

**A RESOLUTION AUTHORIZING AN AGREEMENT FOR CONSULTANT SERVICES IN THE AMOUNT OF \$876,515 BETWEEN THE CITY OF TAMPA AND BLACK & VEATCH CORPORATION IN CONNECTION WITH CONTRACT 25-D-00028, HOWARD F CURREN AWTP ELECTRICAL IMPROVEMENTS DESIGN SERVICES; AUTHORIZING THE MAYOR OF THE CITY OF TAMPA TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY OF TAMPA; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, via the competitive selection process pursuant to Florida Statutes Section 287.055, the Consultants' Competitive Negotiation Act ("CCNA"), as applicable, the City of Tampa ("City") selected Webster Environmental Associates, Inc. ("Firm") to provide professional services in connection with 25-D-00028 Howard F. Curren AWTP Electrical Improvements Design Services, ("Project") as detailed in the Agreement for Consultant Services ("Agreement"); and

**WHEREAS**, the City seeks to enter into this Agreement with the Firm to obtain professional engineering services for work necessary to complete the design for various electrical improvements and electrical equipment replacements; and

**WHEREAS**, it is in the best interest of the City of Tampa to enter into each Agreement.

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL  
OF THE CITY OF TAMPA, FLORIDA, THAT:**

**Section 1.** The Agreement between the City and the Firm, in connection with Contract 25-D-00028 Howard F. Curren AWTP Electrical Improvements Design Services, copies of which are attached hereto and made a part hereof, are authorized and approved in their entirety or in substantially similar form.

**Section 2.** The Mayor of the City of Tampa is authorized and empowered to execute, and the City Clerk of the City of Tampa ("City Clerk") to attest and affix the official seal of the City of Tampa to, said Agreement on behalf of the City of Tampa.

**Section 3.** This Resolution provides funding in the amount of \$876,515 for the H. F. Curren AWTP Electrical Improvements Design Services project for use by the Wastewater Department within the Wastewater Future Debt Capital Projects Fund.

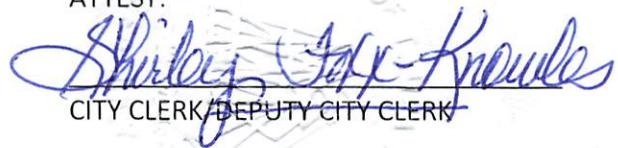
**Section 4.** The City Clerk shall file a fully executed copy of the Agreement in the official records of the City of Tampa as maintained by the Office of the City Clerk.

**Section 5.** The proper officers of the City are authorized to do all things necessary and proper in order to carry out and make effective the provisions of this Resolution, which shall take effect immediately upon its adoption.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF TAMPA, FLORIDA, ON

DEC 18 2025

ATTEST:

  
Shirley Tax-Knowles

CITY CLERK/DEPUTY CITY CLERK

  
Chairman\Chairman Pro-Tem CITY COUNCIL

APPROVED AS TO FORM:

E/S

Justin R. Vaske  
SENIOR ASSISTANT CITY ATTORNEY



## AGREEMENT FOR CONSULTANT SERVICES

**THIS AGREEMENT** ("Agreement") made and entered into at Tampa, Florida, as of the \_\_\_\_\_ day of \_\_\_\_\_, 2025, which is the date Resolution No. 2025-\_\_\_\_ was adopted authorizing execution of this Agreement, by and between the CITY OF TAMPA, a municipal corporation of the State of Florida, ("CITY"), the address of which is 315 East Kennedy Boulevard, Tampa, Florida 33602, and Black & Veatch Corporation, a Kansas Corporation authorized to do business in the State of Florida, ("FIRM"), the address of which is 11401 Lamar, Overland Park, KS. 66211.

### WITNESSETH:

**WHEREAS**, the CITY desires to engage the FIRM to perform certain professional services pertinent to such work which shall be referred to as Contract 25-D-00028 Howard F. Curren AWTP Electrical Improvements Design Services ("PROJECT") in accordance with this Agreement; and

**WHEREAS**, the FIRM desires to provide such professional services in accordance with this Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants, promises, representations and considerations to be kept, performed and paid, the parties hereto agree for themselves, their successors and assigns, as follows:

#### I. GENERAL SCOPE OF THIS AGREEMENT

A. The relationship of the FIRM to the CITY will be that of an independent professional consultant for the PROJECT; and the FIRM shall provide the professional and technical services required under this Agreement in accordance with the care and skill used by members of FIRM'S profession practicing under similar circumstances at the same time and in the same locality ("Standard of Care").

B. The scope of services to be provided is indicated in **Exhibit A** ("Services").

#### II. DATA AND SERVICES TO BE PROVIDED BY THE CITY

The CITY shall provide available plans and specifications of existing construction, if any, applicable to the Project.

#### III. PERIOD OF SERVICE

A. The FIRM shall begin work promptly after receipt of a fully executed copy of this Agreement and a Notice to Proceed. This Agreement shall remain in force until the completion of all construction for the Project.

B. The FIRM's services called for under this Agreement shall be completed provided that, if the FIRM's services are delayed for reasons beyond the FIRM's control, the time of performance and compensation shall be adjusted appropriately.

#### **IV. GENERAL CONSIDERATIONS**

A. All original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans that result from the FIRM's services under this Agreement shall become and remain the property of the CITY upon receipt of payment by the FIRM from the CITY for services rendered in connection with the preparation of said sketches, tracings, etc. Where such documents are required to be filed with governmental agencies, the FIRM will furnish copies to the CITY upon request.

B. The CITY acknowledges that the materials cited in Paragraph IV. A. above, which are provided by the FIRM, are not intended for use in connection with any project or purpose other than the project and purpose for which such materials were prepared without prior written consent and adaptation by the FIRM shall be at the CITY's sole risk, and the FIRM shall have no responsibility or liability, therefore.

C. Any use by the CITY of such materials in connection with a project or purpose other than that for which such materials are prepared without prior written consent and adaptation by the FIRM shall be at the CITY's sole risk, and the FIRM shall have no responsibility or liability, therefore.

#### **V. COMPENSATION**

The CITY shall compensate the FIRM for the services performed with this Agreement a lump sum (by task) of \$876,515 to be billed in accordance with **Exhibit B**.

#### **VI. PAYMENT**

Payments shall be made upon presentation of the FIRM's approved invoices via Trimble/eBuilder software.

#### **VII. RECORDS**

Records for Personnel Expenses shall be kept on a generally recognized accounting basis and shall be available to the CITY or its authorized representative at mutually convenient times.

With respect to all matters covered by this Agreement, records will be made available for examination, audit, inspection, or copying purposes upon prior written notice at any time during normal business hours at a location within Hillsborough County, Florida as often as the CITY, HUD (if applicable), representatives of the Comptroller General of the United States or other federal agency may reasonably require. FIRM will permit same to be examined and excerpts or transcriptions made or duplicated from such records, and audits made of all contracts, invoices, materials, records of personnel and of employment and other data relating to all matters covered by this Agreement. The CITY's right of inspection and audit shall obtain likewise with reference to any audits made by any other agency, whether local, state or federal. FIRM shall retain all records and supporting documentation applicable to this Agreement for five (5) years from the date of submission of the annual performance report to HUD, if applicable. If any litigation, claim, negotiation, audit, monitoring, inspection or other action has been started before the expiration of the required record retention period, records must be retained until completion of the action and resolution of all issues which arise from it, or the end of the required period, whichever is later.

## **VIII. PERSONNEL**

The FIRM represents that it has or will secure, at its own expense, all personnel required in performing the services under this Agreement. All personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and local law to perform such services. No person who is serving sentence in a penal or correctional institution shall be employed for work under this Agreement. The FIRM further certifies that all of its employees assigned to serve the CITY have such knowledge and experience as required to perform the duties assigned to them. Any employee of the FIRM who, in the opinion of the CITY, is incompetent, or whose conduct becomes detrimental to the work, shall immediately be removed from association with the certain professional engineering services under this Agreement.

## **IX. SUSPENSION, CANCELLATION OR ABANDONMENT**

In the event the PROJECT is suspended, cancelled or abandoned, the FIRM shall be given fifteen (15) days prior written notice of such action and shall be compensated for the professional services provided and reimbursable expenses incurred up to the date of suspension, cancellation or abandonment in an amount mutually agreed to by the CITY and FIRM and supported by back-up documentation.

Upon suspension, cancellation or abandonment hereof, FIRM shall immediately cease work hereunder and shall be compensated for its services rendered up to the time of such cancellation or termination on a quantum meruit basis; and the CITY shall have no further financial obligation to FIRM.

In the event the PROJECT is suspended, cancelled or abandoned, the FIRM shall deliver all original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans that result from the FIRM's services under this Agreement. The aforementioned original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans shall be without restriction on future use by the CITY except that FIRM shall not be liable for such future use by the CITY.

## **X. TERMINATION**

A. Termination for Cause. In the event that the FIRM shall for any reason or through any cause not have completed performance within the time fixed for performance under this Agreement; or any representation or warranty made under Article XII of this Agreement shall prove to be untrue in any material respect; or the FIRM shall otherwise be in default under this Agreement; or the FIRM has subcontracted, assigned, delegated, transferred its rights, obligations or interests under this Agreement without the CITY's consent or approval; or the FIRM has filed bankruptcy, become insolvent or made an assignment for the benefit of creditors, or a receiver, or similar officer has been appointed to take charge of all or part of FIRM assets; or the FIRM disclosed CITY confidential information, procedures or activities; or the FIRM fails to aggressively, adequately, timely and appropriately perform the services required by this Agreement in conformity with the Standard of Care, or other similar cause, the City may terminate this Agreement for cause.

