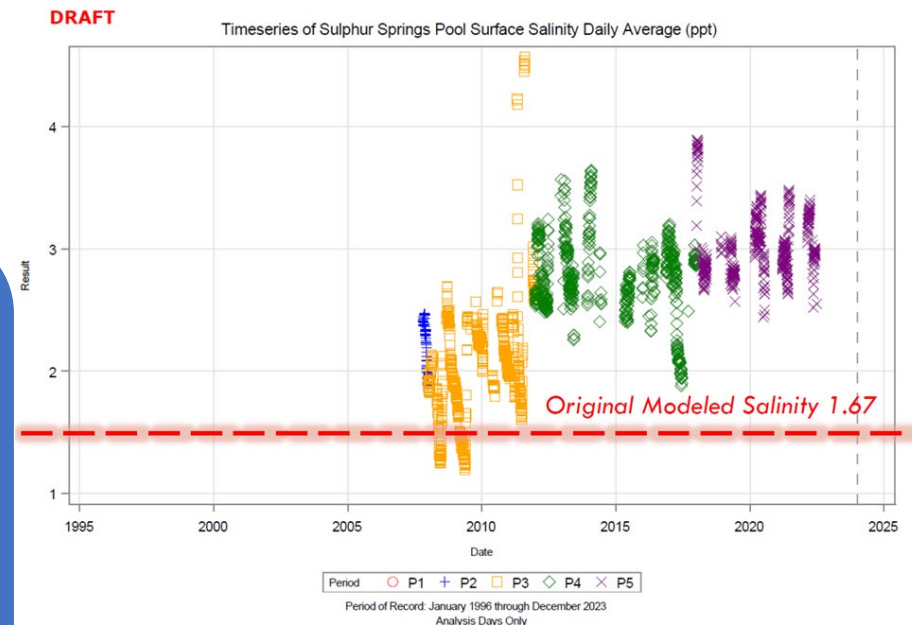
Sulphur
Springs



Tampa Bypass
Canal



Blue Sink



City of Tampa Water Resources Master Plan

1. Provide a comprehensive assessment of the current water supply resources.
2. Evaluate and determine the current and future needs of the Department as it relates to water supply needs utilizing work being completed from the **Potable Water System Master Plan** effort.
3. Identify limitations of the current use of the existing water supply resources as it relates to environmental and regulatory requirements.
4. Evaluate and identify water resource programs, policies and projects in the areas of **water use efficiency**.
5. Identify **innovative and integrated solutions including citywide programs, policies and projects**.



City of Tampa Water Resources Master Plan

6. Incorporate results and recommendations from the condition assessment task of the **Water Production Master Plan** in development of recommended projects for existing water supply facilities.

7. Provide **technical assistance for City-led stakeholder engagement.**

8. Develop a **management and monitoring** system of recommended solutions.

9. Provide an opinion regarding the method (or methods) of project delivery that will best serve the Water Department for the recommended solutions.

10. Produce a **Master Plan document** that will describe the **rationale and technical basis** for the recommended **program, policies and capital improvements.**



Questions?