

## **25-C-00035 TFR Fire Safety Prop Design-Build**

PUBLIC ANNOUNCEMENT IN COMPLIANCE WITH REQUIREMENTS OF SECTION 287.055, FLORIDA STATUTES (CONSULTANTS' COMPETITIVE NEGOTIATION ACT) APPLICABLE LAW, EXECUTIVE ORDERS, RULES, REGULATIONS, AND THE CITY'S STANDARD PROCEDURES. A NOTICE OF INTENT TO AWARD SHALL BE POSTED, IF AT ALL, ON THE CITY'S WEBSITE ACCESSIBLE BY UTILIZING THIS WEBSITE LINK: [www.tampagov.net/contract-administration/programs/architectural-engineering-construction-and-related-rfqs](http://www.tampagov.net/contract-administration/programs/architectural-engineering-construction-and-related-rfqs).

The City of Tampa seeks Professional Design-Build services for TFR Fire Safety Prop as described in the attached Design-Criteria Package.

Total Project Budget \$2,000,000.

Additional material may be found at demandstar.com and at: <https://www.tampa.gov/contract-administration/programs/architectural-engineering-construction-and-related-rfqs>.

Questions may be directed to Jim Greiner, P.E., Contract Administration, City of Tampa, (813) 274-8598, or E-Mail [jim.greiner@tampagov.net](mailto:jim.greiner@tampagov.net).

A pre-submission conference will be conducted at 2 PM November 3, 2025, in the City Council Chambers, third floor Old City Hall, 315 E. Kennedy Blvd. Tampa, FL 33602. Attendance is not required.

In accordance with the Americans with Disabilities Act ("ADA") and Section 286.26, Florida Statutes, persons with disabilities needing a reasonable accommodation to participate in this public hearing or meeting should contact the City of Tampa's ADA Coordinator at least 48 hours prior to the proceeding. The ADA Coordinator may be contacted via phone at 813-274-3964, email at [TampaADA@tampagov.net](mailto:TampaADA@tampagov.net), or by submitting an ADA - Accommodations Request form available online at [tampagov.net/ADARquest](http://tampagov.net/ADARquest).

An individual or entity ("Firm") responding to this RFQ must provide evidence of any required licenses, certificates, or registrations with its submission or within 10 days thereof in order to be considered. The City shall own all ideas, documents, plans, and materials developed as a result of this solicitation and Firm is informed same shall be subject to reuse in accordance with Section 287.055(10), Florida Statutes. Firm (i) confirms it has read and is familiar with Section 119.071(3), Florida Statutes regarding certain building plans, blueprints, schematic drawings, which depict the internal layout and structural elements of a building, facility, or other structure owned or operated by the City or other agency that are per said section exempt from Section 119.07(1), Florida Statutes and Section 24(a), Art. I of the Florida Constitution ("Exempt Plans") and (ii) agrees Firm shall remain in compliance with same, including maintaining the exempt status of such Exempt Plans for so long as they are held by Firm or otherwise in its possession. Bid openings and tabulations for subcontracts must be made available to the City. Pursuant to Section 2-282, City of Tampa Code, during the solicitation period, including any protest or appeal, NO CONTACT with City officers or employees is permitted from any proposer, other than as specifically stated in this solicitation. The City may cancel, withdraw, or modify this RFQ at any time and reserves the right to reject any or all responses and to waive irregularities, formalities, and informalities as it determines in the City's best interest. The City of Tampa will not request documentation of or consider a bidder's (proposer's) social, political, or ideological interests when determining if the bidder (proposer) is a responsible vendor and will not give preference to a proposer based on the proposer's social, political, or ideological interests.

Firms should consider applicable concepts in the City's Climate Action And Equity Plan as posted at <https://www.tampa.gov/document/climate-action-and-equity-plan-122846>.

In order to apply for 5 "Ban-The-Box" bonus points, a firm must provide the documentation required pursuant to the "Ban-The-Box" ordinance listed at [https://library.municode.com/fl/tampa/ordinances/code\\_of\\_ordinances?nodeId=1171018](https://library.municode.com/fl/tampa/ordinances/code_of_ordinances?nodeId=1171018).

Firms desiring to provide these services to the City must submit a single electronic file in searchable PDF format, Smaller than 10MB, that includes the attached RFQ Transmittal Memorandum completed as appropriate, a Letter of Interest addressed to Brad L. Baird, P.E., Chairman, and referring to this RFQ by number, together with a Statement of Qualifications and any supplemental material allowing evaluation for further consideration (short-listing) based upon the following criteria/point system: Successful Comparable Project Experience, (40) pts; Design-Build Experience (30 pts); Workload and Availability (5 pts); Past Performance/Low amount of City Work (5 pts); Standard Form #A305 (5 pts)(Submit any confidential financial info in a separate PDF.); "Ban-The-Box"(5pts); Planned WMBE/SLBE Solicitation & Utilization, Form MBD 10, 20, &50 (15 pts).

The PDF file must be **E-Mailed to [ContractAdministration@tampagov.net](mailto:ContractAdministration@tampagov.net) BEFORE 2 P.M., November 20, 2025.** As a courtesy, the City will endeavor to provide an email acknowledgement usually sent within a few days after submission receipt (submissions received on the day of the deadline may not be acknowledged before the deadline or at all). It is Firm's responsibility to confirm its submission (PDF file) has been received.



**RFQ 25-C-00035 DESIGN-BUILD SERVICES  
FOR  
FIRE SAFETY PROP – TAMPA FIRE RESCUE**

**DESIGN CRITERIA PACKAGE**

PREPARED BY:  
ROBERT E. COLLINS  
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TAMPA FIRE RESCUE

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PROJECT ARCHITECT  
CONTRACT ADMINISTRATION DEPARTMENT

CITY OF TAMPA  
SEPTEMBER 30, 2025

## **DESIGN CRITERIA PACKAGE FOR THE REQUEST FOR QUALIFICATIONS (RFQ 25-C-00035)**

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#### **DESIGN CRITERIA PACKAGE:**

The following Design Criteria Package was prepared by the City of Tampa, Florida ("City") for a Request for Qualifications (RFQ 25-C-00035) for Design-Build (DB) Services for Fire Safety Prop at 116 S. 34th Street. The Design-Build (DB) Team shall provide the following services and deliverables included, but not be limited to:

#### **GENERAL ITEMS**

- Comprehensive Project Scheduling and Project Management.
- Comprehensive Master Planning, Project Programming and Spatial Analysis.