Then the CITY may provide five (5) days written notice that the conduct of the FIRM is such that the interests of the CITY are likely to be impaired or prejudiced, stating the facts upon which the opinion is based. Then the CITY may upon fifteen (15) days written notice, and at the end of the (15) days terminate this Agreement for cause (herein "Termination Date"). Upon that termination for cause, the FIRM shall be entitled to compensation for services properly and satisfactorily performed through the date of such termination for cause. In the event of such termination for cause, the FIRM shall be entitled to receive just and equitable compensation for any satisfactory work performed as of the Termination Date; however, FIRM shall not be compensated for any anticipatory profits that have not been earned as of the date of the Termination Date. All work accomplished by FIRM prior to the Termination Date shall be documented. In the event the project is terminated for cause pursuant to this Article, the FIRM shall deliver all original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans that result from the FIRM's services under this Agreement. The aforementioned original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans shall be without restriction on future use by the CITY. Notwithstanding the above or any section herein to the contrary, FIRM shall not be relieved of liability to the CITY for damages sustained by the CITY by virtue of any breach of the Contract by FIRM.

B. Termination for Convenience. The CITY may reduce the scope of work or terminate work under this Agreement or amendment to this Agreement without cause; in the event of such scope reduction or termination other than for cause, the CITY shall compensate the FIRM for services properly performed through the date of such reduction in scope or termination, which date shall be fixed in written notice from the CITY and which date shall be not sooner than fifteen (15) days after notice. Notwithstanding such termination or reduction in scope, the CITY shall be entitled to receive from the FIRM upon request any and all information related to the PROJECT and the CITY shall preserve and protect all such information and assure ready access thereto by the FIRM in connection with resolution of the amount due to the FIRM. The CITY, at its own discretion, shall be entitled to direct the FIRM to terminate any or all the FIRM's subcontracts or subconsulting agreements. In the event the project is terminated for convenience pursuant to this Article, the FIRM shall deliver all original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans that result from the FIRM's services under this Agreement. The aforementioned original sketches, tracings, drawings, computations, details, design calculations, specifications and other documents and plans shall be without restriction on future use by the CITY.

## XI. INSURANCE

The FIRM, at its own cost and expense, shall effect and maintain at all times during the life of this Agreement insurance, in accordance with that indicated in **Exhibit C**.

## XII. INTERESTS OF MEMBERS OF THE CITY

No member of the governing body of the CITY and no other officer, employee, or agent of the CITY who exercise any functions or responsibilities in connection with the carrying out of the PROJECT to which this Agreement pertains shall have any personal interest, direct or indirect, in this Agreement.

## XIII. INTEREST OF THE FIRM

The FIRM covenants that it presently has no interest and shall not acquire any interest, direct or indirect, in any project to which this Agreement pertains or any other interest which would conflict in any

manner or degree with its performance of any contracted service hereunder. The FIRM further covenants that in the performance of this Agreement no person having such interest shall be employed.

The FIRM warrants that he or she has not employed or retained any company or person, other than a bona fide employee working solely for the FIRM to solicit or secure this Agreement and that he or she has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the FIRM any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement.

The FIRM shall disclose any clients that may either conflict with or affect its independent judgment when performing any work for the City of Tampa covered by this Agreement. Failure of the FIRM to disclose the above professional conflict of interest may result in termination of this Agreement pursuant to Article X of this Agreement and may require the return of all payments, if any, made to the FIRM from the City. If, in its sole discretion the CITY of Tampa determines that a professional conflict of interest is deemed to exist, the FIRM shall be disqualified from participating in the proposed Project.

#### **XIV. COMPLIANCE WITH LAWS**

A. The FIRM shall comply with the applicable requirements of State laws and all Codes and Ordinances of the City of Tampa as amended from time to time, together with keeping and maintaining in full force and effect during the term of this Agreement all licenses and certificates of authorization required pursuant to applicable law, including without limitation those required by Chapters 471, 481, and 489, Florida Statutes.

B. If the PROJECT involves E.P.A. Grant eligible work, the CITY and the FIRM agree that the provisions of 40 CFR, Part 35, Appendix C-1, shall become a part of this Agreement and that such provisions shall supersede any conflicting provisions of this Agreement for work performed under said Agreement.

C. If the PROJECT involves work under other Federal or State Grantors or Approving Agencies, the CITY and the FIRM shall review and approve the applicable required provisions or any other supplemental provisions as may be included in the Agreement.

D. Truth-In-Negotiation Certification: The FIRM certifies that the wage rates and other factual unit costs supporting the compensation are accurate, complete, and current at the time of the execution of the Agreement of which this Certificate is a part. The original price and any additions thereto shall be adjusted to exclude any significant sums by which the City determines the Agreement amount was increased due to inaccurate, incomplete, or non-current wage rates and other factual unit costs and that such original Agreement adjustments shall be made within one (1) year following the end of the Agreement.

E. Any documents provided by FIRM to the CITY are public records and the CITY may authorize third parties to review and reproduce such documents pursuant to public records laws, including the provisions of Chapter 119, Florida Statutes

#### **XV. ASSIGNABILITY**

Neither party shall assign or transfer any interest in this Agreement without consent from the other party; provided, however, that the claim for money due or to become due the FIRM from the CITY under

this Agreement may be assigned to a bank or other financial institution or to a Trustee in Bankruptcy. Notice of any such assignment shall be furnished promptly to the CITY.

## **XVI. EQUAL EMPLOYMENT**

During the performance of this Agreement or any related Work Order, the FIRM shall:

A. Not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, handicap, or national origin. FIRM shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, age, sex, handicap, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. FIRM shall post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

B. In all solicitations or advertisements for employees placed by or on behalf of the FIRM, it must state that all qualified applicants will receive considerations for employment without regard to race, color, religion, age, sex, handicap, or national origin.

## **XVII. EQUAL BUSINESS OPPORTUNITY PROGRAM**

A. FIRM shall demonstrate good faith effort toward the utilization of City certified Women/Minority Business Enterprise (W/MBE) and Small Local Business Enterprise (SLBE) subconsultants or suppliers.

B. The CITY shall make available a list of Certified W/MBEs and SLBEs.

C. The FIRM shall report to the CITY its subcontractors/subconsultants/suppliers solicited or utilized (**Exhibit D**).

D. At the time of the submission of invoices, the FIRM shall submit to the CITY a report (**Exhibit D**) of all subcontractors, subconsultants or suppliers utilized with their final contract amounts and any other reports or forms as may be required by the CITY.

## **XVIII. CITY CODE OF ETHICS**

In connection with this Agreement, the FIRM hereby covenants and agrees that it shall comply with all applicable governmental laws, statutes, rules and regulations including, without limitation, the City of Tampa's Code of Ethics. Pursuant to Section 2-522 of the City of Tampa Code, the FIRM acknowledges that if it fails to comply with the City of Tampa's Code of Ethics, such a failure shall render this Agreement voidable by the CITY and subject the FIRM to debarment from any future CITY contracts or agreements.

## **XIX. NEGATION OF AGENT OR EMPLOYEE STATUS**

FIRM shall perform this Agreement as an independent consultant and nothing contained herein shall in any way be construed to constitute FIRM or the assistants of FIRM to be representative, agent, subagent, or employee of CITY or any political subdivision of the State of Florida. FIRM certifies FIRM's understanding that CITY is not required to withhold any federal income tax, social security tax, state and local tax, to secure worker's compensation insurance or employer's liability insurance of any kind or to take any other action with respect to the insurance or taxes of FIRM and assistants of FIRM.

In no event and under no circumstances shall any provision of this Agreement make CITY or any political subdivision of the State of Florida liable to any person or entity that contracts with or that provides goods or services to FIRM in connection with the Services the FIRM has agreed to perform hereunder or otherwise, or for any debts or claims of any nature accruing to any person or entity against FIRM; and there is no contractual relationship, either express or implied, between CITY or any political subdivision of the State of Florida any person or any political subdivision of the State of Florida any person or entity supplying any work, labor, services, goods or materials to FIRM as a result of the provisions of the Services provided by FIRM hereunder or otherwise.

#### **XX. SEVERABILITY**

If any item or provision to this Agreement is held invalid or unenforceable by a court of competent jurisdiction, the remainder of the Agreement shall not be affected and every other term and provision of this Agreement shall be deemed valid and enforceable to the extent permitted by law.

#### **XXI. CHOICE OF LAW**

The laws of the State of Florida (without giving effect to its conflicts of law principles) govern all matters arising out of or relating to this Agreement, including, without limitation, its interpretation, construction, performance, and enforcement.

#### **XXII. DESIGNATION OF FORUM**

Any party bringing a legal action or proceeding against any other party arising out of or relating to this Agreement may bring the legal action or proceeding in the United States District Court for the Middle District of Florida, Tampa Division or in any court of the State of Florida sitting in Tampa.

#### **XXIII. AUTHORIZATION**

Each party represents to the other that such has authority under all applicable laws to enter into an agreement containing each covenants and provisions as are contained herein, that all of the procedural requirements imposed by law upon each party for the approval and authorization of this Agreement have been properly completed, and that the persons who have executed the Agreement on behalf of each party are authorized and empowered to execute said Agreement.

#### **XIV. ENTIRE AGREEMENT**

This Agreement sets forth the entire agreement between the parties and there are no promises or understandings other than those stated herein. Exhibits to this Agreement shall be deemed to be incorporated by reference as though set forth in full herein. In the event of a conflict or inconsistency

between this Agreement and the provisions in the incorporated Exhibits, and unless otherwise specified herein, then this Agreement will prevail.

#### **XXV. INDEMNIFICATION**

The FIRM shall indemnify and hold harmless the CITY, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the FIRM and other persons employed or utilized by the FIRM in the performance of the Agreement.

#### **XXVI. ESTOPPEL/WAIVER**

No waiver of any provisions of this Agreement shall be effective unless it is in writing, signed by the party against whom it is asserted and any such waiver shall only be applicable to the specific instance in which it relates and shall not be deemed to be a continuing waiver.

The failure of the CITY to enforce any term or condition of this Agreement shall not constitute a waiver or estoppel of any subsequent violation of this Agreement.

#### **XXVII. AUDIT REQUIREMENTS.**

In the event, that during the period of this Agreement, the Firm expends more than \$1,000,000 in federal funds in an operating year from this and other federal grants, the Firm shall, at its own cost and expense, cause to be carried out an independent audit. The audit shall be completed and a copy furnished to the City, within the earlier of thirty (30) calendar days after receipt of the auditor's report(s) or nine (9) months after the end of the audit period, unless a longer period is agreed to in advance by the City. For purposes of this Agreement, an operating and/or audit year is the equivalent to the Firm's fiscal year. The determination of when Grant Funds are expended is based on when the activity related to the expenditure occurs.

The audit shall be conducted in compliance with the Office of Management and Budget: Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, as applicable, which are made a part of this Agreement by reference thereto. In the event the audit shows that the entire funds disbursed hereunder, or any portion thereof, were not expended in accordance with the conditions of this Agreement, the Firm shall be held liable for reimbursement to the City of all funds not expended in accordance with these applicable regulations and Agreement provisions within thirty (30) calendar days after the City has notified the Firm of such non-compliance. Said reimbursement shall not preclude the City from taking any other action as provided herein.

If expenditure does not exceed \$1,000,000 during an operating year, the Firm shall provide the City with its annual financial statement within ninety (90) days of the end of its operating year. Said financial statement shall be prepared by an actively licensed certified public accountant.

**State Single Audit:** Each non-state entity shall comply with all applicable requirements of section 215.97, F.S., and Audit Requirements. A State single audit is required if a nonstate entity expends \$750,000 or more of State financial assistance in any fiscal year of such non-state entity in accordance with the requirements of the Florida Single Audit Act.

#### **XXVIII. DEFAULT**

A default shall consist of any use of Grant Funds for a purpose other than as authorized by this Agreement, noncompliance with any provision in all Articles herein, any material breach of the Agreement, failure to comply with the audit requirements as provided herein, or failure to expend Grant Funds in a timely or proper manner. A cancellation for default pursuant to this Article shall not impair or limit the City's remedy for the Firm's breach of warranty to the extent of work performed, not for errors or omissions in the professional engineering services prior to cancellation.

## **XXIX. BUDGET APPROPRIATIONS**

The City is subject to Section 166.241, Florida Statutes, and is not authorized to contract for expenditures in any fiscal year except in pursuance of budgeted appropriates. With respect to this Agreement, the City has budgeted and appropriated sufficient monies to fund the City's obligations under this Agreement. The obligations of the City hereunder shall not constitute a general indebtedness of the City within the meaning of the Florida Constitution.

## **XXX. SCRUTINIZED COMPANIES**

Section 287.135, Florida Statutes, prohibits agencies or local governmental entities from contracting with companies for (i) goods or services of any amount on either the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel and (ii) goods or services of \$1,000,000 or more that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Section 215.473, Florida Statutes, or is engaged in business operations in Cuba or Syria. A company that is on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel or is engaged in business operations in Cuba or Syria is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with an agency or local governmental entity for goods or services of any amount. A company that is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria or is on the Iran Terrorism Sector List is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with an agency or local governmental entity for goods or services of \$1,000,000 or more. FIRM certifies that it is not in violation of Section 287.135, Florida Statutes. If the City determines the FIRM submitted a false certification, or has been placed on the Scrutinized Companies Activities in the Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or is on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel or been engaged in business operations in Cuba or Syria, the City shall have the option to terminate this Agreement or maintain it subject to the conditions of Section 287.135 of the Florida Statutes.

## **XXXI. PUBLIC RECORDS**

A. Exempt Plans. FIRM pursuant to this Agreement (and as part of the solicitation process that resulted in award of this Agreement) may hold, come into possession of, and/or generate certain building plans, blueprints, schematic drawings, including draft, preliminary, and final formats, which depict the internal layout and structural elements of a building, facility, or other structure owned or operated by the City or an agency (singularly or collectively "Exempt Plans"), which pursuant to Section 119.071(3), Florida Statutes, are exempt from Section 119.07(1), Florida Statutes and Section 24(a), Art. I of the Florida State Constitution. FIRM certifies it has read and is familiar the exemptions and obligations of Section 119.071(3), Florida Statutes; further that FIRM is and shall remain in compliance with same,

including without limitation maintaining the exempt status of such Exempt Plans, for so long as any Exempt Plans are held by or otherwise in its possession. This section shall survive the expiration of earlier termination of this Agreement.

**B. Data Collection.** Pursuant to Section 119.071(5)(a)2a, Florida Statutes, social security numbers shall only be collected from FIRM by the CITY should such number be needed for identification, verification, and/or tax reporting purposes. To the extent FIRM collects an individual's social security number in the course of acting on behalf of the CITY pursuant to the terms and conditions this Agreement, FIRM shall follow the requirements of Florida's Public Records Law.

**C. Access.** The City of Tampa is a public agency subject to Chapter 119, Florida Statutes. In accordance with Florida Statutes, 119.0701, FIRM agrees to comply with Florida's Public Records Law, including the following:

1. FIRM shall keep and maintain public records required by the CITY to perform the services under this Agreement;

2. Upon request by the CITY, provide the CITY with copies of the requested records, having redacted records in total or in part that are exempt from disclosure by law or allow the records to be inspected or copied within a reasonable time (with provision of a copy of such records to the CITY) on the same terms and conditions that the CITY would provide the records and at a cost that does not exceed that provided in Chapter 119, Florida Statutes, or as otherwise provided by law;

3. Ensure that records, in part or in total, that are exempt or that are confidential and exempt from disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion (or earlier termination) of the Agreement if FIRM does not transfer the records to the CITY;

4. Upon completion (or earlier termination) of the Agreement, FIRM shall within 30 days after such event either transfer to the CITY, at no cost, all public records in possession of the FIRM or keep and maintain the public records in compliance with Chapter 119, Florida Statutes. If FIRM transfers all public records to the CITY upon completion (or earlier termination) of the Agreement, FIRM shall destroy any duplicate records that are exempt or confidential and exempt from public records disclosure requirements. If FIRM keeps and maintains public records upon completion (or earlier termination) of the Agreement, FIRM shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the CITY in a format that is compatible with the information technology systems of the agency.

The failure of FIRM to comply with Chapter 119, Florida Statutes, and/or the provisions set forth in this Article shall be grounds for immediate unilateral termination of the Agreement by the CITY; the CITY shall also have the option to withhold compensation due FIRM until records are received as provided herein.

**IF FIRM HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO FIRM'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 813-274-8598, [JIM.GREINER@TAMPAGOV.NET](mailto:JIM.GREINER@TAMPAGOV.NET), AND CONTRACT ADMINISTRATION DEPARTMENT, TAMPA MUNICIPAL OFFICE BUILDING, 4TH FLOOR, 306 E. JACKSON ST. TAMPA, FLORIDA 33602.**

**XXXII. E-VERIFY**

Pursuant to §448.095, Florida Statutes, Firm certifies that it is registered with and uses the U.S. Department of Homeland Security's E-Verify system to verify the US employment eligibility of all of Firm's employees hired by the Firm during the term of this Agreement and/or while performing work or providing services for the City of Tampa. Firm shall require that all subcontractors performing work or providing services on behalf of Firm for the City of Tampa also comply with the requirements of §448.095, Fla. Stat and utilize the E-Verify system to verify US employment eligibility of all employees hired by subcontractor. The Firm shall require for the subcontractor to provide to Firm an affidavit stating that the subcontractor does not employ, contract with or subcontract with an unauthorized alien. Firm shall maintain a copy of such affidavit for the duration of the Agreement.

**XXXIII. LABOR**

Pursuant to Florida Statutes Section 786.06 (13) effective July 1, 2024, when a contract is executed, renewed, or extended between a nongovernmental entity and a governmental entity, the nongovernmental entity must provide the governmental entity with an affidavit signed by an officer or a representative of the nongovernmental entity under penalty of perjury attesting that the nongovernmental entity does not use coercion for labor or services as defined in this section. For purposes of this subsection, the term "governmental entity" has the same meaning as in s. 287.138(1).

**XXXIV. FIRM EMPLOYEES**

PURSUANT TO §558.0035, FLORIDA STATUTES, FIRM'S INDIVIDUAL EMPLOYEES AND/OR AGENTS MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE ARISING OUT OF, CONNECTED WITH, OR RESULTING FROM THEIR SERVICES PROVIDED PURSUANT TO THIS AGREEMENT.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the CITY has caused these presents to be executed in its name by its Mayor and attested and its official Seal to be hereunto affixed by its City Clerk, and the FIRM has hereunto set its hand and Seal in TRIPPLICATE, the day and year first written above.

**FIRM:**

Black & Veatch Corporation

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title:  Pres  Exec/Sr Vice Pres  CEO  Gen Partner  
 Mgr (Mgr-Mgd LLC)  Member (Member-Mgd LLC)  
 Other (*must attach proof of authority*): \_\_\_\_\_

License no: \_\_\_\_\_

*Use entity Ch 471/481/489 license no; use individual's only if applicable.*

[SEAL]

**ATTEST:**

**CITY:**

City of Tampa, Florida

By: \_\_\_\_\_

City Clerk/Deputy City Clerk

[SEAL]

By: \_\_\_\_\_

Jane Castor, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Justin R. Vaske, Senior Assistant City Attorney

## CONSOLIDATED STATE LAW AFFIDAVIT

**AFFIDAVIT OF COMPLIANCE WITH CONVICTED VENDOR LIST (PUBLIC ENTITY CRIME) PURSUANT TO SECTION 287.133, FLORIDA STATUTES, PROHIBITION AGAINST CONTRACTING WITH SCRUTINIZED COMPANIES PURSUANT TO SECTION 287.135, FLORIDA STATUTES, PROHIBITION AGAINST HUMAN TRAFFICKING PURSUANT TO SECTION 787.06, FLORIDA STATUTES, COMPLIANCE WITH E-VERIFY PURSUANT TO SECTION 448.095, FLORIDA STATUTES, PROHIBITION AGAINST ECONOMIC INCENTIVES TO FOREIGN COUNTRIES OF CONCERN PURSUANT TO SECTION 288.0071, FLORIDA STATUTES, AND COMPLIANCE WITH FOREIGN COUNTRIES OF CONCERN PURSUANT TO SECTION 287.138, FLORIDA STATUTES.**

The undersigned Affiant, on behalf of the Entity listed below ("Entity"), hereby attests under penalty of perjury as follows:

**1. Public Entity Crimes**

- a. Affiant understands that a "person" or "affiliate" who has been placed on the "convicted vendor list" following a "conviction" for a "public entity crime" (as those terms are defined in Section 287.133, Florida Statutes) for a period of 36 months following the date of being placed on the convicted vendor list, is ineligible to contract with or submit a bid, proposal or reply to contract with the City of Tampa. Entities placed on either the "discriminatory vendor list" or "antitrust vendor list" are ineligible to transact business with the City of Tampa.
- b. Affiant understands and attests that neither Affiant, nor any person or affiliate of the Entity, nor the Entity have been placed on any of the above referenced vendor lists that would render the Entity ineligible to contract with or submit a bid, proposal or reply to contract with the City of Tampa.