#### **PROJECT ITEMS**

- Comprehensive Architecture Services.
- Comprehensive Specialty Design Services for Tampa Fire Rescue Facilities.
- Comprehensive Engineering Services including, but not limited to, Civil, Structural, Mechanical, Electrical, Lighting, Plumbing, Fire Protection, and Stormwater
- Coordinating the Installation(s) of Public Art and Providing of Required Utilities and Support of Structure.
- Comprehensive Demolition, Grading, Construction, Fabrication, and Construction Administration Services.
- Comprehensive Environmental Evaluation, Geotechnical Services, and Utility Location.
- Comprehensive Environmental Evaluation, Analysis, and Lead and Asbestos Remediation.
- Comprehensive Utility Location Services.
- Comprehensive Cost Estimation Services
- Single Guaranteed Maximum Price (GMP) Proposal.
- As-Built and Final Documents in Latest AutoCAD Release.
- Complete Closeout Documents Technical Specifications, Shop Drawings, and Exhibits in PDF Format.

#### **COMPLIANCE ITEMS**

- Compliance with all City of Tampa and Regulatory Requirements as indicated in the City of Tampa's Permitting Checklist.
- Compliance with all Applicable Governing Codes, Laws, Regulations, and Ordinances including Site, Environmental, Landscape, Building, and Regulatory Permitting.
- Compliance with American with Disabilities Act (ADA) and Florida Building Codes | Accessibility

## **SECTION 1: DESIGN CRITERIA IN GENERAL**

### **1.01 PURPOSE**

This document provides criteria for the design and construction of improvements at Project Name including the remodeling, renovation, rehabilitation, and improvements of the existing “Insert”, including but not limited to the site, facilities, and all amenities. All remodeling, renovation, rehabilitation, and improvements for this project will be prioritized through a collaborative programming and design process culminating in a GMP Proposal.

#### **A. MASTER PLAN, PROGRAMMING, AND SPATIAL ANALYSIS**

All Respondents to this RFQ shall upon their selection be required to prepare a comprehensive Master Plan, Project Program, and Spatial Analysis with Cost Estimate, based on the Public Outreach, Compilation, and Analysis for the review and approval of the Parks & Recreation Department (P&R) and stakeholders of the City of Tampa (CoT) that sets forth, establishes, and confirms the goals and objectives for this project. The Master Plan, Program, and Spatial Analysis with Cost Estimate shall include, but not limited to, the collection of all data and materials, research, planning, spatial analysis, and wayfinding for the design and construction of new buildings, structures, and site amenities as outlined herein as well as the development of the property to accommodate visitors, employees, city-owned vehicles, and delivery parking.

#### **B. SITE AND GENERAL CAMPUS**

Site and campus development for Fire Safety Prop shall include, but not limited to, the following to be made part of the comprehensive Master Plan, Project Program, and Spatial Analysis with Cost Estimate. Refer to Section 2 for additional information.

#### **C. SCOPE OF WORK**

##### **1. Site Development and General Layout**

- Site preparation and infrastructure development within a defined 292 by 75-foot rectangular training field specifically designed to house eight fire training props.
- Careful layout and groundwork to ensure appropriate spacing and safe operations for all props within the designated area.
- All utilities, including water, electricity, and gas lines, to be installed in accordance with NFPA guidelines and local standards.
- The classroom facility will be constructed or installed at a distance of approximately 300 feet from the live fire training props, providing a safe environment for instruction, decontamination, and firefighter rehabilitation.

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#### **2. Prop Installation and Gas Supply**

- Procurement and installation of eight fire training props, strategically spaced within the 292 x 75-foot field to allow for simultaneous and safe training evolutions.
- All props installed to manufacturer specifications and NFPA standards for live fire training environments.
- Gas delivery system designed to deliver both Natural Gas and LPG, with plumbing routed throughout the field to each prop location.
- All gas lines equipped with pressure regulators, safety shut-off valves, and monitoring systems.

#### **3. Centralized Control and Safety**

- Central control point located in an enclosed and climate-controlled observation room overlooking the training field.
- Control panel to monitor and operate gas delivery to each prop, with clear status indicators.
- Emergency shut-off mechanism for immediate cessation of gas flow to the entire field, accessible from both the observation room and an external location per code.
- Observation room constructed to provide optimal visibility, operator safety, and compliance with code requirements for control stations.

#### **4. Extrication Pad and Covered Area**

- Construction of a 60x60-foot reinforced concrete (gravel optional) extrication pad within or adjacent to the main prop training area, supporting vehicle rescue and other technical rescue drills.
- Shaded canopy structure to cover the extrication pad for year-round usability.
- Lighting and drainage systems are incorporated for safety and usability in all conditions.

#### **5. Optional Features**

- Metal Classroom Facility: Prefabricated metal classroom with HVAC, equipped with advanced air filtration and decontamination systems for firefighter gear and personnel. Positioned approximately 300 feet from the burn props, this facility offers a safe environment for both instruction and rehabilitation.
- Public Address (PA) System: Field-wide PA system for clear communication during drills, emergencies, and announcements.

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- Field Lighting: High-intensity, weather-resistant lighting to ensure operational visibility during night training and inclement weather.
- Camera Surveillance System: Network of durable, high-resolution security cameras for continuous monitoring, training review, and enhanced security.
- Storage Shed: Secure, weatherproof shed for storage of tools, extrication equipment, and training materials, with shelving and lockable access.
- Lightning Warning System: A dedicated system installed per training center requirements to monitor atmospheric conditions, issue real-time lightning alerts, and trigger appropriate safety protocols for outdoor areas.
- Exterior Temperature/Heat Index Measuring Device: A weatherproof digital device mounted on the exterior of the classroom to continuously display and record temperature and heat index, promoting safe training conditions and compliance with heat safety standards.

#### 6. Compliance and Safety Standards

- All aspects of the farm's design, construction, and equipment installation will adhere to the most current editions of all relevant NFPA codes, including but not limited to:
- NFPA 1402: Standard on Facilities for Fire Training and Associated Props
- NFPA 1403: Standard on Live Fire Training Evolutions
- NFPA 54: National Fuel Gas Code
- NFPA 70: National Electrical Code

All local zoning, environmental, and building regulations will be reviewed and strictly followed.

Qualified professionals will oversee all phases of installation, testing, and commissioning.

Comprehensive risk assessment and mitigation plans will be developed and submitted for approval prior to construction.

#### 1.02 SITE

The site is owned and operated by the City of Tampa's Fire Rescue Department located at 116 S. 34th Street. The site is approximately .5 acres including various existing fire props and infrastructure.

#### 1.03 INTENT

The intent herein is to list the minimum design criteria necessary for achieving this effort under a single Design-Build | Single GMP contract.

**1.04 BASIS OF DESIGN**

This design criteria package presents user information, and in specific cases product data, as a basis of design – it is not a specification, prescriptive checklist, nor substitute for site visitation(s) prior to submission.

The Design Criteria Package is for illustrative purposes and is not intended to replace the professional judgement by competent licensed Professionals including, but not limited to, Architects, Engineers, General Contractors, Subcontractors, and Fabricators, in proposing the full scope of work and GMP Proposal.

**1.05 PROJECT TEAM REQUIREMENTS**

The Design-Build (DB) Team to be utilized for this project shall have suitable personnel and equipment, resources, financial stability, and experience to accomplish the project objectives. The DB team shall be responsible for every phase of work and every task and activity including, but not limited to, project management, design, engineering, construction, fabrication, and construction administration, required to execute the scope of work complete in its entirety. The Design-Build team shall also be required to conduct all testing, obtain all approvals, and provide systems training for total occupancy in accordance with the budget and schedule as deemed by the City of Tampa.

**1.06 SCHEDULING AND PROJECT COORDINATION**

Scheduling and coordination of the project must organize long lead times, potential delays, and funding in the most efficient and suitable manner acceptable to the City of Tampa.

All DB Teams shall develop a Design and Construction Phasing Plan and Schedule to complete the project as soon as possible and within the specified Construction Duration. The Phasing Plan and Schedule shall be developed in collaboration with Tampa Fire Rescue to minimize disturbance of programmed activities. It is anticipated that the site will be closed for the duration of site renovations. It is anticipated that the site can remain open (entirely or partially) during various construction phases.

The DB Team shall submit a recommended design development schedule and package content for each stage of review (e.g., 30%/60%/90%/100% Construction Documents (CD). The schedule shall accommodate reviews by P&R. The recommended schedule and content shall be submitted prior to 30% CDs and pricing.

**1.07 EXHIBITS**

The exhibit(s) attached, including site information, described under this RFQ have been compiled by the City of Tampa's Tampa Fire Rescue and are included herein for use as a basis of design only and not intended to indicate acceptance or intent to hire.

**1.08 ZONING OF THE SITE**

All Respondents are to confirm the zoning of the Fire Safety Prop with the City of Tampa's Zoning Department.

**1.09 FEMA FLOOD ZONE**

All Respondents are to confirm FEMA requirements for the Fire Safety Prop with the City of Tampa's Construction Services Department.

**1.10 SURVEY AND VERIFICATION OF SITE CONDITIONS**

Design-Build services shall include boundary and physical surveys including, but not limit to, topography, trees, utilities, buildings, pavement, and all existing facilities necessary for cost estimating, design, and construction of the proposed improvements. Design-Build services shall also include surveying for layout and As-Built Plans. Design-Build services shall also include measurements of the existing building (interior and exterior) and verification of all existing conditions necessary for the successful completion of the project.

**1.11 LAND CLEARING, SITE WORK, DEMOLITION, REMOVAL, GRADING, AND LANDSCAPING**

All land clearing, site work, tree protection, demolition, removal, grading, and landscaping made necessary to achieve the final design for this project shall be included by the Respondents to this RFQ.

**1.12 COMPLIANCE WITH GOVERNING CODES AND LIFE SAFETY**

All Respondents to this RFQ shall have a complete and thorough understanding of the laws and regulations regarding public and life safety as well as demonstrated experience, including but not limited to, governing building/city codes, plan/code review process, regulatory agency reviews, and required site improvements. All Respondents to this RFQ shall also have a complete and thorough understanding of the submittal requirements and processes of the City as well as required approvals for design, fabrication, and construction.

**1.14 COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND FLORIDA BUILDING CODE | ACCESSIBILITY**

All Respondents to this RFQ shall have a complete and thorough understanding of the regulations and requirements of the Americans with Disabilities Act (ADA) as well as the Florida Building Code (currently in effect) including Accessibility.

**1.15 COMPLIANCE WITH THE STANDARDS OF THE DEPARTMENT**

All Respondents to this Request for Qualifications (RFQ) shall have a complete and thorough understanding of the regulations regarding the construction of department facilities as set forth by the agencies, commissions, accreditation boards, and professional associations related to the User Group's operations, including but not limited to, exterior walls, interior walls, points of entry, doors, windows, openings, finishes, ceilings, roofs, lighting, HVAC, specialized ventilation (e.g. ionizers), security, and fire protection.



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#### **1.16 UNDERSTANDING OF THE DEPARTMENT ORGANIZATION AND WORKFLOW**

All Respondents to this Request for Qualifications (RFQ) shall have a complete and thorough understanding of the organization, workflow, and transfer of information and materials (physical and virtual) with the City of Tampa's Fire Rescue Department.

#### **1.17 USE OF NEW AND EMERGING TECHNOLOGIES**

All new construction shall consider the possible use of emerging and new technologies and commercially available products if they can be proven to result in the successful and satisfactory design and construction of the project for Tampa Fire Rescue.

#### **1.18 SITE VISIT**

All Respondents to this RFQ are invited to attend non-mandatory site visit to Fire Safety Prop, on a later date and time to be determined.

## **SECTION 2: BASIS OF DESIGN**

### **2.01 RFQ RESPONSE**

2.01a All DB Teams shall demonstrate experience and the ability to develop a GMP to include this and all attachments and associated exhibits (refer to Exhibits). Design and Construction scopes shall include, but not be limited to, preliminary pricing at 30%, 60%, 90%, and 100% design documents, Equal Business Opportunity (EBO) Program and Utility submission at 60%, and any other qualifications addressing GMP total scope.

2.01b All DB Teams shall demonstrate experience and the ability to coordinate this project proposal in response to P&R scheduling criteria, coordinate long lead-times, maximize downtime efficiencies, minimize potential delays, and generally phase work under a single GMP Proposal.

2.01c DB Teams shall demonstrate previous successful experience designing and constructing comparable projects including but not limited to similar facilities.

**2.02 Estimated Budget for Initial Design and Pre-Construction Services: \$ 200,000.**

**2.03 Estimated Budget for Construction: \$ 1,800,000.**

**2.04 Total Estimated Budget for Initial Design, Pre-Construction Services, and Construction: \$ 2,000,000.**

The budget to execute this project shall be determined as part of the design and pre-construction efforts with the possibility of additional or future work becoming a subsequent and separate RFQ and project.