**2. Scrutinized Companies**

- a. Affiant understands that pursuant to Section 287.135(2)(a), Florida Statutes, the Entity would be ineligible to contract with or submit a bid, proposal or reply to contract with the City of Tampa if the Entity is on the "Scrutinized Companies that Boycott Israel List" (created pursuant to Section 215.4725, Florida Statutes) or is engaged in a boycott of Israel. If the value of the contract is one million dollars or more if, at the time of bidding on, submitting a proposal or reply for, or entering into or renewing a contract, the Entity:
  1. Is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to Section 215.473, Florida Statutes; or
  2. Is engaged in business operations in Cuba or Syria.
- b. Affiant attests that neither Affiant nor the Entity are on the Scrutinized Companies that Boycott Israel List, Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Iran Terrorism Sectors List, nor are we engaged in a boycott of Israel, and understand that any resulting contract may be terminated for a falsification of this Affidavit.

**3. E-Verify**

- a. Affiant understands and attests that pursuant to Section 448.095(5), Florida Statutes, the Entity must comply with Florida's E-Verify law to enter into a contract with the City of Tampa.
- b. The undersigned Entity is registered with and uses the United States Department of Homeland Security's E-Verify system to verify the work authorization status of all new employees.
- c. No public employer has terminated a contract with the Entity pursuant to Section 448.095(5), Florida Statutes, within the year immediately preceding the date of contracting or submitting a bid, proposal or replay to contract with the City of Tampa.
- d. Entity is currently in compliance and will remain in compliance, for the duration of any contract with the City of Tampa, with all requirements of Section 448.095(5), Florida Statutes.
- e. Affiant understands and attests that, if there is a good faith belief that the Entity has knowingly violated Section 448.09(1), Florida Statutes, there is an obligation on the part of the City of Tampa to terminate a contract pursuant to Section 448.095(5), Florida Statutes.
- f. Affiant understands and attests that, if there is a good faith belief that one of Entity's subcontractor(s) has knowingly violated the Section 448.09(1), Florida Statutes, but the Entity has otherwise complied with its obligations thereunder, then the Entity will be required to immediately terminate the contract with the subcontractor in order to continue providing services to the City of Tampa.

**4. Anti-Human Trafficking**

Affiant hereby understands and attests that the undersigned Entity does not use coercion of labor or services as those terms are defined in section 787.06(13), Florida Statutes.

**5. Compliance with Prohibition Against Economic Incentives to Foreign Countries of Concern.**

Affiant, on behalf of the Entity attest to the following:

That pursuant to Section 288.0071, F.S, as a condition of this Agreement, the Entity attests to the following: that it is not a foreign entity or a foreign country of concern such as the People's Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolas Maduro or the Syrian Arab Republic with whom the City is prohibited from contracting with under Florida law.

**6. Compliance with Foreign Countries of Concern**

Affiant, on behalf of the Entity attest to the following:

- a. Entity is not owned by the government of a foreign country of concern as defined in Section 287.138, Florida Statutes. (Source: § 287.138(2)(a), Florida Statutes.)

- b. The government of a foreign country of concern does not have a controlling interest in Entity. (Source: § 287.138(2)(b), Florida Statutes.)
- c. Entity is not organized under the laws of, and does not have a principal place of business in a foreign country of concern. (Source: § 287.138(2)(c), Florida Statutes.)

The undersigned is authorized to execute this Affidavit on behalf of Entity.

The undersigned further sayeth naught.

Date: 10/24/25 (Affiant) Signed: *Rob Burchett*

Entity: Black & Veatch Corporation Name: Robert Burchett

Title: Area Execution Lead - Florida & Caribbean

STATE OF Florida  
COUNTY OF Hillsborough

SWORN to (or affirmed) and subscribed before me, by means of  physical presence or  online notarization, this 24 day of October, 2025, by Robert Burchett,  
as Area Execution Lead - Florida + Caribbean, who is personally known to me or who has produced  
as identification.

[AFFIX NOTARY SEAL/STAMP]



JENNIFER A. NAPOLI  
Notary Public  
State of Florida  
Comm# HH413589  
Expires 6/22/2027

Jennifer A. Napoli  
Signature of Notary  
Name: Jennifer A. Napoli  
(Print or Type Name)  
Notary Public: State of Florida  
My Commission Expires 6/22/27

**PROFESSIONAL DESIGN SERVICES**  
**EXHIBIT A – SCOPE OF SERVICES**

Owner: City of Tampa (City)  
Engineer: Black & Veatch (Firm)  
Project: 25-D-00028 - HFCAWTP Electrical Design Services: Building 005 – Screen and Grit Building No.2 & Building 047 – Filter Building No. 2  
Date: November 19, 2025

## 1.0 PROJECT DESCRIPTION

- A. The Scope of Services described in this attachment is to be performed for the Howard F. Current Advanced Wastewater Treatment Plant (HFC AWTP), Electrical Design Services project, Contract 25-D-00028. The project includes:
  1. Electrical Improvements at the following facilities:
    - a. Building 005 – Screen and Grit Building No.2
    - b. Building 047 – Filter Building No. 2
- B. The engineering services to be performed by the Firm include preliminary investigations, design (electrical, instrumentation & controls, structural, architectural and building mechanical), and construction documents preparation, bid and pre-award services. Construction phase services, limited resident services during construction, start-up services, and commissioning are anticipated to be supported by future amendments. These services are further defined in specific phases of the work that follow.
- C. Firm will utilize the City's existing site record drawings and existing supporting documentation for completion of design. Should additionally site surveys or investigations be needed outside of the work described below, Firm will present the additional work to the City for approval and the additional work will be completed under Owner's Allowances (please see below).

## 2.0 TASK 100. PROJECT ADMINISTRATION

### 2.1 PROJECT MANAGEMENT

- A. Provide administration and management of project. Prepare project management documents including budget, schedule, and quality assurance and quality control plan. Review ongoing activities. Monitor schedule and budget. Review progress with City on a regular basis. Discuss issues with the City as they are noted. Monthly invoices and progress reports will be provided to the City via their Trimble Unity Construct system. The progress report will include:

1. Status of work done on each task
2. Discussion of project issues
3. Project trends register update
4. Project budget update
5. Project schedule update

B. Project Kickoff Meeting - One (1) project kickoff meeting with the design team and City representatives. For budget purposes, one (1), 2-hr in-person meeting held at the HFC AWTP is included.

1. Design Review Workshops and periodic site visits during design are budgeted in the subsequent tasks, as appropriate for the related scope of services.

C. Progress Review. Participate in informal meetings with the City to review progress and exchange ideas and information. One virtual meeting per month is included and up to 12 virtual meetings are anticipated.

D. Potential Scope Adjustment

1. In the event there is consideration to change the scope of the project, Firm will develop and present a potential scope adjustment (PSA) to the City. This document will itemize the potential change(s) in scope, detail the anticipated cost impact on both the Firm's work as well as for the project construction, and indicate any anticipated changes in the initial project schedule. City will provide direction to Firm on the implementation of any PSA's and both parties will endeavor to negotiate the scope adjustments to the design phase authorization to address any approved PSAs in accordance with the City's Policies and Procedures.

## 2.2 TASK 100 MEETINGS & DELIVERABLES:

- A. Monthly invoices & progress reports (12)
- B. Kickoff Meeting, including agenda and meeting minutes (Draft and Final)

## 3.0 TASK 200. BUILDING 005 – SCREEN AND GRIT BUILDING NO.2 FINAL DESIGN & BIDDING

### 3.1 90% DESIGN - DRAWINGS AND SPECIFICATIONS –

- A. Firm will contract with subconsultant Electrical Design Associates (EDA) to revisit the previously prepared 90% deliverable to confirm alignment of package with latest project needs. The 90% set of drawings (signed and sealed) will be used for the Construction Permit application. EDA will be engineer of record (EOR) for this Screen and Grit Building No2

electrical design. Services will include all disciplines needed for a complete design which shall include: Architectural, Structural, HVAC, Electrical, Instrumentation. The Firm shall coordinate the improvements between the various disciplines.

- B. A Screen and Grit Building No.2 90% Design Review Meeting will be conducted to discuss feedback to finalize this package. The schedule will consider 3 weeks for City review of the 90% deliverable before the meeting is scheduled.
- C. This submittal package will serve as the final review submittal and will include the following deliverables:
  - 1. Electronic set of design drawings complete through 90% (PDF format).
  - 2. Electronic set of Division 1, specific provisions and technical specifications complete through 90% (PDF format).
  - 3. Itemized Opinion of Probable Construction Cost to AACE Class 2 level of accuracy.
  - 4. Project Task Worksheet (PTW) based on OPCC (Engineer Cost Estimate)

### **3.2 PERMITTING**

- A. Firm will submit an e-signed and sealed conformed plan set to the City for use in permit application packages for the project. All permit application packages will be submitted by the City. The City will submit the e-signed and sealed to the City Construction Services Department (CSD). Since there is no proposed change in impervious surface area, an Environmental Resource Permit (ERP) modification (or ERP exemption request) is not anticipated to be required for this project.

### **3.3 ISSUED FOR CONSTRUCTION (IFC)/100% DESIGN - DRAWINGS AND SPECIFICATIONS –**

- A. Firm will incorporate CSD and City comments and revisions needed to obtain the construction permit. This set will be used for the bidding process.

### **3.4 BIDDING PHASE SUPPORT**

- A. The Firm will provide limited services during bidding and award of the construction contract. It is understood that the City will administer the bidding process. Services to be provided by Firm in support of the bid phase include the following:
  - 1. Participate in one (1) pre-bid meeting and site visit at the day, time, and location selected by the City.
  - 2. Respond to Request For Information (RFI)(s) and support for any addenda related to the technical aspects of the project.

### 3.5 TASK 200 MEETINGS & DELIVERABLES:

- A. 90% Design Deliverable (Drawings and Specifications) (PDF) – e-signed & sealed drawings by EOR for CSD permitting.
- B. OPCC/Engineer Cost Estimate and PTW
- C. 90% Design Review Meeting
- D. IFC/100% Design Deliverable (Drawings (PDF) and Specifications (PDF and Word))
- E. Pre-Bid Meeting
- F. RFI Responses

## 4.0 TASK 300. BUILDING 047 – FILTER BUILDING NO. 2 PRELIMINARY & DETAILED DESIGN

### 4.1 DESIGN – GENERAL

- A. As part of the Basic Design Services, the Firm shall produce interim documents for the purpose of review by City's staff and Firm's quality control (i.e. 60% design deliverable). The interim documents shall serve as milestones wherein certain features shall be fixed after a period of City review. The purpose of the interim documents and fixing certain features shall be to communicate the design progress and avoid later revisions that would impact design efficiency and Project cost and schedule. Changes made after fixing features can be addressed by Owner's Allowances.
- B. As part of the Design Services, Firm will develop Opinions of Probable Construction Cost (OPCC). All OPCC developed will follow the recommendations of the Association for the Advancement of Cost Engineering (AACE) International Recommended Practice No. 18R and accepted industry guidelines with regard to methodology and accuracy. Since Firm has no control over the cost of labor, material, or equipment furnished by others not under contract to Firm, Engineer's opinion of probable cost for construction of the work will be made on the basis of experience and qualifications as an Engineer. Firm does not guarantee or warranty that proposals, bids, or actual project costs will not vary from Engineer's opinions of probable cost.
- C. Design Services will include all disciplines needed for a complete design which shall include: (Architectural, Structural, HVAC, Electrical, Instrumentation). The Firm shall coordinate the improvements between the various disciplines.
- D. The basis for this scope of services includes the following assumptions for project scope:
  1. Replace the existing Switchgear #84 (480V SW #84) with a new unit on the first floor of Filter Building No.2. Additionally, all conduit and conductors connecting Switchgear #84 to its respective loads will be replaced.
  2. Replace MCC-86 (no smart Motor Control Centers (MCCs) will be used) and MCC-85 in kind. MCC-85 currently includes three RVSS units serving FB-BWB-3, FB-BWB-4,

and FB-BWB-5; these will be replaced with Yaskawa Variable Frequency Drives (VFDs). Bypass Isolation switch not required.

3. Replace the three standalone Reduced Voltage Soft Starter (RVSS) units serving FB-BWP-4, FB-BWP-5, and FB-BWP-6 with Yaskawa VFD drives. Bypass Isolation switch not required.
4. All conductors from the utility transformers to the indoor termination box will be replaced. The existing termination box will be replaced with an appropriately sized stainless steel pull box. The busway currently connecting the termination box to the switchgear will be removed and replaced with new conduit and conductors. Additionally, all conduits and conductors connecting the MCC-85 and MCC-86 to their respective loads will be replaced to complete the system upgrade.
5. Develop a detailed work sequence to minimize plant downtime during the replacement process.
6. Programmable Logic Controller (PLC) upgrades are not included in this scope. However, any required I/O related to the switchgear and/or MCC replacement will be replaced in kind.

#### 4.2 DATA COLLECTION & REVIEW

- A. Gather, review, and understand information on the City's previous planning efforts for the Project, including detailed review of all associated reference documents.
- B. Conduct up to 2 field visits, inquiries, and investigations to acquire and review all relevant records of existing and proposed utilities, as well as to document physical conditions, features, and constraints within the Project area.
  1. Acquire record drawings, and relevant information, aerial, utility topographic, geologic, environmental, etc. from City.
- C. Conduct one (1) meeting with the City to discuss results of data gathering and site reconnaissance activities.
- D. Environmental
  1. It is anticipated that the Switchgear and MCCs will contain asbestos. The construction documents will advise the Contractor, and the Contractor shall be responsible for all asbestos-related compliance during construction. This includes conducting a pre-renovation asbestos survey of materials that may be disturbed during demolition of existing switchgear and MCCs and submitting the survey report with laboratory results prior to starting work. Contractor shall file required asbestos demolition/renovation notifications with the appropriate regulatory authority at

least 10 working days before work begins. If asbestos-containing material (ACM) is identified, Contractor shall engage qualified/licensed abatement personnel in accordance with OSHA 29 CFR 1926.1101, Florida Statutes Chapter 469, and applicable local requirements.

#### **4.3 PRELIMINARY DESIGN – TECHNICAL MEMORANDUM / 30% DESIGN**

- A. **Basis of Design Technical Memorandum (TM)** – Firm will evaluate alternatives for the replacement of MCCs and Switchgear at the Filter Building, including type, materials, manufacturers, equipment layout, improvements to meet flood code, configuration, features (to support safety, operational flexibility, inspection and maintenance, etc), and constructability concepts. The results of these evaluations and the proposed design criteria for the project improvements will be summarized in a Draft Basis of Design Technical Memorandum. The Draft Basis of Design Technical Memorandum will also include a site plan drawing, descriptions of the anticipated project permitting requirements, disposal requirements for the demolished facility components, preliminary equipment layout and improvements to meet flood code requirements, preliminary maintenance of operation plan, and an Opinion of Probable Construction Cost (AACEI Level 4 Estimate). The following preliminary drawings will be included as an appendix to the TM:
  1. Site Plan
  2. Existing One-Lines
  3. Proposed New One-Lines
  4. Facility Demolition Plan
- B. **Basis of Design Review Meeting** - Firm will participate in an in-person review meeting with the City to discuss the proposed design criteria and other the information provided in the Draft Basis of Design Technical Memorandum. Firm will address comments and questions from the City and submit Final Basis of Design Technical Memorandum.

#### **4.4 DETAILED DESIGN - CONSTRUCTION DOCUMENTS – 60% DESIGN**

- A. Design shall commence only after City has accepted Basis of Design deliverables. Firm will prepare design drawings and specifications to support a competitive bid of the project. The design documents will be submitted to the City in electronic format, as detailed below.
- B. Firm will use the City's Wastewater standard specific provisions and workmanship and materials specifications, edit them as appropriate, or add/develop new specifications, to conform to the specific needs of project. Firm will prepare technical specifications based

on Firm's standard technical specifications, which will be customized for the specific needs of project.

- C. The drawings will be developed using Firm's CAD standards (in the latest version of AutoCAD) and be formatted to print out on 11x17 sheet size. City's Wastewater standard details will be used when applicable. Demolition drawings will be developed based on using existing record drawings, photographs and notes to describe the intent and limits of the work.
- D. Firm will develop the design drawings to a 60% completion level and submit a 60% design package to the City for review and comment. The 60% design package will include design drawings, specific Provisions and specifications and be submitted electronically (PDF format). The 60% design drawings will reflect the decisions made in Final Basis of Design Technical Memorandum. Firm will perform an internal Quality Assurance/Quality Control (QA/QC) review of the 60% design drawings prior to submittal to the City.
- E. 60% Design progress review meeting deliverables are as follows:
  - 1. Demolition plans
  - 2. Power plans
  - 3. Existing one-lines and proposed new one-lines.
  - 4. Existing Duct bank
  - 5. Proposed electrical equipment layout
  - 6. Site drawings indicating Contractor's entrance, designated work and laydown areas.
  - 7. Drawings as needed to detail structural, architectural, and building mechanical improvements
  - 8. Constructability review
  - 9. Internal quality control review and refinement before delivery to City
  - 10. Quality assurance and quality control plan and log update
  - 11. Project schedule update
  - 12. Project trend register update
- F. 60% Design Review Meeting will be conducted to discuss feedback on the deliverable. The schedule will consider 3 weeks for City review before the meeting is scheduled.

#### **4.5 DETAILED DESIGN - CONSTRUCTION DOCUMENTS – 90% DESIGN**

- A. 90% design shall commence only after City has accepted 60% deliverables. This submittal package will serve as the final review submittal and will include the following deliverables:
  1. Electronic set of design drawings complete through 90% (PDF format).
  2. Electronic set of Division 1, specific Provisions and technical specifications complete through 90% (PDF format).
  3. Itemized Opinion of Probable Construction Cost.
  4. Project Task Worksheet (PTW) based on OPCC (Engineer Cost Estimate)

#### **4.6 PERMITTING**

- A. Firm will submit an e-signed and sealed conformed plan set to the City for use in permit application packages for the project. All permit application packages will be submitted by the City. City will submit e-signed and sealed drawings to the City Construction Services Department (CSD). Since there is no proposed change in impervious surface area, an Environmental Resource Permit (ERP) modification (or ERP exemption request) is not anticipated to be required for this project.

#### **4.7 IFC/100% DESIGN - DRAWINGS AND SPECIFICATIONS –**

- A. Firm will incorporate CSD and City comments and revisions needed to obtain the construction permit. This set will be used for the bidding process.

#### **4.8 BIDDING PHASE SUPPORT**

- A. Firm will provide limited services during bidding and award of the construction contract. It is understood that the City will administer the bidding process. Services to be provided by Firm in support of the bid phase include the following:
  1. Participate in one (1) pre-bid meeting and site visit at the day, time, and location selected by the City.
  2. Respond to RFI(s) and support for any addenda related to the technical aspects of the project.