**2.04 Start Date for Construction: To be Determined**

**2.05 Project Construction Duration: To be Determined**

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#### **2.06 DESIGN CRITERIA | GENERAL**

- 2.06a The approved final design shall be complete in all respects as deemed by the Tampa Fire Rescue Department and shall include all elements necessary to complete the project in its entirety.
- 2.06b DB Teams shall develop and promote a high functioning, collaborative relationship within itself, Tampa Fire Rescue, to achieve design excellence within the established budget and approved schedule. All Respondents or DB Teams shall demonstrate exemplary service to Department Name and the stakeholders of the City of Tampa, including but not limit to, project management, design, development, construction, fabrication, and construction administration services.
- 2.06c DB Teams shall have a thorough understanding of ADA and Florida Building Code regulations regarding accessibility, public safety, and all related requirements to design, permit, and construct this project accordingly in its entirety as deemed by Department Name.
- 2.06d DB Teams shall include cost estimating as necessary to inform the design process, facilitate programming, prioritize decisions, and develop the GMP Proposal.
- 2.07e DB Teams shall provide products, materials, and finishes that are durable, commercial grade, and appropriate for public facilities with heavy use. Specific furnishings and finishes, or a basis of design product, shall be included in the GMP documents.
- 2.06f DB Teams shall provide transparent pricing that takes advantage of the efficiency of Design-Build, by creating efficiencies through the standardization of design elements and fast tracking of design, construction, and fabrication to maximize the City of Tampa's budget. The DB Team shall make all attempts to minimize the schedule and utilize materials and equipment that are easily procured and maintained from reliable suppliers with exceptional warranty services.
- 2.06g DB Teams shall create designs that enhance the safety of the project in both construction and in the operation of the facility. The Design-Build Teams' design and construction process(es) shall be required to reduce re-work and interference with operation, with a goal of no recordable incidents.

#### **2.07 DESIGN CRITERIA | SITE**

- 2.07a The project, consisting of built structures, site amenities, and parking, is to be located on insert 0.5 acres (approximately) 116 S. 34th Street. (Refer Exhibits).
- 2.07b The preliminary and final designs are to be based on providing amenities and elements defined by the comprehensive Master Plan, Programming, and Spatial Analysis based on the findings of the Public Outreach Campaign, Compilation, and Analysis. The goal is to meet the needs of the intended users as well as residents, neighborhood, and community.
- 2.07e BD Services shall include, but not be limited to, providing a survey and verification of all existing conditions including, but not limited to, existing features, boundaries, topography, trees, and

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utilities necessary to design, permit, and construct this project in its entirety as deemed by Tampa Fire Rescue.

- 2.07f BD Services shall include, but not limited to, environmental compliance, tree protection, artwork protection, utility coordination, and regulatory permitting as necessary to design, permit, and construct this project in its entirety as deemed by Tampa Fire Rescue. No screen or temporary work shall be attached or affixed to existing amenities, artwork.
- 2.07g BD Teams shall provide positive drainage throughout the site with no standing water, saturated soil, etc.
- 2.07h BD Teams shall provide a comprehensive design and construction of site improvements as determined during the collaborative programming phase including, but not limited to, grading and preparation of areas that will receive future improvements/facilities. Some site improvements may be excluded from the GMP Proposal and construction phase per Item 2.04; however, these improvements shall be considered in the design phase so they can be implemented as future projects if necessary.
- 2.07i The approved final design shall be complete in all respects as deemed by the Tampa Fire Rescue and shall include all elements necessary to complete the project in its entirety.

#### **2.08 DESIGN CRITERIA | BUILDING AND AMENITIES**

- 2.08a BD Teams shall develop and promote a high functioning, collaborative relationship within itself, Tampa Fire Rescue, and the stakeholders of the City of Tampa (CoT) to achieve design excellence within the established budget and approved schedule. The Design-Build Team shall be required to demonstrating exemplary service to the Tampa Fire Rescue and the stakeholders of the City of Tampa, including but not limit to, public outreach, master planning, project programming, special analysis, project management, design, development, construction, fabrication, and construction administration services.
- 2.08b BD Teams should be advised that this project is integrated into the existing training facility and improvements should be made to respect the context. Improved and welcoming streetscapes surrounding the park are envisioned by Tampa Fire Rescue and the stakeholders of the City of Tampa as part of this project.

#### **2.09 PROJECT PHASES:**

##### **2.09a PRE-DESIGN AND SCOPE DEVELOPMENT PHASE**

- 2.09b The scope of work during the Pre-Design and Scope Development Phase shall include, but limited to, following
  - 1. Master Plan, Project Programing, and Spatial Review and Analysis
  - 2. Public Input (Programming and Desired Amenities)

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3. Stakeholder Input (Programming and Operational Impacts)
4. City of Tampa Public Relations Consultant's Input.
5. Data Collection and Analysis
6. Surveying and Base Preparation for City Owned Parcels
7. Vision Plan
8. Conceptual Design
9. Cost Estimate(s)
10. Public Presentations (Public Input and Comments)
11. City Council Presentation and Approval of Conceptual Design and Cost Estimate(s)
12. Notice to Proceed | Design

#### **2.10c DESIGN PHASE**

2.10d The scope of work during the Design and Development Phase shall include, but limited to, following

1. Additional Surveying and Base Update(s) as Required
2. 30% Concept Review
3. Design Development
4. 60% Schematic Design Review
  - a. Utility, FEMA, and Regulatory Agency Review(s)
  - b. Equal Business Opportunity (EBO) Review and Goal Setting
5. Early Start Permit and Regulatory Submissions
6. Pre-Planning Review (PPR)
7. Design District Review (DDR As Required)
8. 90% Design Development Review
9. 100% Construction Document Review
10. Permit and Regulatory Submission(s) through Contract Administration Technicians
11. GMP Proposal and Cost Estimate
12. City Council Approval of Initial Agreement and GMP Presentation

#### **2.10d BUILD PHASE**

2.10e The scope of work during the Build Phase shall include, but limited to, following

1. Notice to Proceed | Construction
2. Construction Starts
3. Art Installation and Coordination
4. Completion of Construction
5. Punchlist
6. Substantial Completion

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#### **2.11 DESIGN CRITERIA | OWNER PROVIDED MATERIALS**

- 2.12a Tampa Fire Rescue will provide to the BD Team a copy of all exhibits and reference materials for this project, including but not limited to as-builts and surveys that may exist.
- 2.12b Tampa Fire Rescue provide to the BD Team a copy of its existing conditions for this project.
- 2.12c All items and/or materials required to design and execute the final and approved design for this project and not indicated herein as provided by the Tampa Fire Rescue and the City of Tampa, shall be provided without additional cost by the DB Team.