#### **4.9 TASK 300 MEETINGS & DELIVERABLES**

- A. Field Visits (2)
- B. Data Collection / Review Meeting – including agenda & meeting minutes

- C. Basis of Design Technical Memorandum, PDF (Draft)
- D. Basis of Design Review Meeting
- E. Basis of Design Technical Memorandum, PDF (Final)
- F. 60% Design Deliverable (Drawings and Specifications) (PDF)
- G. 60% Design Review Meeting
- H. 90% Design Deliverable (Drawings and Specifications (PDF)) – e-signed & sealed pdf drawings by EOR for CSD permitting
- I. OPCC/Engineer Cost Estimate and PTW
- G. IFC/100% Design Deliverable (Drawings (PDF) and Specifications (PDF and Word))
- H. Pre-Bid Meeting
- I. RFI Responses

## 5.0 OWNER'S ALLOWANCE

An owner's allowance has been included to be used for services not covered in this Scope of Work. No work shall be performed, nor payment made prior to written authorization by the City based on a scope and fee mutually agreed upon by the City and the Firm.

Notwithstanding anything herein to the contrary, any change or increase to allowance amounts must be approved by the City in advance and in writing. If not so approved, the charge will be deemed to be at the Firm's cost without reimbursement. Any remaining allowance shall belong 100% to the City.

Allowances:

### 5.1 Lead and Asbestos survey

- A. Hazardous Environmental Conditions: An allowance has been included for all costs associated with performing a Hazardous Material Assessment.
  - 1. Remedial investigation/feasibility study or Phase I environmental site assessment to determine the quantity and location of contamination.
  - 2. Conduct asbestos or lead based paint abatement or other hazardous material abatement on existing facilities.

5.2 Additional Design Services: An allowance has been included for additional engineering services.

## 6.0 CITY RESPONSIBILITIES

City will furnish, as required by the work and not at the expense of the Firm, the following items:

- A. All maps, drawings, reports, records, audits, annual reports, and other data that are available in the files of the City and which may be useful in the work involved under this contract.
  - 1. Existing site survey drawings and electronic files previously performed within the site survey areas.
    - a. Electronic files exported in AutoCAD Civil 3D ".DWG" file format.
    - b. If available, electronic files shall include Civil 3D point objects, point groups, surfaces, and/or alignments in addition to the planimetric features.
- B. Access to public and private property when required in performance of the Firm's services.
- C. If City purchases, or causes a construction contractor to purchase, a builders' risk or other property insurance policy for the Project, City shall require that Firm be included as a named insured on such policy without liability for the payment of premiums.

## 7.0 EXHIBIT B COMPENSATION

### 7.1 PAYMENTS

- A. Monthly payments shall be made to the Firm by the City based on the Firm's invoice. The invoice shall indicate amount due according to progress of the work and level of effort as reported by Firm.
- B. Firm will submit invoices via City's Trimble system, including documentation pertaining to payment to subconsultants.

### 7.2 SCHEDULE

It is understood and agreed that the prices of the above items are based on the start of the services being authorized not later than the dates given below. If start of services is not authorized by dates given, it is understood and agreed that the prices will be adjusted accordingly by a supplement to this Agreement. The anticipated authorization dates are as follows:

Item	Date from NTP
Building 005 Screen & Grit Building No.2	
90% Design	4 months
Permitting	4 months

IFC/100% Design	1 month from receipt of comments from City & CSD
Bid and Pre-Award Services	Per CAD department
<b>Building 047 Filter Building No. 2</b>	
Basis of Design/30% Draft	5 months
Basis of Design/30% Final	6.5 months
60% Design	8 months
90% Design	11 months
Permitting	11 months
IFC/100% Design	1 month from receipt of comments from City & CSD
Bid and Pre-Award Services	Per CAD department

### 7.3 LUMP SUM

- A. **Lump Sum Price.** For the services described in Sections 1.0 through 4.0, City agrees to pay Firm a lump sum price of \$876,515. Payment will be Lump sum by task.
- B. **Work performed under this Scope of Services shall be compensated on a lump sum per task basis with progress payments payable in proportion to the percentage of work completed per task.** Firm may alter the distribution of compensation between individual phases or tasks noted herein to be consistent with services actually rendered. However, Firm may not exceed the total Lump Sum amount unless approved in writing by City.
- C. **Summary of Fee Breakdown.** As a summary of the work to be provided, the following breakdown of fee is provided:

Services Provided	Fixed Price
Task 100: Project Management & Administration	<b>\$57,515</b>
Task 200: Screen & Grit Building #2	<b>\$292,155</b>
90% Design	\$211,990
Permitting assistance	\$9,130
IFC/100% Design	\$37,720
Bid and Pre-Award Services	\$33,315
Task 300: Filter Building	<b>\$426,845</b>
Basis of Design/30%	\$134,100

60% Design	\$111,700
90% Design	\$107,650
Permitting assistance	\$11,430
IFC/100% Design	\$38,110
Bid and Pre-Award Services	\$23,855
<b>Owner's Allowances</b>	<b>\$100,000</b>
<b>Total</b>	<b>\$876,515</b>

Exhibit B - Compensation

Project Resource	Staffing Summary													Hours	Labor	Subcontract Summary			Subcontracts	Project Total	
	Project Manager	Project Director	Project Controls Accounting & Billing	Engineering Manager	Senior Electrical Engineer	I&C Lead	QC	Senior Structural Engineer	Structural Engineer	Architectural	Building Mechanical	Cost Estimating	BIM Lead	CAD		EDA	Joel McCants Architecture	Lead & Abestos			
HOURS	212	27	108	233	439	44	189	313	256	22	46	156	106	869	3,019	\$ 108,974	\$ 20,000		\$ 128,974		
RATE	\$ 252	\$ 320	\$ 119 - \$233	\$ 297	\$ 230	\$ 297	\$ 297	\$ 229	\$ 169	\$ 220	\$ 297	\$ 307	\$ 166	\$ 105 - 169						5%	
CONTRACT TOTALS IN USD \$	\$ 53,161	\$ 8,636	\$ 16,663	\$ 69,363	\$ 100,804	\$ 13,068	\$ 56,133	\$ 71,872	\$ 42,971	\$ 4,846	\$ 13,662	\$ 47,859	\$ 17,645	\$ 124,408		\$ 641,092	\$ 114,423	\$ 21,000	\$ -	\$ 135,423	\$ 876,515
Description																					
Task 100 Project Administration	121	13	108	9	9										265					\$ 47,515	
Task 200 Screen & Grit Building No. 2	28		40	28		67	123	99	46	56	55	176	178	718						\$ 295,155	
50% Design	12		16	12		67	106	85	34	42	135					\$ 85,444	\$ 15,000			\$ 211,490	
Permitting	4		4													\$ 6,602				\$ 9,130	
IFC Contract Documents	4		8	8			9	7	12	56	9	29				\$ 9,516	\$ 2,500			\$ 37,720	
Bid & Pre-Award Services	8		12	8			8	7		4	12					\$ 7,412	\$ 2,500			\$ 33,315	
<b>Task 300 Filter Building</b>	<b>63</b>	<b>9</b>	<b>184</b>	<b>402</b>	<b>44</b>	<b>122</b>	<b>190</b>	<b>156</b>	<b>22</b>	<b>100</b>	<b>51</b>	<b>693</b>	<b>2,036</b>							<b>\$ 426,845</b>	
Basis of Design / 30%	13	5	44	133	21	14	41	30		45	17	323								\$ 134,100	
60% Design	13	4	40	85	11	54	81	68	22		12	170								\$ 111,700	
90% Design	13		50	85	9	54	50	42			55	12	130							\$ 107,400	
Permitting	5		18	21																\$ 11,430	
IFC / 100% Design	6		12	53	3		10	9			8	64								\$ 38,110	
Bid & Pre-Award Services	13		20	25			8	7			2	6								\$ 23,655	
Owner's Allowances																				\$ 100,000	

**Exhibit C - Insurance**

## CITY OF TAMPA INSURANCE REQUIREMENTS

Prior to commencing any work or services or taking occupancy under that certain written agreement or award (for purposes of this document, Agreement) between the City of Tampa, Florida (City) and Firm/Awardee/Contractor/Consultant/Lessee/non-City party, etc. (for purposes of this document, Firm) to which this document is attached and incorporated as an Exhibit or otherwise, and continuing during the term of said Agreement (or longer if the Agreement and/or this document so requires), Firm shall provide, pay for, and maintain insurance against claims for injuries to persons (including death) or damages to property which may arise from or in connection with the performance of the Agreement (including without limitation occupancy and/or use of certain property/premises) by Firm, its agents, representatives, employees, suppliers, subtenants, or subcontractors (which term includes sub-consultants, as applicable) of any tier subject to the terms and conditions of this document. Firm's maintenance of insurance coverage as required herein is a material element of the Agreement and the failure to maintain or renew coverage or provide evidence of same (defined to include without limitation Firm's affirmative duty to provide from time to time upon City's request certificates of insurance, complete and certified copies of Firm's insurance policies, forms, and endorsements, information on the amount of claims payments or reserves chargeable to the aggregate amount of coverage(s) whether during the term of the Agreement or after as may be requested by the City in response to an issue or potential claim arising out of or related to the Agreement to which Firm's insurance obligations hereunder may apply or possibly help mitigate) may be treated as a material breach of the Agreement. Should at any time Firm not maintain the insurance coverages required, City at its sole option (but without any obligation or waiver of its rights) may (i) terminate the Agreement or (ii) purchase such coverages as City deems necessary to protect itself (charging Firm for same) and at City's option suspending Firm's performance until such coverage is in place. If Firm does not reimburse City for such costs within 10 days after demand, in addition to any other rights, City shall also have the right to offset such costs from amounts due Firm under any agreement with the City. All provisions intended to survive or to be performed subsequent to the expiration or termination of the Agreement shall survive, including without limitation Firm's obligation to maintain or renew coverage, provide evidence of coverage and certified copies of policies, etc. upon City's request and/or in response to a potential claim, litigation, etc.

The City reserves the right from time to time to modify or waive any or all of these insurance requirements (or to reject policies) based on the specific nature of goods/services to be provided, nature of the risk, prior experience, insurer, coverage, financial condition, failure to operate legally, or other special circumstances. If Firm maintains broader coverage and/or higher limits than the minimums shown herein, the City requires and shall be entitled to such broader coverage and/or higher limits maintained by Firm. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City. No representation is made that the minimum insurance requirements are sufficient to cover Firm's interests, liabilities, or obligations. Required insurance shall not limit Firm's liability.

Firm acknowledges and agrees Firm and not the City is the party in the best position to determine applicability (e.g. "IF APPLICABLE"), confirm, and/or verify its insurance coverage. Acceptance by the City, or by any of its employees, representatives, agents, etc. of certificates or other documentation of insurance or policies pursuant to the terms of this document and the Agreement evidencing insurance coverages and limits does not constitute approval or agreement that the insurance requirements have been met or that coverages or policies are in compliance. Furthermore, receipt, acceptance, and/or approval of certificates or other documentation of insurance or policies or copies of policies by the City, or by any of its employees, representatives, agents, etc., which indicate less coverage than required does not constitute a waiver of Firm's obligation to fulfill these insurance requirements.

### MINIMUM SCOPE AND LIMIT OF INSURANCE <sup>1</sup>

A. Commercial General Liability (CGL) Insurance on the most current Insurance Services Office (ISO) Form CG 00 01 or its equivalent on an "occurrence" basis (Modified Occurrence or Claims Made forms are not acceptable without prior written consent of the City). Coverage must be provided to cover liability contemplated by the Agreement including without limitation premises and operations, independent contractors, contractual liability, products and completed operations, property damage, bodily, personal and advertising injury, contractual liability, explosion, collapse, underground coverages, personal injury liability, death, employees-as-insureds. Products and completed operations liability coverage maintained for at least 3 years after completion of work. Limits shall not be less than \$1M per occurrence and \$2M general aggregate for Agreements valued at \$2M or less; if valued over \$2M, a general aggregate limit that equals or exceeds the Agreement's value. If a general aggregate limit applies; it shall apply separately to the project/location (ISO CG 2S 03 or 2S 04 or equivalent). **(ALWAYS APPLICABLE)**

B. Automobile Liability (AL) Insurance in accordance with Florida law, as to the ownership, maintenance, and use of all owned, non-owned, leased, or hired vehicles. AL insurance shall not be less than: (a) \$500,000 combined single limit each occurrence bodily injury and property damage for Agreements valued at \$100,000 or less or (b) \$1M combined single limit each occurrence bodily injury and property damage for Agreements valued over \$100,000. If transportation of hazardous material involved, the MCS-90 endorsement (or equivalent). **(ALWAYS APPLICABLE)**

C. Worker's Compensation (WC) & Employer's Liability Insurance for all employees engaged under the Agreement, Worker's Compensation as required by Florida law. Employer's Liability with minimum limits of (a) \$500,000 bodily injury by accident and each accident, bodily injury by disease policy limit, and bodily injury by disease each employee for Agreements valued at \$100,000 and under or (b) \$1M bodily injury by accident and each accident, bodily injury by disease policy limit, and bodily injury by disease each for all other Agreements. **(ALWAYS APPLICABLE)**

D. Excess (Umbrella) Liability Insurance for Agreements valued at \$2M or more, at least \$4M per occurrence in excess of underlying limits and no more restrictive than underlying coverage for all work performed by Firm. May also compensate for a deficiency in CGL, AL, or WC. **(ALWAYS APPLICABLE)**

E. Builder's Risk Insurance for property loss exposure associated with construction/renovation/additions to buildings or structures, including materials or fixtures to be incorporated. Must be "All Risk" form with limits of no less than the project's completed value, have no coinsurance penalties, eliminate the "occupancy clause", cover Firm (together with its contractors, subcontractors of every tier, and suppliers), and name City as a Loss Payee. **(IF APPLICABLE)**

F. Installation Floater coverage for property (usually highly valued equipment or materials such as compressors, generators, etc.) during its installation. Coverage must be "All Risk" including installation and transit for no less than 100% of the installed replacement cost value. **(IF APPLICABLE)**

G. Architects & Engineers Liability/ Professional Liability (E&O)/ Contractors Professional Liability (CPrL)/ Medical Malpractice Insurance where Agreement involves Florida-regulated professional services (e.g. architect, engineer, design-builder, CM, accountant, appraiser, investment banker, medical professional) at any tier, whether employed or independent, vicarious design liability exposure (e.g. construction means & methods, design supervision), value engineering, constructability assessments/reviews, BIM process, and/or performance specifications. Limits of at least \$1M per occurrence and \$2M aggregate; deletion of design/ build liability exclusions, as applicable, and maintained for at least 3 years after completion of work/services and City's acceptance of same. **(IF APPLICABLE)**

H. Railroad Protective Liability (CRPL) Insurance for construction within 50ft of operated railroad track(s) or where affects any railroad bridge, trestle, tunnel, track(s) roadbed, or over/under pass. Subject to involved rail road's approval prior to commencement of work. **(IF APPLICABLE)**

I. Pollution and/or Asbestos Legal Liability Insurance where Agreement involves asbestos and/or environmental hazards/contamination risks (defined broadly, e.g. lead, mold, bacteria, fuel storage, underground work, cleanup (owned or non-owned sites), pollutant generation/transportation, marine/natural resource damage, contamination claim, restitution, business interruption, mold, fungus, lead-based paint, 3rd party claims/removal, etc.), with limits of at least \$1M per occurrence and \$2M aggregate, maintained for at least 3 years after Agreement completion. **(IF APPLICABLE)**

J. Cyber Liability Insurance where Agreement involves portals allowing access to obtain, use, or store data; managed dedicated servers; cloud hosting services; software/hardware; programming; and/or other IT services

<sup>1</sup> "M" indicates million(s), for example \$1M is \$1,000,000

and products are involved. Limits of not less than \$2M per occurrence and \$2M aggregate. Coverage sufficiently broad to respond to duties and obligations undertaken by Firm, and shall include, but not be limited to, claims involving infringement of intellectual property/copyright, trademark, trade dress, invasion of privacy violations, damage to or destruction of electronic information, information theft, release of confidential and/or private information, alteration of electronic information, extortion, virus transmission, and network security. Coverage, as applicable and with sufficient limits to respond, for breach response costs, regulatory fines and penalties, credit monitoring expenses. **(IF APPLICABLE)**

K. Drone/UAV Liability Insurance where Agreements involves unmanned aerial vehicles/drones. Coverage to include products and completed operations, property damage, bodily injury with limits no less than \$1M per occurrence, and \$2M aggregate; may be provided by CGL endorsement subject to City's prior written approval. **(IF APPLICABLE)**

L. Longshore & Harbor Workers' Compensation Act/Jones Act for work being conducted near, above, or on "navigable waters" for not less than the above Employer's Liability Insurance limit. **(IF APPLICABLE)**

M. Garagekeeper/Hangerkeeper/Marina Operator Legal Liability Insurance and/or Hull/P&I Insurance where parking lot, valet, dealership, garage services, towing, etc. and/or operation of a hangar, marina, or air

plane/ship repairer, providing safe berth, air/watercraft storage/docking (on land/ in water), fueling, tours, charters, ferries, dredges, tugs, mooring, towing, boat/aircraft equipment/repair/alteration/maintenance, etc.; coverage against liability for damage to vehicles air/watercraft, their machinery in Firm's care, custody, or control both private & commercial. Limits at least equal to greater of \$1M, value of max number of vehicles that may be in Firm's custody, or of most costly object in Firm's custody. **(IF APPLICABLE)**

N. Property Insurance and Interruption of Business CIOB Insurance where premises, building, structure, or improved real property is leased, licensed, or otherwise occupied by Firm. Property Insurance against all risks of loss to any occupant/tenant improvements at full replacement cost with no coinsurance penalty, including fire, water, leak damage, and flood, as applicable, vandalism and malicious mischief endorsements. IOB by which minimum monthly rent will be paid to City for up to 1 year if premises are destroyed, rendered inaccessible or untenable, including disruption of utilities, water, or telecommunications. **(IF APPLICABLE)**

O. Liquor Liability/Host Liquor Liability where Firm directly or indirectly provides alcoholic beverages, limits of at least \$1M per occurrence and \$1M aggregate. **(IF APPLICABLE)**

P. Educators Legal Liability Insurance where day care, after school program, recreational activities, etc. limits per G above. **(IF APPLICABLE)**

## ADDITIONAL REQUIREMENTS

ACCEPTABILITY OF INSURERS- Insurance is to be placed with insurers admitted in the State of Florida and who have a current A.M. Best rating of no less than A-VII or, if not rated by A.M. Best, as otherwise approved by the City in advance and in writing.

ADDITIONAL INSURED - City, its elected officials, departments, officers, officials, employees, and volunteers together with, as applicable, any associated lender of the City shall be covered as additional insureds on all liability coverage (e.g. CGL, AL, and Excess (Umbrella) Liability) as to liability arising out of work or operations performed by or on behalf of Firm including materials, parts, or equipment furnished in connection with such work or operations and automobiles owned, leased, hired, or borrowed by or on behalf of Firm. Coverage can be provided in the form of an endorsement to Firm's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 10 20, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 if later revisions used).