The scope of the project consists of the design and construction of a state-of-the-art Fire Training Burning Prop Farm. Our proposed facility is engineered to align with NFPA standards and all applicable local building codes, ensuring the highest levels of safety and operational integrity. The prop farm will be constructed within a rectangular area of approximately 292 feet by 75 feet, specifically designed to accommodate up to eight fire training props and an extrication pad. The fire props are to be specified by Tampa Fire, but shall include, at a minimum, an automobile prop, flammable liquid fire trainer, open flange, tank fire, class A/ dumpster, marine, and hazmat. The classroom facility will be positioned approximately 300 feet away from the burn props, optimizing both operational safety and training effectiveness.

#### **Project Objectives**

- Establish a compliant, functional, and scalable fire training prop farm within a 292 x 75-foot rectangular area.
- Provide realistic training opportunities with multiple fire props simultaneously.
- Ensure safety through centralized control and emergency shut-off systems.
- Support firefighter wellness and efficiency with dedicated decontamination and rehabilitation spaces, including a classroom situated approximately 300 feet from the burn props.
- Integrate advanced technology for communication, safety, and site management.

#### **Budget and Pricing**

Our proposed pricing is based on market rates, material and labor costs, and the inclusion of all required elements to ensure compliance and quality. Upon further specification of prop types and optional items selected, a detailed breakdown will be provided.

- Base Proposal: This includes all site work, eight fire training props within the 292 x 75-foot area, field plumbing for gas, a central control/observation room, an extrication pad with a covered area, and all required safety systems.

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- Optional Add-Ons: Metal classroom with HVAC and decontamination (positioned 300 feet from burn props), PA system, field lighting, camera system, storage shed, lightning warning system, and exterior temperature/heat index device—each priced individually for flexibility.

#### **Warranties and Support**

- All equipment and construction workmanship are covered by a 12-month warranty from the date of commissioning.
- Extended maintenance and support contracts are available, including annual inspections, repairs, and upgrade services.
- On-site training for instructors and operators is included in the initial handover.

### **SECTION 3: EXHIBITS**

3.01 The following exhibits are to be made part of this RFQ and shall include the following:

- 3.01a EXHIBIT A – Plan View.  
EXHIBIT B – Overall View.

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**Exhibit A – Plan View**



**NTS**

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**Exhibit B – Overall View**



**NTS**





## EBO Guidelines for Evaluation Points on RFP and CCNA Proposals

<b>Points Pursuant to Designated Industry Category: _____</b> <b>DMI-71 FORM</b> <b>(Refer to DMI 50 Form - Good Faith Efforts (GFE) Outreach)</b>		
	<b>Evaluation Criteria</b>	<b>Point Values</b>
A.	SLBE participating as the Prime Contractor (City of Tampa Certified Only) with meaningful subcontractor/subconsultant participation of City Certified SLBE firms.	5-15
*B.	Prime Contractor with meaningful subcontractor/subconsultant of City Certified SLBE firms.	0 - 10
<b>Note: The maximum points available for SLBE participation will not exceed fifteen (15) points. In addition, evaluation points will be awarded for To-Be-Determined (TBD) participation.</b>		

Points are determined as follows (Requires DMI 50 Form - GFE):

- A. Five to Fifteen (5-15) rating points **may** be awarded when the Proposer is a City of Tampa Certified SLBE firm and utilizes SLBE certified firm(s) as sub-contractors/ sub-consultants and assigned to perform meaningful segments of the contractual services detailed herein and documented on the enclosed DMI 10 & 20 Forms.
- B. Zero to Ten (0-10) rating points **may** be awarded when the proposer is not a City of Tampa certified SLBE prime contractor but utilizes SLBE certified firm(s) as sub-contractors/ sub-consultants and is assigned to perform meaningful segments of the contractual services detailed herein and documented on the enclosed DMI 10 & 20 Forms.

\*A maximum of three (3) “discretionary” rating points **may** be awarded when the Proposer provides SLBE participation from an external agency recognized by the City of Tampa. **In addition, evaluation points may be awarded for To-Be-Determined (TBD) participation.**

**The maximum number of points available for SLBE participation will not exceed fifteen (15) points.**



## EBO Guidelines for Evaluation Points on RFP and CCNA Proposals

### **Equal Business Opportunity Evaluation Weighted Points: CCNA Proposal Guidelines**

Under CCNA solicitations, proposers must submit to preconstruction Good Faith Efforts (GFE) requirements covering the inclusion of City of Tampa-certified SLBE firms. Such inclusion shall be clearly addressed and documented utilizing DMI 10, 20, and 50 Forms. Proof of certification shall include copies of current certification certificates. This applies to ALL Phase 1 preconstruction design services.

Points awarded during the shortlist selection process will be more heavily weighed predominantly on the design side (this does not preclude identification of phase 2 projections of construction participation that follow in the future, i.e., GMPs). In order to ensure the maximum points, a proposer must **clearly identify and quantify** its planned participation without ambiguity. Simply marking "To Be Determined" (TBD) will not satisfy this requirement and may result in significantly lower ratings. Finally, additional favorable consideration will be granted to the firm(s) that, beyond all others, provide the highest *relevant* and most binding participation.

### **Additional Evaluation Information:**

The evaluation includes, but is not limited to, the following criteria:

- SLBE subcontractors listed to be utilized (DMI Form 20)
- Percentage of proposal/scope committed to SLBE subcontracting.
- The collective factors in determining the total points awarded will be based on the overall weight of evidence in the proposal that specified the participation.
- Subcontractors are utilized for meaningful tasks, which are viewed as related to the core scope of work.

In all cases, the Proposer and/or subcontractor(s) must be SLBE certified prior to the opening date and time of the RFP to be eligible to earn SLBE rating points. The City of Tampa's Office of Equal Business Opportunity will evaluate the SLBE participation evaluation process. The Successful Proposer will be required to execute the DMI 40 Form (Letter of Intent-LOI) with their subcontractors/sub-consultants prior to award.