CANCELLATION/NON-RENEWAL – Each insurance policy shall provide that at least 30 days written notice must be given to City of any cancellation, intent to non-renew, or material reduction in coverage (except aggregate liability limits) and at least 10 days' notice for non-payment of premium. Firm shall also have an independent duty to notify City in like manner, within 5 business days of Firm's receipt from its insurer of any notices of same. If any policy's aggregate limit is reduced, Firm shall directly take steps to have it reinstated. Notice and proof of renewal/continued coverage/certifications, etc. shall be sent to the City's notice (or Award contact) address as stated in the Agreement with a copy to the following:

Contract Administration Department, 306 E Jackson St, Tampa, FL 33602  Purchasing Department, 306 E Jackson Street, Tampa, FL 33602  
 Other: \_\_\_\_\_

CERTIFICATE OF INSURANCE (COI) – to be provided to City by insurance carrier prior to Firm beginning any work/services or taking occupancy and, if the insurance expires prior to completion of the work or services or Agreement term (as may be extended), a renewal COI at least 30 days before expiration to the above address(es). COIs shall specifically identify the Agreement and its subject (project, lease, etc.), shall be sufficiently comprehensive to insure City (named as additional insured) and Firm and to certify that coverage extends to subcontractors' acts or omissions, and as to permit the City to determine the required coverages are in place without the responsibility of examining individual policies. **Certificate Holder must be The City of Tampa, Florida.**

CLAIMS MADE – If any liability insurance is issued on a claims made form, Firm agrees to maintain such coverage uninterrupted for at least 3 years following completion and acceptance of the work either through purchase of an extended reporting provision or purchase of successive renewals. The Retroactive Date must be shown and be a date not later than the earlier of the Agreement date or the date performance/occupancy began thereunder.

DEDUCTIBLES/ SELF-INSURED RETENTIONS (SIR) – must be disclosed to City and, if over \$500,000, approved by the City in advance and in writing, including at City's option being guaranteed, reduced, or eliminated (additionally if a SIR provides a financial guarantee guaranteeing payment of losses and related investigations, claim administration, and defense expenses). Firm shall be fully responsible for any deductible or SIR (without limiting the foregoing a policy with a SIR shall provide or be endorsed to provide that the SIR may be satisfied by either the City or named insured). In the event of loss which would have been covered but for a deductible or SIR, City may withhold from any payment due Firm, under any agreement with the City, an amount equal to same to cover such loss should full recovery not be obtained under the policy.

PERFORMANCE- All insurance policies shall be fully performable in Hillsborough County, Florida (the County), and construed in accordance with Florida law. Further, all insurance policies must expressly state that the insurance company will accept service of process in the County and that the exclusive venue for any action concerning any matter under those policies shall be in the appropriate state court of the County.

PRIMARY POLICIES - Firm's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as to the City, its elected officials, departments, officers, employees, and volunteers. Any insurance or self-insurance maintained by the City, its elected officials, departments, officers, employees, and volunteers shall be excess of the Firm's insurance and shall not contribute with it.

SUBCONTRACTORS/INDEPENDENT ASSOCIATES/CONSULTANTS/SUBTENANTS/SUBLICENSEE - Firm shall require and verify that all such entities maintain insurance meeting all requirements stated herein with the City as an additional insured by endorsement (ISO FORM CG 20 38, or broader) or otherwise include such entities within Firm's insurance policies. Upon City's request, Firm shall furnish complete and certified copies of copies of such entities' insurance policies, forms, and endorsements.

SUBCONTRACTOR DEFAULT INSURANCE CONTROLLED INSURANCE PROGRAM, WRAP-UP Use requires express prior written consent of City Risk Manager.

UNAVAILABILITY- To the fullest extent permitted by law, if Firm is out of business or otherwise unavailable at the time a claim is presented to City, Firm hereby assigns to the City all of its right, title and interest (but not any liabilities or obligations) under any applicable policies of insurance.

WAIVER OF SUBROGATION – With regard to any policy of insurance that would pay third party losses, Firm hereby grants City a waiver of any right to subrogation which any insurer of Firm may acquire against the City by virtue of the payment of any loss under such insurance. Firm agrees to obtain any endorsement that may be necessary to affect such waiver, but this provision shall apply to such policies regardless.

WAIVER/RELEASE AGREEMENT – Where Firm has a defined group of persons who might be exposed to harm (e.g. participants in an athletic event/program, volunteers) any waiver or release agreement used by Firm whereby such persons (and their parent/guardian as applicable) discharge Firm from claims and liabilities, shall include the City, its elected officials, departments, officers, officials, employees, and volunteers to the same extent as Firm.

## **Exhibit D - DMI Forms**



Page 1 of 2 – DMI **Solicited**/Utilized Schedules  
City of Tampa – Schedule of **All Solicited** Sub-(Contractors/Consultants/Suppliers)  
(DMI 10 Form)

Contract No.: 25-D-00028 Contract Name: Howard F. Curren AWTP Electrical System Improvements Design Services

Company Name: Black & Veatch Corporation Address: 1715 N Westshore Blvd., Tampa, FL 33607

Federal ID: 43-1833073 Phone: 813-282-4163 Fax:  Email: HamiltonD@bv.com

Check applicable box(es). Detailed Instructions for completing this form are on page 2 of 4.

**No Firms were contacted or solicited for this contract.**

**No Firms were contacted because:**

**See attached list of additional Firms solicited and all supplemental information (List must comply with this form)**

**Note: Form DMI-10 must list ALL subcontractors solicited**

NIGP Code Categories: Buildings = 909, General = 912, Heavy = 913, Trades = 914, Architects = 906, Engineers & Surveyors = 925, Supplier = 912-77

S = SLBE O = Neither	Company Name Address Phone, Fax, Email	Trade or Services NIGP Code (listed above)	Contact Method L=Letter F=Fax E=Email P=Phone	Quote or Response Received Y/N
<u>S</u> 59-3097810	Hahn Engineering, Inc. 3060 S. Dale Mabry Hwy, Tampa, FL 33629 813.831.5899; jjhahn@hahneng.com	925	E/P	Y
<u>O</u> 27-2336599	L&S Diversified, LLC 4776 New Broad Street, Suite 100, Orlando, FL 32814 407.681.3836; Sherry. 407-681-3836 manor@LSSurveyor.com	925	E/P	Y
<u>O</u> 942995304	V&A Consulting Engineers, Inc. 8600 Hidden River Parkway, Suite 550, Tampa, FL 33637 813.977.6005; jcrowley@vaengineering.com	925	E/P	Y
<u>O</u> 27-1558886	Jerel McCants Architecture, Inc. 1210 Columbus Drive, Tampa, FL 33605 813.431.4575; Jerel@Jmccants.com	906	E/P	Y
<u>O</u>	Arrowhead Technologies, LLC 3151 San Bernardino St., Clearwater, FL 33759; 813.679.0720; mhall005@tampabay.rr.com	925	E/P	Y
<u>S</u>	Row Architects Incorporated Rowe Architects, LLC Rick Rowe 100 East Madison Street, Suite 200, Tampa, FL 33602 813.221.8771 r.rowe@rowarchitects.com	906	E/P	N

It is hereby certified that the information provided is an accurate and true account of contacts and solicitations for sub-contracting opportunities on this contract.

Signed: \_\_\_\_\_ Name/Title: Deanna Hamilton, Project Manager Date: 11/20/25

Failure to Complete, Sign and Submit Forms 10, 20, & 50 MAY render the Bid or Proposal Non-Responsive

Forms must be included with Bid / Proposal



**City of Tampa – Schedule of All To-Be-Utilized Sub-(Contractors/Consultants/Suppliers) (DMI 20 Form)**

Contract No.: 25-D-00028 Contract Name: Howard F. Curren AWTP Electrical System Improvements Design Services

**Company Name:** Black & Veatch Corporation **Address:** 1715 N Westshore Blvd., Tampa, FL 33607

Federal ID: 43-1833073 Phone: 813-282-4163 Fax: Email: HamiltonD@bv.com

Check applicable box(es). Detailed Instructions for completing this form are on page 4 of 4.

See attached list of additional Firms Utilized and all supplemental information (List must comply with this form)

**Note: Form DMI-20 must list ALL subcontractors To-Be-Utilized.**

No Subcontracting/consulting (of any kind) will be performed on this contract.

No Firms are listed to be utilized because: \_\_\_\_\_

NIGP Code General Categories: Buildings = 909, General = 912, Heavy = 913, Trades = 914, Architects = 906, Engineers & Surveyors = 925, Supplier = 912-77

← Enter "S" for firms Certified as Small Local Business Enterprises: "O" for Other Non-Certified

S = SLBE O =Neither	Company Name Address Phone, Fax, Email	Trade, Services or Materials NIGP Code Listed above	\$ Amount of Quote, Letter of Intent (LOI) if available	Percent of Scope or Contract %
Federal ID				
S 59-3097810	Hahn Engineering, Inc. 3060 S. Dale Mabry Hwy, Tampa, FL 33629 813.831.5899; jjhahn@hahneng.com	925		2.5%
O 27-2336599	L&S Diversified, LLC 4776 New Broad Street, Suite 100, Orlando, FL 32814 407.681.3836; Sherry. 407-681-3836 manor@LSSurveyor.com	925		1%
O 942995304	V&A Consulting Engineers, Inc. 8600 Hidden River Parkway, Suite 550, Tampa, FL 33637 813.977.6005; jcrowley@vaengineering.com	925		1%
S 27-1558886	Jerel McCants Architecture, Inc. 1210 Columbus Drive, Tampa, FL 33605 813.431.4575; Jerel@Jmccants.com	906		4%
S	Arrowhead Technologies, LLC; 3151 San Bernadino St., Clearwater, FL 33759; 813.679.0720; mhall005@tampabay.rr.com	925		1.5%
O 65-0868970	EDA Consultants, Inc. 720 SW 2nd Avenue, Suite 300, Gainesville, FL 32601 407.745.5604 ext 1232 wnelson@goeda.com	925		4%

## Total ALL Subcontract / Supplier Utilization \$ 560,000-\$840,000

**Total SLBE Utilization \$** \$200,000-\$480,000

Percent SLBE Utilization of Total Bid/Proposal Amt. 5-8 %

It is hereby certified that the following information is a true and accurate account of utilization for sub-contracting opportunities on this Contract.

Signed: Name/Title: Deanna Hamilton, Project Manager Date: 11/20/25

Forms 10, 20, & 50 MAY render the Bid