Page 2 of 2 – DMI **Solicited/Utilized**

Instructions for completing The Sub- (Contractor's/Consultants/ Suppliers) Solicited Form  
(DMI 10 Form)

**This form must be submitted with all bids or proposals.** **All** subcontractors (regardless of ownership or size) solicited and subcontractors from whom unsolicited quotations were received must be included in this form. The instructions that follow correspond to the headings on the form required to be completed. **Note:** Ability or desire to perform all work shall not exempt the prime from Good Faith Efforts to achieve participation.

**Contract No.** This is the number assigned by the City of Tampa for the proposal.

- **Contract Name.** This is the name of the contract assigned by the City of Tampa for the bid or proposal.
- **Contractor Name.** The name of your business and/or doing business as (dba), if applicable.
- **Address.** The physical address of your business.
- **Federal ID. FIN.** A number assigned to your business for tax reporting purposes.
- **Phone.** Telephone number to contact the business.
- **Fax.** Fax number for business.
- **Email.** Provide email address for electronic correspondence.
- **No Firms were contacted or solicited for this contract.** Checking the box indicates that a pre-determined Subcontract Goal or Participation Plan Requirement was not set by the city, resulting in your business not using subcontractors and will self-perform all work. If, during the performance of the contract, you employ subcontractors, the City must pre-approve subcontractors. Use of the "Sub-(Contractors/Consultants/Suppliers) Payments" form (DMI 30 Form) must be submitted with every pay application and invoice. **Note:** Certified SLBE firms bidding as Primes are not exempt from outreach and solicitation of subcontractors.
- **No Firms were contacted because.** Provide a brief explanation of why no firms were contacted or solicited.
- **See attached documents.** Check the box if, after you have completed the DMI Form in its entirety, you need more space to list additional firms and/or if you have supplemental information/documentation relating to the form. All DMI data not submitted on the DMI 10 Form must be in the same format and include all the requested data from the DMI 10 Form.

The following instructions are for the information of all subcontractors solicited.

- **"S" = SLBE.** Enter "S" for firms Certified by the City as Small Local Business Enterprises; **"O" = non-certified others.**
- **Federal ID. FIN.** A number assigned to a business for tax reporting purposes. This information is critical in the proper identification and payment of the contractor/subcontractor.
- **Company Name, Address, Phone & Fax.** Provide company information for verification of payments.
- **Trade, Services, or Materials** indicate the trade, service, or materials provided by the subcontractor. NIGP codes, aka "National Institute of Governmental Purchasing," are listed in the top section of the document.
- **Contact Method L=letter, F=fax, E=Email, P=Phone.** Indicate with a letter the method(s) of soliciting for bids.
- **Quote or Resp. (response) Rec'd (received) Y/N.** Indicate "Y" Yes if you received a quotation or if you received a response to your solicitation. Indicate "N" No if you received no response to your solicitation from the subcontractor. Must keep records: log, ledger, documentation, etc. that can validate/verify.

If additional information is required or you have questions, please contact the Equal Business Opportunity Program - Office of Equal Business Opportunity at (813) 274-5522

Check applicable box(es). Detailed Instructions for completing this form are on page 4 of 4.

**Note: Form DMI-20 must list ALL subcontractors To-Be-Utilized.**

**[ ] No Firms are listed to be utilized because:**

Enter "S" for firms Certified as Small Local Business Enterprises: "O" for Other Non-Certified

Failure to Complete, Sign and Submit this form with your Bid or Proposal Shall render the Bid Non-Responsive. (Do Not Modify This Form)			
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**Total SLBE Utilization \$** \_\_\_\_\_

It is hereby certified that the following information is a true and accurate account of utilization for sub-contracting opportunities on this Contract.

**Failure to Complete, Sign and Submit Forms 10, 20, & 50 MAY render the Bid or Proposal Non-Responsive Forms must be included with Bid / Proposal**



Instructions for completing The Sub- (Contractor's/Consultants/ Suppliers) to be Utilized Form  
(DMI 20 Form)

**This form must be submitted with all bids or proposals. All subcontractors (regardless of ownership or size) projected to be utilized must be included in this form.**

- **Contract No.** This is the number assigned by the City of Tampa for the proposal.
- **Contract Name.** This is the name of the contract assigned by the City of Tampa for the bid or proposal.
- **Contractor Name.** The name of your business and/or doing business as (dba) if applicable.
- **Address.** The physical address of your business.
- **Federal ID.** FIN. A number assigned to your business for tax reporting purposes.
- **Phone.** Telephone number to contact the business.
- **Fax.** Fax number for business.
- **Email.** Provide email address for electronic correspondence.
- **No Subcontracting/consulting (of any kind) will be performed on this contract.** Checking the box indicates your business will not use subcontractors when no Subcontract Goal or Participation Plan Requirement was set by the city but will self-perform all work. When subcontractors are utilized during the performance of the contract, the "Sub-(Contractors/Consultants/Suppliers) Payments" form (DMI 30 Form) must be submitted with every pay application and invoice. Note: Certified **SLBE firms** bidding as Primes **are not exempt** from outreach and solicitation of subcontractors, including completion and submission of Form-10 and Form-20.
- **No Firms listed To-Be-Utilized.** Check box: provide a brief explanation why no firms were retained when a goal or participation plan requirement was set on the contract. **Note: Mandatory compliance with Good Faith Effort outreach (GFECP) requirements applies (DMI 50 Form), and supporting documentation must accompany the bid.**
- **See attached documents.** Check the box if, after completing the DMI Form in its entirety, you need more space to list additional firms and/or if you have supplemental information/documentation relating to the scope/value/percent utilization of subcontractors. Reproduce copies of DMI-20 and attach. All data not submitted on duplicate forms must be in the same format and content as specified in these instructions.

The following instructions are for the information of all subcontractors To Be Utilized.

- **Federal ID.** FIN. A number assigned to a business for tax reporting purposes. This information is critical in the proper identification of the subcontractor.
- **"S" = SLBE,** enter "S" for firms Certified by the City as Small Local Business Enterprises; **"O" = non-certified others.**
- **Company Name, Address, Phone & Fax.** Provide company information for verification of payments.
- **Trade, Services, or Materials (NIGP code if known).** Indicate the trade, service, or material provided by the subcontractor. Abbreviated list of NIGP is available at <http://www.tampagov.net/DMI> "Information Resources".
- **Amount of Quote, Letters of Intent** (required for SLBEs).
- **Percent of Work/Contract.** Indicate the percentage of the total contract price the subcontract(s) represent. For CCNA only (i.e., Consultant A/E Services), you must indicate subcontracts as a percentage of the total scope/contract.
- **Total Subcontract/Supplier Utilization.** – Provide the total dollar amount of all subcontractors/suppliers projected to be used for the contract. (Dollar amounts may be optional in CCNA depending on solicitation format).
- **Total SLBE Utilization.** Provide the total dollar amount for all projected SLBE subcontractors/Suppliers used for this contract. (Dollar amounts may be optional in CCNA proposals depending on the solicitation format).
- **Percent SLBE Utilization.** Total amount allocated to SLBEs divided by the total bid/proposal amount.

If additional information is required or you have questions, please contact the Equal Business Opportunity Program - Office of Equal Business Opportunity at (813) 274-5522.



## **Good Faith Effort Compliance Plan (GFECP) Guidelines**

for Small Local Business Enterprise Participation  
City of Tampa - Equal Business Opportunity Program  
**(DMI 50 Form – See detailed instructions on page 3 of 3)**

Contract Name \_\_\_\_\_ Bid Date \_\_\_\_\_  
Bidder/Proposer \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_  
Name \_\_\_\_\_ Title \_\_\_\_\_

The Compliance Plan with attachments is a true account of Good Faith Efforts (GFE) made to achieve the participation goals as specified for Small Local Business Enterprises (SLBE) on the referenced contract:

- ☐ SLBE participation **Goal is Not Specified for this Solicitation** however participation is aspirational and GFECP is required.
- ☐ SLBE participation **Goal is Met or Exceeded** (refer to Goal-Set DMI-90 Form).
- ☐ SLBE participation Goal is **Not Fully Achieved** (refer to Goal-Set DMI-90 Form).

For each checkbox above Bidders/Proposers shall submit DMI Forms 10 and 20 which accurately report all subcontractors solicited and all subcontractors to-be-utilized. The following list is an overview of the required baseline GFECP action steps for all bids/proposals. Furthermore, it is understood that these GFECP requirements are weighted in the compliance evaluation based on the veracity and demonstrable degree of documentation provided with the bid/proposal:

**(Check applicable boxes below - Must enclose supporting documents accordingly with Qualifying Remarks)**

- (1) Solicited through reasonable and available means the interest of SLBEs that have the capability to perform the work of the contract. The Bidder or Proposer must solicit this interest within enough time to allow the SLBEs to respond. The Bidder or Proposer must take appropriate steps to follow up initial solicitations with interested SLBEs. ☐ **See DMI report forms for subcontractors solicited.** ☐ **See enclosed supplemental data on solicitation efforts.**
  - ☐ **Qualifying Remarks**
- (2) Provided interested SLBEs with adequate, specific scope information about the plans, specifications, and requirements of the contract, including addenda, in a timely manner to assist them in responding to the requested scope identified by bidder/proposer for the solicitation. ☐ **See enclosed actual solicitations used.**
  - ☐ **Qualifying Remarks**
- (3) Negotiated in good faith with interested SLBEs that have submitted bids (e.g. adjusted quantities or scale). Documentation of negotiation must include the names, addresses, and telephone numbers of SLBEs that were solicited; the date of each such solicitation; a description of the information provided regarding the plans and specifications for the work selected for subcontracting; and evidence as to why agreements could not be reached with SLBEs to perform the work. Additional costs involved in soliciting and using subcontractors is not a sufficient reason for a bidder/proposer's failure to meet goals or achieve participation, as long as such costs are reasonable. Bidders are not required to accept excessive quotes in order to meet the goal.
  - ☐ **DMI Utilized Forms for sub-(contractor/consultant) reflect genuine negotiations** ☐ **This project is an RFQ/RFP in nature and negotiations are limited to clarifications of scope/percentages, specifications, qualifications and subs fee schedules.**
  - ☐ **See enclosed documentation.**
  - ☐ **Qualifying Remarks**
- (4) Not rejecting SLBEs as being unqualified without justification based on a thorough investigation of their capabilities. The SLBEs standing within its industry, membership in specific groups, organizations / associations and political or social affiliations are not legitimate causes for rejecting or not soliciting bids to meet the goals.
  - ☐ **Not applicable.** ☐ **See attached justification for rejection of a subcontractor's bid or proposal.** ☐ **Qualifying Remarks**
- (5) Made scope(s) of work available to SLBE subcontractors and suppliers; and, segmented portions of the work or material consistent with the available SLBE subcontractors and suppliers, to facilitate meeting the goal. ☐ **In addition, Sub-Contractors could bid on their own choice of work or trade without restriction to a pre-determined portion.** ☐ **See enclosed comments.** ☐ **Qualifying Remarks**
- (6) Made good faith efforts, despite the ability or desire of Bidder/Proposer to perform the sub-tasks of a contract with its



**Failure to Complete, Sign, and Submit all Forms 10,20, & 50 MAY render the Bid or Proposal Non-Responsive**

own forces/organization. A Bidder/Proposer who desires to self-perform the sub-tasks of a contract must demonstrate good faith efforts if the goal has not been met. ☐ **Sub-Contractors were not prohibited from submitting bids/proposals and were solicited on work typically self-performed by the prime.** ☐ **Qualifying Remarks w/Documents**

- (7) Segmented the portions of the work to be performed by SLBEs in order to increase the likelihood that the goals will be met. This includes, where appropriate, breaking out contract work items into economically feasible units (quantities/scale) to facilitate SLBE participation, even when the Bidder/Proposer might otherwise prefer to perform these work items with its own forces. ☐ **Sub-Contractors could bid on their own choice of work or trade without restriction to a pre-determined portion.** ☐ **Sub-Contractors were not prohibited from submitting bids/proposals and were solicited on work typically self-performed by the prime.** ☐ **See enclosed comments.** ☐ **Qualifying Remarks**
- (8) Made efforts to assist interested SLBEs in obtaining bonding, lines of credit, or insurance as required by the City or contractor. ☐ **See enclosed documentation on initiatives undertaken and methods to accomplish.** ☐ **Qualifying Remarks**
- (9) Made efforts to assist interested SLBEs in obtaining necessary equipment, supplies, materials, or related assistance or services, including participation in an acceptable mentor-protégé program. ☐ **See enclosed documentation of initiatives and/or agreements.** ☐ **Qualifying Remarks**
- (10) Effectively used the services of the City and other organizations that provide assistance in the recruitment and placement of SLBEs. ☐ **See enclosed documentation of services engaged.** ☐ **Overview (attached) of tactical actions and resources employed toward recruitment**

**Note:** Any unsolicited information in support of your Bid/RFP Compliance must accompany your submittal. ☐ **Identify Information Submitted**





**Participation Plan: Guidance for Complying with Good Faith Efforts Outreach (page 3 of 3 )**

- (1) All firms on the SLBE Goal Setting List must be solicited and documentation provided for email, fax, letters, phone calls, and other methods of outreach/communication with the listed firms. The DMI Solicited and DMI-Utilized forms must be completed for all firms solicited and all firms utilized. Other opportunities for subcontracting should be explored to attain participation. May consult Tampa EBO Office and/or research the online Data Management Business System Directory for Tampa certified SLBE firms.
- (2) Solicitation of SLBEs, via written or electronic notification, should provide specific information on the services needed, where plans can be reviewed and assistance offered in obtaining these, if required. Solicitations should be sent a minimum of a week (i.e. 5 city business days or more) before the bid/proposal date. Actual copies of the bidder's solicitation containing their scope-specific instructions should be provided.
- (3) With any quotes received, a follow-up should be made when needed to confirm detail scope of work. For any SLBE low quotes rejected, an explanation shall be provided detailing negotiation efforts.
- (4) If a low bid SLBE is rejected or deemed unqualified the contractor must provide an explanation and supporting documentation for this decision.
- (5) Prime shall break down portions of work into economical feasible opportunities for subcontracting. The SLBE directory may be useful in identifying additional subcontracting opportunities and certified firms not listed in the "SLBE Goal Setting Firms Contact List."
- (6) Contractor shall not preclude SLBEs from bidding on any part of work, even if the Contractor may desire to self-perform aspects of the work.
- (7) Contractor shall avoid relying solely on subcontracting those scopes of work where SLBE availability is not sufficient to attain pre-determined goals; including RFP/RFQ solicitations, all of which require GFECF compliance to achieve sub-consultant participation.
- (8) In its solicitations, the Bidder should offer assistance to SLBEs in obtaining bonding, insurance, et cetera, if required of subcontractors by the City or Prime Contractor.
- (9) In its solicitation, the Bidder should offer assistance in obtaining equipment for a specific job to SLBEs, if needed. This includes mobilization where applicable.
- (10) Contractor should use the services offered by such agencies as the Small Business Development Center (SBDC) @ University South Fla.; SBDC @ Hillsborough County Entrepreneur Collaborative Center; Hillsborough NAACP Empowerment Center; Hillsborough County Economic Development Department DM/DWBE/SBE Program and Prospera-Hispanic Business Assoc. to name a few for the recruitment and placement of available SLBEs.

**RFQ TRANSMITTAL MEMORANDUM  
FOR A SUBMITTAL TO THE CITY OF TAMPA, FLORIDA**

TRANSMITTAL DATE: \_\_\_\_\_

RFQ NO. & TITLE: 25-C-00035 TFR Fire Safety Prop- Design-Build Project

TO: Brad L. Baird, P. E., Chairman Selection & Certification Committee (CCNA)

c/o Contract Administration Department via [ContractAdministration@tampagov.net](mailto:ContractAdministration@tampagov.net)

306 East Jackson Street, 4th Floor North, Tampa, Florida 33602

SUBMITTER ("Firm") NAME: \_\_\_\_\_

FEDERAL TAX ID#: \_\_\_\_\_

FIRM TYPE:

☐

Individual/Sole Proprietor

☐

Joint Venture (JV)\*

☐

Partnership (PN)\*

☐

Corporation

☐

Limited Liability Company

☐

Other: \_\_\_\_\_

FIRM CONTACT NAME: \_\_\_\_\_

EMAIL: \_\_\_\_\_

PHONE: \_\_\_\_\_

**CERTIFICATIONS:**

Firm is licensed, permitted, and certified as required to do business in Florida: ☐ Yes ☐ No

License/registration/certification no(s): \_\_\_\_\_

Per §287.133, Fla. Stat., individuals or entities (including those meeting the §287.133, Fla. Stat. definition of "affiliate") placed on the convicted vendor list ("List") following a conviction for public entity crimes may not submit a bid, proposal, or reply ("Response") on a contract to provide any goods or services to a public entity, may not submit a Response on a contract with a public entity for the repair or construction of a public building or public work, may not submit a Response for leases of real property to a public entity, and may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in §287.017, Fla. Stat. for CATEGORY TWO for a period of 36 months from the date of placement on the List. Neither Firm nor its affiliates have been placed on the List: ☐ Yes ☐ No

Pursuant to Tampa Code Section 2-284; Bidder's Criminal History Screening Practices ("Ban-The-Box"), the Firm hereby; ☐ declines incentive points and attaches no documentation ☐ applies for incentive points and attaches all the required documentation.

Firm shall comply with all applicable governmental rules & regulations, including the City's Ethics Code (Sec. 2- 522, Tampa Code). The City's Charter & Ethics Code prohibit any City employee from receiving any substantial benefit or profit out of any award or obligation entered into with the City, or from having any direct or indirect financial interest in effecting any such award or obligation. If Firm is successful, it shall ensure no City employee receives any such benefit or interest as a result of such award (See Sec.2-514(d), Tampa Code): ☐ Yes ☐ No

Firm is not in arrears and is not in default upon any obligation to the City of Tampa: ☐ Yes ☐ No

Firm agrees that if the City of Tampa determines Firm has participated in any collusive, deceptive, or fraudulent practices with regard to this submittal, in addition to any other remedy it may exercise, the City will have the right to debar Firm and deem invalid any contract let under such circumstances: ☐ Yes ☐ No

Data or material Firm asserts to be exempted from public disclosure under Chapter 119, Fla. Stat., is submitted in a separate, single electronic searchable PDF file labeled with the above RFQ number and the phrase "Confidential Material", which identifies the data/material to be protected, states the reasons the data/material is exempt from public disclosure, and the specific Florida statute allowing such exemption (if "No" or otherwise, then Firm waives any possible or claimed exemption upon submission, effective at opening): ☐ Yes ☐ No

**FAILURE TO COMPLETE THE ABOVE MAY RESULT IN FIRM'S SUBMITTAL BEING DECLARED NON-RESPONSIVE**

Authorized Signature : \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: ☐ Sole Prop ☐ Pres ☐ Sr VP ☐ Gen Ptnr ☐ LLC Auth.Mbr/Mgr

☐ Other \_\_\_\_\_ (attach proof of authority)

\* With submittal or within 10 days thereafter, Firm must provide a signed copy of the complete agreement between all JV/PN members indicating respective roles, responsibilities, and levels of participation.